



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Berkeley Town Council
 Planning and Finance Committee meeting held
 Tuesday 11th April 2017 in the
 Town Hall, Berkeley at
 7.30 p.m.

Present	Councillor	Minutes	Chairman
		G Harcourt	
		P Stevenson	
		K Palmer	

Clerk D Spiers

1.	<p>Apologies and absence</p> <p>There were no apologies or absences</p>
2.	<p>Declarations of Interest</p> <p>There were no declarations of interests relating to items on the agenda.</p>
3.	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Tuesday 14th March 2017 were approved and it was agreed they could be signed by the Chairman</p>
4.	<p>Planning Applications - New</p> <p>It was agreed to support the application S.17/0569/CPL - 26 Park View Road - Certificate Proposed Lawful Use/Dev - Garage conversion with internal changes, velux roof-lights and roof pitch change</p> <p>It was agreed to make comments to the application (see below) S.17/0401/FUL - 17 Canonbury Street - Full Planning Permission for conversion of the roof space to two flats and erection of three dormers to the front and two to the rear</p> <p>S.17/0401/FUL - BTC comments "BTC is concerned that the three dormers to the front are not in keeping with the existing buildings and that it might set a precedent for more development within the conservation area"</p> <p>It was agreed to support the application S.17/0726/HHOLD - 17 Canon Park - Householder Application for single garage attached to existing garage. Extend existing conservatory.</p> <p>The committee agreed to look at the following applications which have been received since the agenda was printed but have a deadline for responses which falls short of the next Planning and Finance committee meeting.</p> <p>It was agreed to make no comment to the application S.17/0639/FUL - 69 Park View Road - Full Planning Permission for change of use of annexe accommodation to independent dwelling.</p> <p>It was agreed to make no comment to the application S.17/0743/LBC - 8 Salter Street - Listed Building Consent for exterior painting and re-place fireplaces</p>

5.	<p>Planning Applications - Appeal Decisions</p> <p>The following decision made by The Planning Inspectorate was duly noted</p> <p>2 Lynch Road, Berkeley - Single storey extension to rear and associated alterations - Appeal Dismissed</p>
6.	<p>Budget Review for 2016/17</p> <p>The final figures for the budget for 2016/17 were duly noted - see attached</p>
7.	<p>Budget Review for 2017/18</p> <p>The budget review document for 2017/18, which has been adjusted in accordance with council decisions and the actual brought forward figures from 2016/17, was duly noted - see attached</p> <p>The committee reviewed the Town Enhancement Budget and agreed that the current commitments by the council only amount to approximately £ 3,000.00. The budget currently stands at £ 5,705.98.</p> <p>The committee agreed to transfer the amount remaining of £ 2705.98 to contingency</p>
8.	<p>Sarah's Field Planning Application Fee</p> <p>A planning application for change of use has to be made for Sarah's Field. The fee payable to Stroud District Council is £ 192.50</p> <p>It was agreed to draw and sign a cheque in the amount of £192.50 payable to Stroud District Council</p>
9.	<p>Youth Club Budget</p> <p>The Council has instructed the Planning and Finance Committee to review the budget for 2017/18 to see if more funding can be found to cover the costs of Youth Club staff while they attend outside trips with the Youth Club</p> <p>The committee reviewed the Youth Club budget which stands at £6,500.00. After taking in to account existing commitments it was felt necessary to increase the budget by £ 500.00 if the council wants to support the staff costs for outside trips. The staff costs for four trips will be £620.00</p> <p>It was agreed to transfer £ 500.00 from contingency to the Youth Club budget.</p> <p>The new budget of £ 7,000.00 will cover the cost of the regular youth club sessions plus four outside trips at a total cost of £ 620.00</p>
10.	<p>Stroud District Council Non-Domestic Rates</p> <p>Town Hall - It was agreed to pay, by direct debit, two instalments of £ 56.00 each on the 1st April and 1st May 2017 for the non domestic rates to Stroud District Council</p> <p>Pavilion - It was agreed to pay, by direct debit, one instalment of £ 55.71 and three instalments of £ 54.00 each on the 22nd April, 22nd May, 22nd June and 22nd July 2017 for the non domestic rates to Stroud District Council</p>

11.	<p>Trade Waste Collections</p> <p>It was duly noted that Smith's (Gloucester) Ltd has increased the cost of their trade waste collections by 5% with effect from 1st April 2017.</p> <p>It was duly noted that the cost of our Annual Duty of Care will increase to £ 45.00 per annum</p>
12.	<p>Cleaning Contract - Town Hall</p> <p>It was duly noted that Clean Shield will be increasing the cost of cleaning the Town Hall by 4% with effect from 1st May 2017</p>
13.	<p>Schedule of Payments</p> <p>The schedule of payments was duly approved - see attached</p>
14.	<p>Next Meeting</p> <p>The next Planning and Finance Committee meeting is scheduled for Tuesday 9th May 2017 at 7.30pm in the Town Hall, Berkeley</p>