



BERKELEY TOWN COUNCIL

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Berkeley Town Council
 Planning and Finance Committee meeting held
 Tuesday 10th September 2019 in the
 Town Hall, Berkeley at
 7.30 p.m.

Minutes

Present Councillor Q Somerset Chairman
 P Stevenson
 R Pinnell
 G Harcourt

Clerk D Spiers

1.	<p>Apologies and absence</p> <p>Councillor Palmer gave his apologies. There were no absences</p>
2.	<p>Declarations of Interest</p> <p>There were no declarations of interests relating to items on the agenda.</p>
3.	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Tuesday 13th August 2019 were approved and it was agreed that they could be signed by the Chairman</p>
4.	<p>Planning Applications - Decisions</p> <p>The following decisions made by the Local Planning Authority were duly noted</p> <p>S.19/1604/TCA - 39 Canonbury Street - Approved S.19/1553/TCA - 96 Lantern Close - Approved S.19/1543/LBC - Berkeley Castle - Permitted</p>
5.	<p>Schedule of Payments</p> <p>The schedule of payments was approved and it was agreed that the cheques could be signed - see attached</p>
6.	<p>Town Hall - budget deficit</p> <p>It was agreed to transfer £ 2,000.00 from Contingency to Town Hall budget</p> <p>It was agreed to review the Town Hall budget in three months.</p>
7.	<p>Town Hall Lift - Interior Light</p> <p>It was agreed to upgrade the interior light to the Town Hall lift at a cost of £ 967.00 + vat</p> <p>It was agreed to transfer £1,000.00 from Contingency to Town Hall Maintenance Budget</p>

8.	Budget Review 2019/20 The budget for 2019/20 was reviewed - see attached
9.	Budget and Precept for 2020/21 Work began on the budget and precept for 2020/21 - see attached
10.	Next Meeting The next Planning and Finance Committee meeting is scheduled for Tuesday 8 th October 2019 at 7.00pm in the Town Hall, Berkeley