



BERKELEY TOWN COUNCIL

Town Hall
Salter Street
Berkeley, Glos.
GL13 9DB,
Tel/Fax: 01453 511964
Email:
clerk@berkeley-tc.gov.uk

PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

**Berkeley Town Council
Meeting held
Monday 18th March 2019 in the
Town Hall, Berkeley at
7.30 p.m.**

Minutes

| | | | |
|---------|------------|-------------|----------|
| Present | Councillor | P Stevenson | Chairman |
| | | Q Somerset | |
| | | R Pinnell | |
| | | P Hall | |
| | | G Harcourt | |
| | | J Sealey | |

Clerk D Spiers

| | |
|----|--|
| 1. | <p>Public Discussion</p> <p>The Clerk reminded members that there is Councillor training booked for all members on Monday 25th & Tuesday 26th March 2019 at 6pm</p> <p>Gloucestershire County Councillor Brian Tipper updated the Council on the TRO for High Street and a meeting he has had about the track leading to Park View Play Area</p> <p>Stroud District Councillor Gordon Craig offered advice about the Tourism Grant Application that the council is to consider tonight, he reported that there is no update on the buses and there are going to be changes to the waste recycling schemes.</p> <p>SDC Cllr Craig offered to bring some of the bins to the Town Hall, so that residents who can't drive to Ebley Mill can collect them. This will mean that they can avoid having to pay a £10 delivery charge.</p> <p>Mrs L Ashton informed the Council that she is starting up a dementia walking group and is looking for volunteers to help. The Council offered to display posters and information on its website, social media and notice-boards. Mrs Ashton also informed members that there are now opportunities to apply for grants from the Wind Turbine in Sharpness.</p> |
| 2. | <p>Apologies and absence</p> <p>Councillors Palmer and Tucker gave their apologies. There were no absences</p> |
| 3. | <p>Declarations of Interest</p> <p>There were no declarations of interests from Councillors relating to items on the agenda</p> |
| 4. | <p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Monday 18th February 2019 were agreed as a true record of the meeting. It was agreed that the minutes could be signed by the Chairman</p> |
| 5. | <p>Schedule of Payments</p> <p>The payments on the schedule were approved and it was agreed that the cheque could be signed - see attached</p> |

| | |
|-----|---|
| 6. | <p>GAPTC Subscription 1st April 2019 to 31st March 2020</p> <p>It was agreed to pay the annual subscription to GAPTC in the amount of £ 463.95 for the year to 31st March 2020</p> |
| 7. | <p>HMS Exploit Affiliation</p> <p>The Clerk was instructed to find out about the town walks organised by Jenner Museum and the cost of providing a lunch or tea</p> |
| 8. | <p>Town Hall - cleaning contract</p> <p>It was duly noted that Clean Shield have increased their prices by 3.5% with effect from 1st April 2019</p> |
| 9. | <p>Town Hall - cleaning schedule</p> <p>It was agreed to increase the cleaning contract with Clean Shield by two hours per week at a cost of £ 151.62 plus vat per month.</p> <p>It was agreed the cleaning of the Town Hall will be reviewed in six months</p> |
| 10. | <p>Night time economy establishments - licensing and planning conditions.</p> <p>The Clerk was instructed to write to Stroud District Council planning and licensing departments asking them to consider the following points.</p> <p>When considering any application for wine bar etc within the residential parts of the town SDC are urged to approach with caution and pay heed to the lessons learnt from Jojo's bar.</p> |
| 11. | <p>Town Hall - W. I. hiring fees</p> <p>It was agreed that as a goodwill gesture the Council will make a payment of £60 to Berkeley W. I. in order that they may book another speaker. This is to apologise for the problems they had with the kitchen lights when they had the Chocolatier booked.</p> |
| 12. | <p>Finance Report</p> <p>The finance report which covers the period from 1st April to 31st December 2018 was duly noted - see attached</p> |
| 13. | <p>Internal Control Checklist</p> <p>It was agreed that Councillor Pinnell will carry out the Internal Control Checks for the period July-Sept 2018</p> <p>It was agreed that Councillor Somerset will carry out the Internal Control Checks for the period Oct-Dec 2018</p> <p>It was agreed that Councillor Sealey will carry out the Internal Control Checks for the period Jan-Mar 2019</p> |
| 14. | <p>Sarah's Field Official Opening Ceremony</p> <p>It was duly noted that the Official Opening Ceremony for Sarah's Field has been set for Saturday 25th May 2019</p> <p>Members noted the date in their diaries to attend the opening ceremony for Sarah's Field on Saturday 25th May 2019.</p> |

| | |
|-----|---|
| 15. | <p>Town Clean up</p> <p>It was agreed that local volunteers can carry out the cleaning project in the town under the instruction of Berkeley Town Council.</p> <p>It was agreed to purchase cleaning materials waste bags and litter pickers for the volunteers that will be cleaning the town</p> <p>It was agreed to purchase attractive features to be placed on the green in Salter Street.</p> |
| 16. | <p>Stroud District Council - one off £2k grant funding to develop district wide tourist information</p> <p>It was agreed to make an application for the £2k grant from Stroud District Council to provide district wide tourist information</p> |
| | <p>Sharing Information</p> <p>Councillors took this opportunity to share information</p> |
| 17. | <p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council will be held on Monday 15th April 2019 at 7.30 p.m. in the Town Hall, Berkeley.</p> |