



BERKELEY TOWN COUNCIL

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Tuesday 7th August 2018

*You are hereby summoned to attend a
Planning and Finance Committee Meeting on
Tuesday 14th August 2018 in the
Town Hall, Berkeley at
7.30 p.m.*

*D Spiers
Town Clerk*

Agenda

1.	Apologies and absence To note apologies and absences
2.	Declarations of Interest Councillors will have the opportunity to declare any interests relating to items on the agenda.
3.	Minutes of the last meeting To approve and sign the minutes of the meeting held on Tuesday 10 th July 2018 - see attached
4.	Planning Applications - New To consider commenting on the following planning applications: S.18/1439/HHOLD - 9 Salter Street - Householder application for erection of a garden room, including re-roofing utility room and erection of a detached garage S.18/1441/LBC - 9 Salter Street - Listed Building Consent for erection of a garden room, including re-roofing utility room and erection of a detached garage S.18/1473/TCA - The Vicarage, Church Lane - Trees in a Conservation Area - Yew to the right of the entrance. Very poor quality tree. Fell to near ground level and treat stump to discourage re-growth. Apple tree by the rear left corner of the house. Reduce in size by approximately one third and prune back from the building by at least 1.5m. S.18/1422/HHOLD - 69 Park View Road - Householder application for the erection of a detached double garage. Resubmission of permission S.18/0206/HHOLD
5.	Planning Applications - Decisions To note the following decisions made by the Local Planning Authorities: S.18/1233/HHOLD - 10 Lantern Close - Permission
6.	Schedule of Payments To approve the schedule of payments due - the schedule will be made available at the meeting

7.	<p>Budget Review 2018/19</p> <p>To review the budget for 2018/19 - see attached</p> <p>The Council has asked the committee to adjust the budget to cover the cost of having the wooden floors refurbished in the Town Hall. The floor sanding contract is £ 3,330.00 and the furniture removal/storage will cost approx. £ 1,000.00.</p> <p>To consider transferring £4,330.00 from Contingency to Town Hall Floor Sanding Project</p> <p>When the new GDPR came in to force we had to change the CCTV signs in order to comply with the regulations. This cost £195.74. This item was not budgeted for in the original calculations because the GDPR information was not available at the time</p> <p>To consider transferring £ 195.74 from Contingency to CCTV Project</p> <p>Two projects have now been completed and a surplus has been left in the budgets.</p> <p>To consider transferring £1,416.67 from TH/PAV Buildings Survey Project to Contingency</p> <p>To consider transferring £ 2,375.00 from Town Hall Hearing Loop Project to Contingency</p>
8.	<p>Internal Control Checks</p> <p>The Internal Control Checks have been carried out by Councillor Stevenson for the period 1st April to 30th June 2018</p> <p>To note the attached report</p> <p>To consider if any action is necessary</p>
9.	<p>Budget and precept for 2019-20</p> <p>To start work on the budget for 2019-20 - see attached</p>
10.	<p>Next Meeting</p> <p>The next Planning and Finance Committee meeting is scheduled for Tuesday 11th September 2018 at 7.30pm in the Town Hall, Berkeley</p>