



BERKELEY TOWN COUNCIL

Town Hall
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Berkeley, Glos.
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Planning and Finance Committee Meeting
held on Tuesday 12th July 2022
in the Town Hall, Berkeley at 7pm

Draft Minutes

Present:

Cllr Easby

Cllr Golding

Cllr Turner

*Cllr Hall

J Hopkins (Clerk)

*present for part of the meeting

1. Apologies and absence
Cllr Ashton (Chair) sent her apologies. Cllr Easby was Chairman for this meeting.
2. To receive declarations of interests and consider requests for dispensations
There were none.
3. To approve the minutes of the last meeting held on Tuesday 14th June 2022
It was **resolved** to adopt the minutes of the last meeting held on Tuesday 14th June and it was agreed that they can be signed.
4. To consider Planning Applications
There were none this month. There is a new application that was too late for this agenda. It was agreed that a decision can be made via email and it will be retrospectively minuted at the next meeting (S.22/1480/FUL-Berkeley Primary School).
5. To receive Planning Application decisions
 - S.20/0100/FUL-PS33 Land west of Station Road-Residential development- Permitted. It was **resolved** to write to Highways, regarding the layout of the entrance to the new development, from the bypass.
 - S.22/1087/HHOLD-14 Hillcrest-Permitted
6. To authorise the schedule of payments due
It was **resolved** to approve the schedule of payments and it was agreed that the online payments can be made.
7. To appoint a councillor to complete the Internal Control Check for quarter one (1st April to 30th June 2022)
It was agreed that Cllr Turner will complete this check.
8. To note the payments made under the Clerk's delegated authority for the period 1st April to 30th June 2022-see attached
Noted.

9. To note that a revised version of the SDC 'Planning Enforcement Plan' is available for consultation (online survey) until 29th July.

This consultation has 2 elements:

- The draft Planning Enforcement Plan: Policy and Procedure
- A flowchart of the proposed process

Following a discussion it was agreed that Cllr Easby will respond on behalf of the council.

10. To receive quotes, and appoint a supplier, for Canon Park tree work-see attached
It was agreed to get another quote and move this item to the next meeting.

11. To receive quotes, and appoint a supplier for Town Hall roof survey-see attached
It was **resolved** to accept quote 7. *

12. To agree the following quote for painting/decorating from our approved supplier:

- Town Hall Meeting room and fireplace £2550
- 3 x Bins in the town centre £110
- Slide at Park View Play Area £400
- Two benches at Park View Play Area £440

It was **resolved** to accept all of the above quotes.

13. To review the Finance Report (actuals/budget for 2022/23, income and expenditure) and current reserves and to make any adjustments to the budget the committee finds necessary

The finance report showing receipts and payments was viewed and income noted from all sources. It was **resolved** to move £1400 from the 'General Fund' to 'Earmarked reserve-MAP restoration project'.

14. Next Meeting – The next Planning & Finance Committee meeting is scheduled for Tuesday 9th August 2022 at 7pm in the Town Hall