

6.	<p>Internal Control Checks</p> <p>The following members were duly appointed to carry out the Internal Control Checks</p> <p>Councillor Somerset - 1st April to 30th June 2019 Councillor Heaven - 1st July to 30th September 2019 & Councillor Tucker - 1st October to 31st December 2019</p>
7.	<p>Schedule of Payments</p> <p>The Schedule of Payments was approved and it was agreed that the cheques could be signed - see attached</p>
8.	<p>Severn Vale Art Trail</p> <p>It was agreed, by a majority vote, that the organisers of the Severn Vale Art Trail can use the meeting room in the Town Hall, free of charge, from Friday 1st May to Sunday 10th May 2020</p>
9.	<p>Berkeley Burial Committee Report</p> <p>The documents supplied by the Berkeley Burial Committee were duly noted</p> <p>There was no report from the members of the Berkeley Burial Committee</p> <p>It was agreed that there will be no further action in these matters</p>
10.	<p>Berkeley Burial Committee - Draft Budget and Contribution for 2020/21</p> <p>The draft budget and contributions for the Berkeley Burial Committee for 2020/21 were duly noted</p>
11.	<p>Parking Enforcement in Berkeley</p> <p>The comments made by the Parking Team at Gloucestershire County Council were duly noted</p> <p>The Clerk was instructed to write to them and ask them to continue sending the traffic enforcement officers because it is having a positive effect</p>
12.	<p>Town Improvements Project</p> <p>It was agreed to set up a committee to carry the project forward to improve the Town Centre</p> <p>It was agreed that Councillors Palmer, Somerset, Harcourt, Pinnell and Heaven will join the committee</p> <p>It was agreed that the committee will work on the Terms of Reference recommendation at their first meeting</p> <p>The first meeting of the committee will be 4th November 2019</p>
13.	<p>Proposed Rural Multi-Site Traffic Regulation Order</p> <p>It was agreed that Councillor Tucker will represent Berkeley Town Council at the meeting of SDRSG on 20th November</p> <p>The Council instructed Councillor Tucker to vote to keep the Multi Site TRO project going</p>

14.	<p>Balloon Launches - Canon Park Recreational Facility</p> <p>This item was deferred until the next meeting</p>
15.	<p>Royal British Legion - Poppies</p> <p>It was agreed to make a donation of £ 300.00 to the Royal British Legion for 2019</p>
16.	<p>Remembrance Sunday Service</p> <p>It was agreed that Councillors Palmer, Stevenson, Harcourt, Pinnell, Heaven and Somerset will attend the Remembrance Sunday Service at St Mary's Church, Berkeley - Sunday 10th November 2019 at 3.00 p.m.</p> <p>It was duly noted that members of HMS Exploit crew will also attend the Remembrance Sunday Service in Berkeley</p>
17.	<p>School Buses to KLB School</p> <p>The Clerk was instructed to write to Gloucestershire County Council to point out the unfairness of the cost of travel to KLB School and ask if the parents could also pay the same price as the children who attend the SGS College in Berkeley</p>
18.	<p>Arrangements for Christmas Decorations in the Town</p> <p>The Clerk was instructed to find a company that will supply, install and remove a 12ft Christmas Tree with lights by the Town Hall.</p>
19.	<p>Canon Park Field Development - Funding</p> <p>It was duly noted that the National Lottery Community Fund has made a grant of £10,000.00 to the Canon Park Field Development Project.</p> <p>It was duly noted that the Gloucestershire County Council Growing our Communities Fund has made a grant of £ 5,000.00 to the Canon Park Field Development Project.</p>
20.	<p>Canon Park Field Development Project</p> <p>It was agreed to set up a committee to take the Canon Park Field Development project forward</p> <p>It was agreed that Councillors Palmer, Tucker, Heaven and Sealey will serve on the committee</p> <p>It was agreed that the committee will work on the terms of reference at the first meeting of the committee.</p> <p>It was agreed that the date of the first meeting 11th November 2019</p>
21.	<p>Park View Road - open space</p> <p>It was agreed that Berkeley Town Council will adopt the small open space, which is enclosed by a brick wall, in Park View Road on the understanding that local residents will maintain it.</p> <p>The Clerk was instructed to ask Stroud District Council for a contribution towards the cost of purchasing new plants.</p>

22.	<p>Matters raised during discussions at the last meeting</p> <p>The matter of the public toilets in Marybrook Street was deferred until we have heard back from Stroud District Council about the car parks.</p> <p>The Clerk was instructed to obtain a market valuation of the maces</p>
23.	<p>Sharing Information</p> <p>Councillors took this opportunity to share information</p>
24.	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council, will be held on Monday 18th November 2019 at 7.00 p.m. in the Town Hall, Berkeley.</p>