



BERKELEY TOWN COUNCIL

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Berkeley Town Council
Meeting held Monday 15th January 2018 in the
Town Hall, Berkeley at
7.30 p.m.

Minutes

Councillor K Palmer Chairman
F Brown
T Tucker
G Harcourt
P Stevenson

Clerk D Spiers

Public Discussion

Quentin Somerset spoke to the council about the New Berkeley Harriers running club.

Stroud District Councillor Gordon Craig reported on and discussed several issues with members of the council.

1.	Apologies and absence It was noted that Councillors Hall and Pinnell gave their apologies It was noted that there were no absences
2.	Declarations of Interest Councillor Harcourt declared an interest in item 11 because he knows one of the directors of the Youth Service Providers. He remained in the room for item 11 and took part in the vote.
3.	Minutes of the last meeting The minutes of the meeting held on Monday 11 th December 2017 were confirmed and it was agreed that they could be signed by the Chairman
4.	Schedule of Payments The Schedule of Payments was approved and it was agreed that the cheques could be signed - see attached
5.	Finance Report This item was put forward to the February meeting
6.	Internal Auditor It was agreed to appoint GAPTC Internal Audit Service to carry out the Internal Audit for Berkeley Town Council for the financial year 2017/18 It was agreed that the fee for the Internal Auditor will be £255.00 + vat and they will be paid 45p per mile from their base to Berkeley Town Hall

7.	<p>Internal Control Checks</p> <p>The internal control checks have been carried out for the second quarter. The Planning and Finance Committee will review the report to determine if any changes to procedures are necessary.</p> <p>It was agreed that Councillor Tucker will carry out the Internal Control Checks for the period Oct to Dec 2017</p>
8.	<p>Berkeley Town Council Charging Policy - Review</p> <p>It was agreed to delete the second paragraph of the Charging Policy - see attached</p>
9.	<p>Breakdown of costs for the Pavilion at Canon Park Recreational Facility</p> <p>The running costs for the Pavilion from 1st April 2014 to 31st December 2017 were duly noted - see attached</p>
10.	<p>GAPTC Subscription Fees</p> <p>It was duly noted that the GAPTC subscription fee will increase to 32.36 pence per elector for the year 2018/19.</p>
11.	<p>Youth Service Provider</p> <p>It was agreed that CMAS will be the new Youth Service Provider for Berkeley for one year. The Youth Club provision will be reviewed before the end of that year.</p> <p>The Planning and Finance committee was instructed to make any adjustments to the budget that may be necessary to accommodate the cost of £ 7,000.00 for the Youth Club Provision</p>
12.	<p>Berkeley Cemetery</p> <p>The following information was duly noted: -</p> <p>We have been informed by the Berkeley Burial Committee that some residents have extended their gardens by encroaching on to cemetery land.</p> <p>Berkeley Burial Committee is working with Stroud District Council to have the tenants restore the land to Berkeley Cemetery by 31st January 2018.</p> <p>As the land owner we may be contacted by Stroud District Council as a part of this process.</p>
13.	<p>Stroud District Council - meeting with Parish and Town Councils</p> <p>This meeting will take place on Monday 30th January 2018 in the Council Chamber at Stroud District Council at 7p.m.</p> <p>It was noted that no-one will be able to attend the meeting at Stroud District Council</p>
14.	<p>Berkeley Maces</p> <p>Stroud Museum have heard back from their insurers that they are happy to cover the maces on the condition that they have an alarm fitted to the case that they will be displaying them in. Stroud Museum is happy to organise the alarm and when it is ready will accept the maces on long term loan from the Council.</p> <p>The Clerk was instructed to make the necessary arrangements to move the maces to Stroud Museum, where the public, including Berkeley residents, will be able to see them at any time.</p>

15.	<p>High Street Kerbs</p> <p>Members agreed to invite Paul Helbrow, the new highways manager, and Gloucestershire County Councillor Brian Tipper, to our March meeting to discuss all aspects of road safety, parking, speed limit by railway bridge plus kerbs in High Street.</p> <p>The Clerk was instructed to put this matter on the agenda for the February meeting in order to establish a wish list for improvements to road safety in Berkeley.</p>
16.	<p>Annual Donations</p> <p>It was agreed to make a £ 50 donation to each applicant.</p> <p>Berkeley Players The New Berkeley Harriers Dr Jenner's House Cotswold Vale Talking Newspaper Severn Area Rescue Association Cotswold Boatmobility Great Western Air Ambulance Dursley & District Good Neighbours Scheme</p> <p>It was agreed that The New Berkeley Harriers can have a 100% discount on the hire of the Pavilion because they will only be using it to store items while they are out running for one hour per week until the end of March 2018</p>
17.	<p>New Bar in Canonbury Street</p> <p>The Clerk was instructed to write to the proprietor of JoJo's bar to let them know of the concerns raised by local residents about the noise generated from within the bar when the door is open and when the smokers are outside on the pavement.</p>
18.	<p>Sharing Information</p> <p>Councillors shared information</p>
19.	<p>Date of next meeting</p> <p>The next meeting will be held on Monday 19th February 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>