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| 7. | <p>Forward Planning for the budget 2019/20</p> <p>The Clerk was instructed to ask Stroud District Council if they would continue to empty any bins that Berkeley Town Council purchases and installs</p> <p>a) Recycling Waste Bins</p> <p>It was agreed to set a budget of £ 1000.00 per year to replace two bins with recycling bins per year with effect from 2019/20.</p> <p>b) Bus Shelter and Benches Maintenance</p> <p>The Clerk was instructed to have the bus shelter in Salter Street cleaned</p> <p>The Clerk was instructed to obtain three quotes to have the bus shelter in Salter Street painted.</p> |
| 8. | <p>Mobile Bank - Shelter during inclement weather</p> <p>The Clerk was instructed to speak to Bank staff to seek a solution to customers having to queue in the rain.</p> |
| 9. | <p>Youth Club - Service Level Agreement</p> <p>It was agreed, by a majority vote, that the Service Level Agreement between CMAS and BTC for the provision of a Youth Club in Berkeley could be signed - see attached</p> |
| 10. | <p>Canon Park Field Development Project</p> <p>It was agreed Councillors Hall and Tucker will put together the spec which will go forward to contractors for prices.</p> <p>It was agreed that three companies will be asked to provide free designs and quotations for the Canon Park Field Development Project</p> <p>It was duly noted that the designs can then be used for further consultation with the community and to make applications for section 106 and grant funding</p> <p>It was agreed that part of the funding will come from section 106 funds associated with the development of 188 new houses in Berkeley.</p> <p>It was agreed that funds will be accrued from the precept during the 3-5 years the project is in the planning as well as exploring grant funding that may be available.</p> <p>It was agreed that the target date for completion of the project will be 3-5 years</p> <p>It was agreed that the budget could range from between £100k and £400k, depending on the spec, for the Canon Park Field Project.</p> <p>The Clerk was instructed to obtain quotes for the car park.</p> <p>The Clerk was instructed to write to Berkeley Estate to ask them if the council could lease the small field next to our site in order to place the MUGA there and to allow cricket to return to Berkeley</p> <p>The Clerk was instructed to talk to the Football Club about applying for free trees for planting at Canon Park Recreational Facility. The free trees would not be available to the Council.</p> |

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| 11. | <p>Stroud Hospital League of Friends</p> <p>The Clerk was instructed to respond to the Stroud Hospital League of Friends by saying the following: - If they ever need to set up any facilities in Berkeley they can have the use of the Town Hall for their activities.</p> <p>The Clerk was instructed to ask them if they have made contact with Jenner Court and Marybrook Medical Centre</p> |
| 12. | <p>Berkeley Town Council Emergency Plan (2011) Review</p> <p>It was duly noted that the Emergency Plan (2011) has been reviewed, adjusted or updated where necessary</p> |
| 13. | <p>Berkeley Town Plan 2005 Review</p> <p>A review of the Town Plan 2005 has taken place. It is suggested to council that the plan is no longer relevant to the town today. There are also many items that are actually out of date, redundant or the facility is no longer there.</p> <p>It was agreed to remove the Berkeley Town Plan 2005 from the website.</p> <p>It was agreed create a plan that enables the council to encourage developers to build houses that are more energy efficient and are of a style and size that is in keeping with our historic town.</p> <p>The Clerk was instructed to contact GRCC and ask for help in this matter</p> <p>It was agreed that the Council will write to all Berkeley businesses and tourist attractions to ask them if there is anything the Town Council can do to support and help them.</p> |
| 14. | <p>Track Maintenance - Park View</p> <p>There is a small track that runs off Park View Road giving access to the Scout Hut, Park View Play Area and Severn Trent pumping station. The track is in very poor condition with many potholes. About eighty children and their parents use the track every week, at night, when attending the scout hut. The track is also very dark during the winter nights. Families are concerned that children are going to get hurt if they fall on the uneven surface. Families with small children and buggies use the track in the daytime to access Park View Play Area. The unevenness of the track makes it difficult to walk on by all concerned.</p> <p>It was agreed to request that Stroud District Council carries out re-surfacing work on the track to make a much safer environment for our residents.</p> <p>The Clerk was instructed to contact Severn Trent water to ask if they have any funding available to provide lighting to the track and to ask SDC if they can install the lighting</p> |
| 15. | <p>Sarah's Field Project - contract with Stroud Valleys Project</p> <p>It was agreed to sign the Sarah's Field Project Partnership Agreement - see attached</p> <p>It was duly noted that the current budget is £ 24,383.50 and there will be a grant payment of £4,500.00 from GET to come; total budget for the Sarah's Field project is £ 28,883.50</p> <p>It was agreed to give the Clerk delegated authority to make purchases, within the budget set, for the Sarah's Field Project.</p> |

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| 16. | <p>CCTV</p> <p>It was agreed to choose option two for installation of Pavilion CCTV, two upgraded cameras and a number plate recognition camera in the town centre at a cost of £ 4,042.50 plus vat</p> <p>It was agreed, by a majority vote, to transfer the cost of the CCTV project, £4,042.50, from the Solar Panels Project budget</p> |
| 17. | <p>Road Safety in Berkeley</p> <p>It was agreed to create the following wish list for improvements to the roads, pavements and parking in Berkeley: - speed limit by railway bridge and in town centre, parking layout in Canonbury Street, High Street and Salter Street, kerbs in the High Street, road surface of Marybrook Street and Station Road in poor condition and Mariners Green is being churned up by buses</p> <p>It was agreed to find a mutually convenient time to meet up with Cllr Brian Tipper and Highways Manager Paul Helbrow.</p> |
| 18. | <p>Annual Town Meeting</p> <p>The Annual Town Meeting will take place on Monday 19th March at 7.00 p.m. in the Town Hall, Berkeley</p> <p>It was agreed to have an agenda item that asks residents how they feel about the road safety issues raised in minute number 17. Any comments brought to the Annual Town Meeting can also be discussed with Cllr Tipper and Paul Helbrow.</p> |
| 19. | <p>Sharing Information</p> <p>Councillors took this opportunity to share information</p> |
| 20. | <p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council will be held on Monday 19th March 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p> <p>This will immediately follow the Annual Town Meeting which will be held on Monday 19th March 2018 in the Town Hall, Berkeley at 7.00 p.m.</p> |