



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Berkeley Town Council
 Planning and Finance Committee Meeting held
 Tuesday 14th February 2017 in the
 Town Hall, Berkeley at
 7.30 p.m.

Minutes

Present Councillor G Harcourt
 P Stevenson
 K Palmer

Clerk D Spiers

1.	<p>Apologies and absence</p> <p>There were no apologies or absences</p>
2.	<p>Declarations of Interest</p> <p>There were no declarations of interests relating to items on the agenda.</p>
3.	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Tuesday 10th January 2017 were approved and signed</p>
4.	<p>Planning Applications - Decisions</p> <p>At the time of printing the agenda there were no new planning applications to consider or decisions to note - Noted</p>
5.	<p>Budget Review for 2016/17</p> <p>The budget for 2016/17 was duly noted - see attached</p> <p>It was agreed to make the following budget transfers in order to update the figures in accordance with decisions made by the council</p> <p>£ 255.00 from contingency to Website maintenance £ 62.28 from contingency to Subscriptions £ 320.85 from contingency to Canon Park Field & Play Area</p> <p>It was agreed to make the following budget transfers because the projects have been completed and no snagging issues have arisen</p> <p>£ 5378.60 from Pavilion Internal Alterations Project to contingency £10851.09 from Canon Park Field Drainage project to contingency</p> <p>It was duly noted that the Town Hall Running Costs Budget is overdrawn by £ 62.36 however this should resolve itself by the end of the year from income that is due from the lettings</p> <p>It was duly noted that the Pavilion Running Costs Budget is overdrawn by £ 2408.34 but even though there is an outstanding payment due of £ 1779.00 the committee agreed to transfer £1000.00 from contingency to cover the difference plus any invoices due.</p>

6.	<p>Royal British Legion - donation</p> <p>An error was made when the cheque for the Royal British Legion was completed and signed. The amount agreed by the council was for £75.00 but the cheque was made out and signed for £ 150.00.</p> <p>It was agreed, retrospectively, that an extra donation of £ 75.00 will be made for 2016.</p> <p>It was agreed to transfer an extra £75.00 from contingency to the donations budget</p>
7.	<p>Budget Review Document for 2017/18</p> <p>The budget review document for 2017/2018 which has been adjusted in accordance with the councils decision when setting the precept was duly noted - see attached document</p>
8.	<p>Schedule of Payments</p> <p>The schedule of payments was duly approved - see attached</p>
9.	<p>Next Meeting</p> <p>The next Planning and Finance Committee meeting is scheduled for Tuesday 14th March 2017 at 7.30pm in the Town Hall, Berkeley</p>