



PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

Planning and Finance Committee Meeting on  
Monday 9<sup>th</sup> March 2020 in the  
Town Hall, Berkeley at  
7pm

**Minutes**

**Present:**

Councillor Q Somerset (Chair)  
Councillor R Pinnell  
Councillor P Stevenson

J Hopkins (Clerk)

1.	<b>Apologies and absence</b> Councillor Harcourt gave his apologies and Councillor Palmer was absent.												
2.	<b>To receive declarations of interests and consider requests for dispensations</b> There were none.												
3.	<b>To approve the Minutes of the last meeting held on Monday 10<sup>th</sup> February 2020</b> It was resolved to adopt the minutes of the meeting held on Monday 10 <sup>th</sup> February 2020 and it was agreed that they could be signed by the chairman.												
4.	<b>To consider Planning Applications:</b> <ul style="list-style-type: none"> <li><b>S.20/0262/FUL - Yurt at Berkeley Castle, High Street, Berkeley - Full Planning Application - Demolition of existing tea room and ancillary buildings and erection of new consolidated tea room operation - Berkeley Town Council supports this application to help bring tourism to the town.</b></li> </ul>												
5.	<b>To receive Planning Application decisions</b>  The following decisions, made by the Local Planning Authority, were duly noted: <b>S.20/0115/TCA - The Vicarage - Tree work - Application Approved</b> <b>S.20/0067/TCA - 45 Canonbury Street - Tree work - Application Approved</b>												
6.	<b>To authorise the schedule of payments</b>  It was <b>resolved</b> to approve the schedule of payments and it was agreed that the cheques could be signed - see attached.												
7.	<b>To review the budget for 2019/20</b> The budget/actual spend for 2019/2020 was reviewed and it was <b>resolved</b> to transfer: <table border="1" data-bbox="331 1906 1382 2040"> <thead> <tr> <th></th> <th>Amount/From</th> <th>Amount/To</th> </tr> </thead> <tbody> <tr> <td>Sarah's Field Project</td> <td>756.70</td> <td></td> </tr> <tr> <td>Sarah's Field</td> <td></td> <td>756.70</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Amount/From	Amount/To	Sarah's Field Project	756.70		Sarah's Field		756.70			
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8.	<p><b>To discuss and plan Christmas Decorations for December 2020</b></p> <p>The Clerk has been in contact with Tetbury Town Council and they have recommended Blachere Illuminations. There was a discussion and the following points agreed:</p> <ul style="list-style-type: none"><li>• The Clerk will contact Blachere to arrange an appointment</li><li>• The Committee would like to see the visual effect of spending £3000 against spending £5000</li><li>• The Committee is interested in tree lights, lights across the street and lit up lampposts</li><li>• Lanterns-The Men's Shed are now located at SGS Berkeley and are going to look at the template for the lanterns to see if they can make some more</li></ul>
9.	<p><b>Next Meeting</b></p> <p>The next Planning and Finance Committee meeting will be on Tuesday 14<sup>th</sup> April 2020 (due to Easter Monday) at 7pm in the Town Hall, Berkeley.</p>