



BERKELEY TOWN COUNCIL

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

**Berkeley Town Council
Meeting held
Monday 16th July 2018 in the
Town Hall, Berkeley at
7.30 p.m.**

Minutes

Present	Councillor	P Stevenson K Palmer R Pinnell T Tucker P Hall J Sealey G Harcourt	Chairman left the meeting after item 14 arrived after item 4 and left after item 15
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Public Discussion

Two gentlemen attended the meeting in order to express concerns about parked cars on Lynch Road where there is a long sweeping bend. Councillor Tipper from Gloucestershire County Council took up their concerns and promised to have the matter looked in to.

The Council asked SDC Councillor Gordon Craig to find a solution to the bin situation in Berkeley. Facebook discussions have highlighted damage to a lot of the bins but when requests are made for replacements residents are being told they have to pay a delivery fee of £10. This has caused anger because the residents have not caused the damage it is being done when the bins are emptied by the contractors working for Stroud District Council. Gordon has contacted the relevant department at SDC and is waiting for a response.

The council received verbal reports from Stroud District Councillor Gordon Craig and Gloucestershire County Councillor Brian Tipper.

1.	Apologies and absence There were no apologies or absences
2.	Declarations of Interest There were no declarations of interests from Councillors relating to items on the agenda
3.	Minutes of the last meeting The minutes of the meeting held on Monday 18 th June 2018 were taken as read and it was agreed that they could be signed by the Chairman
4.	Co-option of new members It was agreed to co-opt Mr Quentin Somerset to Berkeley Town Council It was agreed to co-opt Mrs Tina Golding to Berkeley Town Council
5.	Schedule of Payments The Schedule of Payments was approved and it was agreed that the cheques could be signed - see attached

6.	<p>Financial Regulations</p> <p>The Financial Regulations that were adopted at the meeting on the 21st May 2018 were reviewed and it was agreed that they are adequate for the needs of Berkeley Town Council</p>
7.	<p>Publication Scheme</p> <p>The Publication Scheme which was adopted in 2013 was reviewed and it was agreed that they are adequate for the needs of Berkeley Town Council - see attached</p>
8.	<p>Risk Management Policy and Risk Assessment</p> <p>The Risk Management Policy and Risk assessment has been revised by the Clerk. It was reviewed by the Council and it was agreed that is adequate for the needs of the Council - see attached</p>
9.	<p>Grant Awards Policy and Donations Policy - Review</p> <p>It was agreed by a majority vote that the budget for the Grant Awards Policy will not be increased</p> <p>It was agreed by a majority vote to set a budget of £ 500 for Donations</p>
10.	<p>Direct Debits and Standing Orders</p> <p>The changes to the direct debits and standing orders list were duly noted - see attached</p>
11.	<p>Asset Register</p> <p>It was duly noted that the Asset Register has been updated - see attached</p>
12.	<p>Tourism & Economic Development Committee</p> <p>This item was deferred until the September meeting</p>
13.	<p>Finance Report for the period 1st April to 30th June 2018</p> <p>This item was deferred until the August meeting</p>
14.	<p>Proposed deviation to Footpath 3 (between Canonbury Street and B4066)</p> <p>It was agreed to make the following comment to the consultation on the proposed deviation of footpath 3 (between Canonbury Street and B4066)</p> <p>“Berkeley Town Council suggests that the proposed deviation is changed so that instead of having to walk along the bypass walkers should be able to remain on the housing estate until they reach the stile and existing crossing point - see attached map with the suggested route marked in red.</p> <p>Walkers that have their dogs and children with them may feel unsafe having to walk along the Bypass from the estate to the existing crossing point.”</p>
15.	<p>High Street weight limit - formal consultation</p> <p>It was agreed to make the following response to the consultation to the proposed changes to the weight limit on High Street, Berkeley - see attached map</p> <p>“Berkeley Town Council would like to see the weight limit on High Street increased to 3.5 tons in order to accommodate the many types of small delivery vehicles that are likely to visit homes in the High Street. The Council is concerned that enforcement of the new weight limit may be difficult to deliver”</p>

16.	<p>Allotments</p> <p>a. Cart Track</p> <p>Councillor Pinnell reported that at the moment the cart track is not too bad mainly because it is so dry. The Council will look at the issue again later in the year.</p> <p>b. Gates</p> <p>After listening to the feedback from Councillor Pinnell discussions with allotment holders it was agreed that the Council will not change the gates to the allotments</p>
17.	<p>Town Hall</p> <p>a. Lift Modifications</p> <p>It was agreed to install two roller blinds and a timer on the light at a cost of £ 485.00 + vat</p> <p>It was agreed to install a new grab rail at a cost of £ 65.00 + vat</p> <p>The Clerk was given the discretion to alter the project if the need arises</p> <p>b. Refurbishment of wooden floors</p> <p>The Clerk was instructed to cost out the removal and storage of the Town Hall furniture</p> <p>The Planning and Finance Committee was instructed to make provision in the budget for the Town Hall Floor Sanding project</p> <p>It was agreed that The Professional Floor Sanding Co will carry out the refurbishment of the town hall floors at a cost of £3,330.00 + vat</p>
18.	<p>Sharing Information</p> <p>Councillors shared information</p>
19	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council will be held on Monday 20th August 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>