



BERKELEY TOWN COUNCIL

Town Hall
 Salter Street
 Berkeley, Glos.
 GL13 9DB,
 Tel/Fax: 01453 511964
 Email:
clerk@berkeley-tc.gov.uk

PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Berkeley Town Council
 Meeting held
 Monday 19th August 2019 in the
 Town Hall, Berkeley at
 7.00 p.m.

Minutes

Present Councillor P Stevenson Chairman
 R Pinnell
 K Palmer
 G Harcourt
 T Tucker
 Q Somerset (arrived for item 8)

Clerk D Spiers

1.	<p>Public Discussion</p> <p>Stroud District Councillor Lyndsey Green and Gloucestershire County Councillor Brian Tipper shared information with members of Berkeley Town Council</p> <p>Several members of the public shared information with members of Berkeley Town Council</p> <p>Councillor Palmer, in his role as a member of the public, spoke to Council about planning application S.19/1448/FUL - Berkeley Station, Station Road</p>
2.	<p>Apologies and absence</p> <p>Councillor Hall gave his apologies and Councillor Sealey was absent</p> <p>Councillor Somerset was absent for items 1 to 7 on the agenda</p>
3.	<p>Declarations of Interest</p> <p>Councillor Palmer declared an interest in the planning application S.19/1448/FUL and left the room during the debate and vote</p>
4.	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Monday 15th July 2019 were approved and it was agreed that they could be signed by the Chairman - see attached</p>
5.	<p>Casual Vacancy - Co-option of new member</p> <p>It was agreed to co-opt Robbie Heaven as a member of Berkeley Town Council</p>
6.	<p>Berkeley Books - Tourist Information Point</p> <p>Berkeley Books have completed a Grant Application form requesting a £ 2,000.00 grant towards setting up a Tourist Information Point in Berkeley.</p> <p>It was agreed to make a grant of £2,000.00 to Berkeley Books in order that they can set up a Tourist Information Point for Berkeley</p>

7.	<p>Gloucestershire Highways - TRO High Street weight restriction</p> <p>Berkeley Town Council agreed to work in partnership with GCC Highways and GCC Councillor Brian Tipper to create a TRO to lower the weight restriction in High Street. BTC agreed to make a contribution of £ 5,000.00</p> <p>It was agreed to make a payment of £ 5,000.00 to Gloucestershire County Council</p>
8.	<p>Matters raised during July Public Discussion and Councillors Sharing Information</p> <p>At the July meeting several matters were raised by members of the public and members of the Council</p> <p>Canonbury Street - Speeding and Parking</p> <p>Town Centre - Parking enforcement</p> <p>Town Centre - Condition of pavements</p> <p>Tommy Sculpture - Relocation</p> <p>It was agreed that Berkeley Town Council (BTC) will request more information from Stroud District Council about taking over the two car parks off Marybrook Street and how we could go about having the restrictions on said car parks changed.</p> <p>It was agreed that BTC will write to Gloucestershire County Council asking if parking enforcement officers can stay longer in the town during their weekly visits</p> <p>It was agreed that BTC will write to Gloucestershire Highways asking them to improve the surface of the pavements in town centre</p> <p>There was no instruction given to relocate the Tommy Sculpture</p>
9.	<p>Berkeley Burial Committee Report</p> <p>On the 23rd May 2019 the Berkeley Burial Committee was asked to provide the Internal Auditors Report for the year ending 31st March 2019, the end of year accounts to 31st March 2019 and a short to medium term plan/budget to deal with the estimated cost of dealing with damp at the lodge. At the time of printing the agenda this has not been received.</p> <p>Councillor Pinnell said he will ask why this information has not been forwarded to Berkeley Town Council</p> <p>Councillor Pinnell reported that they have not received the report from the damp consultant yet, therefore, they have not been able to prepare a short to medium term plan/budget to deal with the cost of damp proofing the Lodge</p>
10.	<p>External Auditors Report</p> <p>The External Auditors Report was duly noted - see attached</p> <p>It was duly noted that no action is required on the outcome of the External Auditor's report</p>

11.	<p>Planning Applications</p> <p>It was agreed to make the following responses to the planning applications</p> <p>S.19/1646/FUL & S.19/1647/LBC - The Store Building, Jumpers Lane - Full Planning Application for conversion of store building to residential ancillary to the Salt House - SUPPORT</p> <p>S.19/1448/FUL - Berkeley Station - Full Planning Application for reconstruction of the station platform. Provision of a shelter and access - SUPPORT with comments - Berkeley Town Council supports the application to build the platform but has concerns about the aesthetics of the shelter as it may not be in keeping with the Station Masters House next door. Berkeley Town Council also has concerns that the work needed to carry out this project will have a detrimental impact on what is deemed a residential area</p> <p>S.19/0307/HHOLD - 6 Canon Park - Garage extension and living room extension - SUPPORT with comments (majority in favour) - Berkeley Town Council has concerns that the fall of the garage roof will have a detrimental affect on the neighbouring property</p>
12.	<p>Berkeley Books Community Library Committee Members</p> <p>Berkeley Town Council is allowed to provide two members to join the committee of Berkeley Books Community Library</p> <p>It was agreed to elect Councillors Harcourt and Heaven to join the committee of Berkeley Books Community Library</p>
13.	<p>Town Hall and Pavilion Insurance Valuation</p> <p>It was agreed that Barret Corp & Harrington Ltd - Jess Tonks will be asked to provide a re-instatement valuation for insurance purposes on the Town Hall and the Pavilion at a cost of £655.00 + vat</p> <p>It was agreed to transfer half of £ 655.00 from contingency to each of the Town Hall Maintenance and Pavilion Maintenance budgets to cover the cost of carrying out the valuations</p>
14.	<p>Restoration of 1839 Tithe map of Berkeley and surrounding area</p> <p>It was agreed that the restoration of the 1839 Tithe Map will be a project for 2020/21</p> <p>It was agreed to consider adding £ 6,000.00 to the 20/21 budget for the Map Restoration Project.</p> <p>It was agreed to defer the decision to choose a contractor for the restoration of the map until after the budget for 20/21 has been agreed</p>
15.	<p>Schedule of Payments</p> <p>The payments on the schedule were approved and it was agreed that the cheques could be signed - see attached</p>
16.	<p>Sharing Information</p> <p>Councillors took this opportunity to share information</p>
17.	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council, will be held on Monday 16th September 2019 at 7.00 p.m. in the Town Hall, Berkeley.</p>

