



7.	<p>Casual Vacancy</p> <p>Mrs T Golding has decided not to take up her position as Councillor. The declaration of acceptance of office has not been signed therefore we do not need to advertise a casual vacancy.</p> <p>It was duly noted that the Council can go ahead and co-opt a person to fill the casual vacancy</p>
8.	<p>Gloucestershire Playing Fields Association</p> <p>It was agreed to renew membership of Gloucestershire Playing Fields association at a cost of £50.00 per annum</p>
9.	<p>Berkeley Parochial Trust - Trustee</p> <p>It was agreed to appoint Councillor Harcourt to act as trustee for Berkeley Parochial Trust</p>
10.	<p>External Audit 2017/18</p> <p>The External Audit for 2017/18 has been completed and the certificate issued - see attached</p> <p>It was duly noted that no further action is required</p>
11.	<p>Youth Club</p> <p>a. CMAS is our youth service provider</p> <p>It was agreed to increase the youth club session to two per week for 44 weeks per year at a cost of £ 8,350.00 per annum</p> <p>It was agreed to extend the contract for three years, which will include an annual review, with effect from 1<sup>st</sup> April 2018</p> <p>b. CMAS have informed us that they have become eligible to be registered for Vat with effect from October 2017. We will receive a back dated invoice to cover the vat to date. As we are able to claim back vat this will not affect the Youth Club budget - noted</p>
12.	<p>Berkeley Community Trust</p> <p>Berkeley Town Council is expected to provide a trustee to Berkeley Community Trust.</p> <p>It was agreed to nominate Councillor Somerset as trustee to Berkeley Community Trust</p> <p>It was duly noted that the Chairman of the Council is also an ex-officio member, with no vote, of Berkeley Community Trust</p>
13.	<p>“Slow Down” Traffic Signs Competition</p> <p>PCSO Mike Trebble has organised a competition for pupils at Berkeley Primary School to design “SLOW DOWN” traffic signs for Berkeley. The competition began on the 10<sup>th</sup> October and will close on the 9<sup>th</sup> November 2018. The winners will be announced on 19<sup>th</sup> November. The Council has been asked to provide a couple of judges for the competition.</p> <p>It was agreed that Councillors Hall and Tucker will act as judges for the “SLOW DOWN” traffic signs competition</p>

14.	<p>Berkeley Town Trail - Map Boards</p> <p>The Council agreed that there will be a review of the Berkeley Town Trail and the Map Boards will be repaired and updated during 2019/20.</p> <p>It was agreed to include a sum of £ 4,000.00 in the 2019/20 budget to cover any costs that arise from the Berkeley Town Trail Project</p>
15.	<p>Remembrance Sunday Service</p> <p>It is traditional for the members of the Council to attend the Remembrance Sunday Service. This year it is on Sunday 11<sup>th</sup> November 2018 at 3pm in St Mary's Church.</p> <p>Members will meet at 2.30pm in the Town Hall and will all walk together from there to the Church. The Mayor will wear the Mayoral Robe and Regalia.</p> <p>It was noted that Councillors Stevenson, Palmer, Hall, Tucker and Pinnell will be able to attend the Remembrance Sunday Service.</p>
16.	<p>Tommy Sculpture</p> <p>It was agreed that the Tommy Sculpture will be installed between the town hall bench and the green BT box.</p>
17.	<p>Sharing Information</p> <p>Councillors took the opportunity to share information</p>
18.	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council will be held on Monday 19<sup>th</sup> November 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>