

7.	<p>Media Policy</p> <p>The Media Policy that was adopted on the 8th December 2014 was duly reviewed - see attached</p> <p>It was agreed that the Media Policy is still adequate for the needs of the Council</p>
8.	<p>Social Media Policy</p> <p>The Social Media Policy which was adopted on 15th February 2015 was duly reviewed - see attached</p> <p>It was agreed that the Social Media Policy is adequate for the needs of the Council</p>
9.	<p>Community Design Statement Steering Group</p> <p>This item was deferred until the next meeting</p>
10.	<p>Road Safety Project Report</p> <p>It was noted that PCSO Mike Trebble will be starting the competition with Berkeley Primary School, to design "Slow Down" signs for Berkeley, during the autumn term</p> <p>Councillor Harcourt reported that he is waiting to hear back from Highways Manager Paul Helbrow on a couple of issues before he can make a full report</p> <p>It was acknowledged by the Council that, of the High Street residents that attended the meeting, there was unanimous opposition to changing the parking on the hill.</p> <p>It was agreed that when further information is available the Road Safety Project will be brought back to the agenda</p>
11.	<p>Play Parks Remedial Works</p> <p>The Clerk has obtained quotes to carry out remedial works and painting to play equipment as recommended by the Rospa Safety Report</p> <p>The work can be allocated by the Clerk under the delegated authority as long as it comes within the budget allocated for each site. These works were not budgeted for therefore the council needs to consider transferring funds from Contingency to each play park.</p> <p>It was agreed to transfer £764.00 from Contingency to Canon Park Field & Play Area Budget</p> <p>It was agreed to transfer £ 1774.00 from Contingency to Park View Play Area Budget</p>
12.	<p>Jojo's Bar - Cllr Harcourt</p> <p>It was agreed to write to the Licensing Authority highlighting the issues that present themselves when Jojo's bar is failing to adhere to the conditions of their licence. The issues that will be identified in our letter are: Very loud music most noticeable when the door is left open, congregating outside the premises after 6pm, consumption of alcohol outside the premises, bad language causing intimidation to passers by, fights breaking out at closing time and the waste bins are being stored on the pavement.</p>
13.	<p>Town Hall Lift Adjustments</p> <p>The Clerk was instructed to ask the company that carries out the lift service if they would be able to quote for the lift adjustments</p>

14.	<p>Town Hall & Pavilion Insurance</p> <p>We have recently carried out Structural Surveys on both the Pavilion and Town Hall. As a part of the report the Surveyor has given a reinstatement insurance value for both buildings.</p> <p>The buildings are currently insured in the following amounts:</p> <table data-bbox="300 434 767 495"> <tr> <td>Town Hall</td> <td>£1.2m</td> </tr> <tr> <td>Pavilion</td> <td>£ 383,754.89</td> </tr> </table> <p>The Surveyor has put a buildings insurance value of:</p> <table data-bbox="300 584 775 645"> <tr> <td>Town Hall</td> <td>£ 350,000.00</td> </tr> <tr> <td>Pavilion</td> <td>£ 225,000.00</td> </tr> </table> <p>The insurance cover for the Town Hall and Pavilion was reviewed and The Clerk was instructed to confirm with the surveyor that his figures are correct</p> <p>The Clerk was instructed to bring the surveyors response to the September meeting where it will be considered whether there should be any changes to the insurance cover for the Town Hall and the Pavilion.</p>	Town Hall	£1.2m	Pavilion	£ 383,754.89	Town Hall	£ 350,000.00	Pavilion	£ 225,000.00
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15.	<p>Sarah's Field Project - funding</p> <p>The original design for the project is progressing well and within budget. We have received the grant of £5,000.00 from Gloucestershire Environment Trust Company. As part of the grant application we agreed to donate £500 to Gloucestershire Wildlife Trust because they helped us with the formalities.</p> <p>It was agreed to make a payment of £500 to Gloucestershire Wildlife Trust.</p> <p>The Clerk was instructed to make the arrangements for a risk assessment to be carried out at Sarah's Field</p> <p>It was agreed that the Sarah's Field Project Budget will not be increased by £ 3,000.00 for the extra fencing.</p>								
16.	<p>Youth Club Review</p> <p>The process of reviewing the Youth Club and CMAS began.</p> <p>The Clerk was instructed to invite CMAS, the youth club leader and some young people to attend the September meeting to report on how the Youth Club has gone so far. The Clerk was also instructed to ask CMAS if they would recommend any changes to the current provision and how much that would cost.</p>								
17.	<p>Town Improvements - Trees and Shrubs</p> <p>It was agreed that investigations will be carried out to ascertain the owner of the piece of scrubland in Park View Road</p> <p>It was agreed to purchase four trees to be planted on the green in the middle of Park View Road.</p> <p>It was agreed to purchase four trees to be planted in Park View Play Area.</p> <p>It was agreed to increase the Town Improvement Budget by £700.00 to pay for trees and shrubs to be planted in the Park View area of town.</p>								

18.	<p>CCTV camera overlooking football stand.</p> <p>It was agreed that the Council will not install a CCTV camera overlooking the football stand at Canon Park Recreational Facility at a cost of £ 1013.00 + vat</p> <p>It was agreed that the Council will not create a budget for the CCTV Camera overlooking the football stand</p>
19.	<p>Wild Flowers for Berkeley</p> <p>It was agreed that the Council will support and finance wild flowers in Berkeley if local volunteers can be found to help with the project.</p> <p>It was agreed to do a trial patch of wild flowers on the green in Salter Street</p> <p>The Clerk was instructed to contact residents through social media to find volunteers.</p> <p>The Council did not set a budget for planting wild flowers in Berkeley.</p>
20.	<p>Sharing Information</p> <p>Councillors took the opportunity to share information</p>
21.	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council will be held on Monday 17th September 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>