

7.	<p>Minutes of the last meeting</p> <p>The minutes of the annual meeting held on Monday 20th May 2019 were approved and it was agreed that they could be signed by the Chairman</p>
8.	<p>Internal Control Checks</p> <p>Councillor Hall was duly appointed to carry out the Internal Control Checks for the period 1st April to 30th June 2019</p>
9.	<p>Berkeley Burial Committee Report</p> <p>Councillor Pinnell reported that the information the Council asked for at the last meeting will be available for the July meeting</p>
10.	<p>Schedule of Payments</p> <p>There were no new payments to be made</p>
11.	<p>Market Towns Initiative</p> <p>Following an enquiry from a member of the public at the last meeting Berkeley Town Council has asked why Berkeley is not included in the Market Towns Initiative.</p> <p>It was duly noted that Stroud District Council has replied that the Market Town Initiative has allocated funding for all towns that are marked as Market Towns in the Local Plan. Berkeley is not designated a Market Town in the Local Plan therefore it does not qualify for the Market Towns Initiative Funding</p> <p>Following discussions between the Council and the SDC members present Councillors Craig, Green and Jones agreed look in to why Berkeley is considered a Market Town for funding such as Tourism Grant but not in the Local Plan and the Market Towns Initiative fund.</p> <p>The Clerk was instructed to make enquiries in to having an open air market in the Town.</p>
12.	<p>Tourist Information Grant</p> <p>This item was deferred until next month</p>
13.	<p>Insurance</p> <p>The Clerk was instructed to get a second opinion for the insurance value of the Town Hall and the Pavilion and put it on the agenda for August 2019</p>
14.	<p>Tree Planting in Berkeley</p> <p>There is a group of people in Berkeley who would like to enhance the look of the town by planting trees in public areas.</p> <p>The Clerk was instructed to provide assistance with gaining permission from the various organisations that own the open spaces around the town</p> <p>It was agreed that the Clerk can provide assistance where necessary for the acquisition of trees ready for planting in the Autumn</p>

15.	<p>Banking Arrangements</p> <p>It was agreed that all the existing account signatories, Councillors Pinnell, Harcourt, Tucker and Palmer will remain account signatories and authorised users on all bank accounts</p> <p>It was agreed to add Councillors Somerset and Hall as account signatories and authorised users on all bank accounts</p> <p>In order to spread the risk the Clerk was instructed to look in to opening another account with a different bank</p> <p>It was agreed to convert our existing bank account in to an online account</p> <p>The Town Clerk was duly authorised to access the online accounts in order that payments can be prepared ready for authorisation by two authorised members of the Council</p>
16.	<p>Canon Park Field Development Project</p> <p>It was duly noted that the original consultation that produced the list of equipment included the Youth Club members at that time.</p> <p>It was agreed that when the concept plans are ready the Council will consult with the Berkeley Youth Forum and Berkeley Youth Club.</p> <p>It was duly confirmed that the list of equipment attached can be used to attract quotations from suppliers of equipment for Canon Park Field.</p> <p>It was agreed to set up consultations with local people using the concept plans provided by suppliers of equipment for the Canon Park Field Development Project.</p> <p>Section 106 monies can be used as a resource to attract match funding plus there are grants and resources available to projects such as this one</p> <p>The Clerk was instructed to apply for additional funding as and when it becomes available for the Canon Park Field Development Project</p>
17.	<p>Christmas Lanterns</p> <p>The Clerk was instructed to find out if making Christmas Lanterns is a project that can be carried out by Leyhill Prisoners.</p> <p>The Clerk was instructed to ask if the Mens Shed in Wotton-Under-Edge would be prepared to make just a few lanterns this year instead of the big project first asked of them</p>
18.	<p>Parking Restrictions - Berkeley town centre</p> <p>The Clerk was instructed to ask for a plan of the town showing the parking restrictions currently in place.</p> <p>The Clerk was instructed to find out if it is possible to add "Excluding Bank Holidays" to the signs for the one-hour restricted parking in the Town Centre</p> <p>It was agreed that Berkeley Town Council will review all the double yellow lines in the Town</p>
19.	<p>Canon Park Field - Balloon Launch</p> <p>It was agreed that the permission given by the Clerk for Exclusive Ballooning to launch hot air balloons from Canon Park Field will be reviewed in six months</p>

20.	<p>Map of Berkeley dated 1840</p> <p>We have a map of Berkeley, dated 1840, which has been stored in the Town Hall for many years. When opened it is approximately 2.3m by 2m in size. There is some damage to the map and it is in danger of deteriorating even further because of the way it is stored.</p> <p>The Clerk was instructed to get some quotes to have the map restored and framed</p>
21.	<p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p>
22.	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council, will be held on Monday 15th July 2019 at 7.00 p.m. in the Town Hall, Berkeley.</p>