



BERKELEY TOWN COUNCIL

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Berkeley Town Council
Meeting held
Monday 19th March 2018 in the
Town Hall, Berkeley at
7.30 p.m.

Minutes

Present	Councillor	K Palmer P Stevenson P Hall T Tucker F Brown R Pinnell G Harcourt	Chairman
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Clerk D Spiers

Public Discussion

The council listened to a report from Stroud District Councillor Gordon Craig

The council also heard from Jemma and Rachel from Stroud District Council Youth Council/Forum

1.	Apologies and absence There were no apologies or absences
2.	Declarations of Interest Councillor Harcourt declared an interest in item 8 because the planning application is for a property adjacent to his shop. Councillor Harcourt continued to make comments on the application but did not vote on the matter
3.	Minutes of the last meeting The minutes of the meeting held on Monday 19 th February 2018 were confirmed and it was agreed that they could be signed by the Chairman
4.	Schedule of Payments The payments on the schedule were duly approved and it was agreed that the cheques could be signed - see attached There was a direct debit on the list to BT in the amount of £ 1028.26 which the Clerk pointed out was grossly overcharged and had made the Admin budget go in to the red. The Clerk also pointed out that BT had been contacted and refunds will be made over the next few weeks.
5.	Internal Control It was agreed to appoint Councillor Pinnell to carry out the Internal Control Checks for the period 1 st January to 31 st March 2018.

6.	<p>Planning and Finance Committee - members</p> <p>It was agreed to appoint Councillor Pinnell to the Planning and Finance Committee.</p>
7.	<p>Cleaning Contract</p> <p>It was duly noted that Clean Shield Professional Ltd will be increasing their prices by 3.5% per annum with effect from 1st April 2018.</p> <p>The Clerk was instructed to obtain three quotes for cleaning the Town Hall.</p>
8.	<p>Planning Applications</p> <p>It was agreed to make the following comments to both of the applications listed below</p> <p>We support the applications and would like to see the courtyard to the front of the property made in to parking for the new dwellings and not in to gardens</p> <p>S.18/0530/FUL - 11 Market Place - Listed Building Application for conversion of outbuilding into two self-contained residential dwellings including ancillary storage area</p> <p>S.18/0531/LBC - 11 Market Place - Full Planning Application for conversion of outbuilding into two self-contained residential dwellings including ancillary storage</p>
9.	<p>Berkeley Cemetery - Western Power</p> <p>It was agreed to sign the wayleave for Western Power to lay cables under the cemetery land at Station Road, Berkeley.</p>
10.	<p>Pavilion Lease</p> <p>It was agreed, by a majority vote, that the lease with Berkeley Football Club for the Pavilion can be signed by two members and witnessed by the Town Clerk on the 1st April 2018</p>
11.	<p>Drainage - Canon Park Field</p> <p>It was agreed to transfer the cost of this project from other unspent budgets</p> <p>It was agreed, by a majority vote, to instruct D E Spencer & Sons UK Ltd to install drainage to the pitch at a cost of £1,115.00 + vat</p>
12.	<p>Leyhill Working Party</p> <p>It was agreed that Berkeley Town Council will have a use for this service, in principle, and the Clerk was instructed to ask for examples of their work that could be viewed</p>
13.	<p>Town Bins</p> <p>At the last meeting the council agreed a programme of works and a long-term budget to replace all current waste bins with recycling bins throughout the town</p> <p>It was agreed to transfer the remaining balance of £4,957.50 from the Solar Panels Project Budget to the Recycling Bins Project.</p> <p>It was agreed to replace the waste bins with recycling bins in Berkeley during the financial year to 31st March 2019</p> <p>The Clerk was instructed to obtain three quotes in time for the next meeting</p>

14.	<p>Resurfacing of the B4066 - diversion routes</p> <p>Since the agenda was printed it has now been established that Alkington Lane will be the diversion route and therefore the council will make no comment</p>
15.	<p>Town Planters</p> <p>It was agreed to purchase two Amberol self-watering planters at a cost of £644.70 + delivery + vat</p>
16.	<p>SDC Tourism Project</p> <p>It was agreed that Councillors Hall and Brown will represent Berkeley Town Council at the Tourism Project meeting on the 1st May 2018 in the Town Hall, Berkeley at 7pm.</p>
17.	<p>Canon Park Recreational Facility - car park spec</p> <p>It was agreed that the existing car park will be cleaned up and resurfaced plus it will be extended out in line with the front edge of the patio at Canon Park Recreational Facility.</p>
18.	<p>Allotments Gates</p> <p>It was duly noted that the boundary of the site is made up of hedgerow and is easily accessible from other directions than the gate.</p> <p>It was agreed that the council will not consult with the allotment holders to find out if they would like the council to install Deer Gates at the Oakhunger Lane Allotments Site</p> <p>It was agreed to source three quotes for the supply and installation of Deer Gates at the Oakhunger Lane Allotments Site</p>
19.	<p>Community Design Statement</p> <p>It was agreed the council will consider producing a Community Design Statement for Berkeley</p> <p>It was agreed to meet with Barbara Pond from GRCC on Monday 21st May at 6.30 p.m. in the Town Hall, Berkeley to determine how to go about producing a Community Design Statement.</p>
20.	<p>Sharing Information</p> <p>Clerks Report - see attached</p> <p>Councillors took this opportunity to share information</p>
21.	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council will be held on Monday 16th April 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>