



PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Planning and Finance Committee Meeting on
Tuesday 14th January 2020 in the
Town Hall, Berkeley at 7pm

Minutes

Present:

Councillor Q Somerset (Chairman)

Councillor R Pinnell

Councillor P Stevenson

J Hopkins (Clerk)

1.	Apologies and absence Councillor Palmer gave his apologies and Councillor Harcourt was absent.
2.	To receive declarations of interests and consider requests for dispensations There were none.
3.	To approve the Minutes of the last meeting held on Monday 9th December 2019 It was resolved to adopt the minutes of the meeting held on Monday 9 th December 2019 and it was agreed they could be signed by the Chairman.
4.	To consider Planning Applications It was agreed to respond to the following applications: <ul style="list-style-type: none">• S.19/2683/HHOLD - 24 Canonbury Street, Berkeley. Loft conversion to include 3 conservation style roof lights to the front and 2 dormers to the rear - No objections.
5.	To receive Planning Application decisions The following decisions, made by the Local Planning Authority, were duly noted: S.19/1646/FUL - The Store Building, Jumpers Lane-Permission S.19/2327/HHOLD - 10 Trevisa Crescent - Permission S.19/1949/HHOLD - 21 Hillcrest - Permission S.19/2402/TCA - The Vicarage, Church Lane - Consent S.19/1448/FUL - Berkeley Station, Station Road-Application Withdrawn
6.	To authorise the schedule of payments It was resolved to approve the schedule of payments and it was agreed that the cheques could be signed - see attached.

7.	<p>To review the budget for 2019/20</p> <p>The budget for 2019/20 was reviewed and it was resolved to transfer:</p> <table border="1" data-bbox="331 324 1378 499"> <thead> <tr> <th></th> <th>Amount/From</th> <th>Amount/To</th> </tr> </thead> <tbody> <tr> <td>Subscriptions</td> <td>£251.05</td> <td></td> </tr> <tr> <td>Citizens Advice</td> <td>£281.00</td> <td></td> </tr> <tr> <td>Pavilion Running Costs</td> <td>£1420.95</td> <td></td> </tr> <tr> <td>Town Hall Maintenance</td> <td></td> <td>£1953.00</td> </tr> </tbody> </table> <p>It was resolved to purchase the following:</p> <ul style="list-style-type: none"> • Projector and Laptop for use at meetings • New bin for Park View Play Area • Skip for the allotment holders 		Amount/From	Amount/To	Subscriptions	£251.05		Citizens Advice	£281.00		Pavilion Running Costs	£1420.95		Town Hall Maintenance		£1953.00
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8.	<p>To note the payments made under the delegated authority of the Town Clerk (November & December 2019)</p> <p>The Clerk's delegated authority report was duly noted - see attached.</p>															
9.	<p>To set a date for the Internal Control Check 1st October to 31st December 2019</p> <p>Councillor Tucker has agreed to do this and is not part of this committee. It was agreed that the Clerk will contact him.</p>															
10.	<p>Next Meeting</p> <p>It was resolved to change the day of the future Planning & Finance meetings to the second Monday of every month.</p> <p>The next Planning and Finance Committee meeting is scheduled for Monday 10th February 2020 at 7pm in the Town Hall, Berkeley.</p>															