



# BERKELEY TOWN COUNCIL

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PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

Planning and Finance Committee Meeting on  
Monday 10<sup>th</sup> February 2020 in the  
Town Hall, Berkeley at  
7pm

## Minutes

### Present:

Councillor Q Somerset (Chairman)  
Councillor G Harcourt  
Councillor R Heaven (non-committee member)  
Councillor K Palmer  
Councillor R Pinnell  
Councillor P Stevenson

J Hopkins (Clerk)

1.	<b>Apologies and absence</b> There were none.
2.	<b>To receive declarations of interests and consider requests for dispensations</b> There were none.
3.	<b>To approve the Minutes of the last meeting held on Tuesday 14<sup>th</sup> January 2020</b> It was <b>resolved</b> to adopt the minutes of the meeting held on Tuesday 14 <sup>th</sup> January 2020 and it was agreed they could be signed by the Chairman.
4.	<b>To consider Planning Applications:</b> <ul style="list-style-type: none"><li>• <b>S.20/0067/TCA</b> - 45 Canonbury Street, Berkeley. Trees in a conservation area. T1: Aesculus hippocastanum - Remove to ground height. T2: Aesculus hippocastanum - Remove to ground height. T3: Aesculus hippocastanum - Crown clean removing selective epicormic growth, dead, dying, crossing and diseased branches as well as removing branches expected to cross in the future - Berkeley Town Council would like to see other trees planted to replace the trees in the conservation area.</li><li>• <b>S.20/0115/TCA</b> - The Vicarge, Church Lane, Berkeley. Works to 2 x Holm Oaks (trees T3 and T4) - No comments</li><li>• <b>S.20/0100/FUL-PS33</b> Land West of Station Road, Berkeley. Full Planning Application for proposed residential development with associated infrastructure, site access and highways works, landscaping and open space - It was resolved to support the application with the following comments:  Berkeley Town Council support this application and are impressed with the proposal and the willingness of the developer to engage with the local community. They would like the following points to be considered:</li></ul>

	<ul style="list-style-type: none"> <li>• Could the open spaces officer consider a separate contribution for play? - Berkeley Town Council are currently looking at improving the Canon Park Recreational Ground which is opposite the development.</li> <li>• Could it be specified that local people are prioritised for the affordable housing?</li> <li>• Could the existing byway (BOAT) to the left of the site be improved/re-surfaced (keeping the space as natural as possible), and drainage problems sorted, to encourage and incorporate pedestrians, cyclists and horses. Including a contract with the management company to keep this in good condition going forward?</li> <li>• Could the main entrance from the bypass be carefully considered due to the high speed of some traffic?</li> <li>• Could litter and dog poo bins be installed all around the site, especially in the open space/woodland walk?</li> <li>• Travel Plan-Could improvements to consider pedestrians and cyclists be within the travel plan to stop any extra congestion from traffic and parking within the Town Centre?</li> <li>• That the CIL contribution (and possibly a separate contribution for play) will help to offset the increase in population in an already growing town.</li> </ul> <p>The Council also discussed the benefits of having a Neighbourhood Development Plan and it was agreed that the clerk will look into this.</p> <ul style="list-style-type: none"> <li>• <b>DF15821/P1964/19/FUL</b> - Land to the South of Cliff Farm, Naas Lane, Lydney. Erection of a detached dwelling with attached annexe with associated access, parking and landscaping works - No comments</li> </ul>
5.	<p><b>To receive Planning Application decisions</b> The following decision, made by the Local Planning Authority, was duly noted. <b>S.19/2137/FUL</b> - 17 Canonbury Street-Permission</p>
6.	<p><b>To authorise the schedule of payments due</b> It was <b>resolved</b> to approve the schedule of payments and it was agreed that the cheques could be signed - see attached</p>
7.	<p><b>To review the budget for 2019/20</b> The budget/actual spend for 2019/2020 was reviewed with no changes necessary. The clerk advised that some budgets may go over before the end of year and these will be addressed at the next meeting.</p>
8.	<p><b>To note a 6% increase in charges for the Youth Club for 2020/21</b> The Clerk has met with CMAS for an annual review and they advised that there will be a 6% increase for 2021/22. The councillors would like clarification of where the additional costs have come from as the 3 year Service Level Agreement has set costs for 3 years.</p>
9.	<p><b>Next Meeting</b> The next Planning and Finance Committee meeting is scheduled for Monday 9<sup>th</sup> March 2020 at 7pm in the Town Hall, Berkeley. Please note that the April meeting will be held on Tuesday 14<sup>th</sup> due to Easter Monday.</p>