



*Full Council Meeting
held on Monday 21st February 2022
in the Town Hall, Berkeley at 7pm*

MINUTES

Present:

Cllr L Ashton
Cllr I Bamfield
Cllr E Carter
Cllr T Golding
Cllr P Hall
Cllr T Tucker
Cllr P Turner
J Hopkins (Clerk)

1. To note the resignation of Cllr Somerset and to Elect a new Chairman/Mayor
Cllr Somersets resignation was noted. Councillor Peter Hall was duly elected the Chairman/Mayor of Berkeley Town Council. The declaration of acceptance of office for the Chairman/Mayor was received.
Vacancy-It was noted that there was not a request for an election by ten electors by 17th February, so we can fill the vacancy by co-option at the March meeting.
2. Public Discussion
We welcomed Penny Baker from 'Krunch' for a presentation on youth work.
Two members of the public, County Councillor Brian Tipper and District Councillor Gordon Craig shared information with us.
3. Apologies and absence
Apologies were received from Cllr Sealey.
4. To receive declarations of interests and consider requests for dispensations
Cllr Tucker declared an interest in Item 6 ref 0243, and Cllr Hall declared an interest in Item 6 ref 0299.
5. To approve the minutes of the meeting held on Monday 17th January 2022 and to agree that the minutes can be signed
It was **resolved** to adopt the minutes of the meeting held on Monday 17th January and it was **resolved** that the minutes can be signed.
6. To consider Planning Applications (where the respond by date falls outside the dates of the planning and finance committee meeting)
 - S.22/0243/HHOLD-5 Park View Road – Ground floor extension - **Support**
 - S.22/0299/TCA-20 Salter Street-Remove and replace T1 leylandii tree-Cllr Hall left the room - **Support**
7. To elect a member of Planning & Finance Committee, to replace Cllr Somerset

It was **resolved** that Cllr Golding will be a member of the Planning and Finance Committee.

8. To elect a member of the Staffing Committee, to replace Cllr Somerset
It was **resolved** that Cllr Carter will be a member of the Staffing Committee.
9. To elect a new member of the Berkeley Burial Committee, to replace Cllr Somerset
It was **resolved** that Cllr Tucker will join the Berkeley Burial Committee.
10. To note that the staffing committee have agreed to register to apply for the Local Council Awards Scheme
Noted.
11. To decide on a date for the Annual Town Assembly, and to note the date of the Annual Town Meeting (16th May)
The Annual Town Assembly has to be held between 1st March and 1st June.
It was **resolved** to hold the 'Annual Town Assembly' on 25th April at 6pm (the Full Council meeting will be held after). This will be advertised in the Flyer, on the website and on facebook. The date of the Annual Town Meeting (16th May) was noted.
12. To receive and discuss a report on street lighting in the High Street
The report was discussed and the following points raised:
 - Why are the Town Council being asked to pay for street lighting
 - The current barriers are solid to stop large vehicles driving onto the pavement
 - There must be another area for a street light (possibly on private land)
 - There is a telephone pole so could it go by thatIt was agreed that the Clerk will discuss the above with GCC lighting. District Councillor Gordon Craig gave his support.
13. 1840 Map restoration update
 - Moira Buick has now started the restoration
 - It was noted that the clerk agreed an initial payment of £1000 to the map restorer Moira Buick under delegated powers
 - The map will be located in the meeting room and it was resolved that curtains will be put up around it
 - It was agreed to move the radiator in the meeting room
14. To discuss painting the bins in the town, as part of the on-going Town Enhancement
It was **resolved** to ask our preferred supplier to paint all of the bins in the town centre and to replace the signs on them.
15. To discuss a highways speed survey at the top of Canonbury Hill as suggested by the Highways manager
It was agreed to put this on hold as we are meeting with the highways manager on 25th March
16. To receive an update on the Youth Club Tender
The presentation from 'Krunch' was discussed. We are waiting for one more tender.
It was agreed to ask the other provider to present via zoom with attendance from the working party and any others who wish to attend, so that we can make a final decision at the March meeting.
17. To receive a report from Cllr Turner on the condition of the exterior of the Pavilion
Cllr Turner reporting on his findings and it was agreed to get quotes from three builders to quote for all of the work.
18. To receive an update on the two defibrillators and to agree to the grant amounts
The two defibrillators have been part funded and will be purchased as a 'Managed solution' from the Community Heartbeat Trust', by the two organisations (Berkeley Town Football Club and Park View Residents). The amount for the council to match fund was **resolved** as £1614. This will come from the general fund.

19. To discuss purchasing two plaques for the oak trees to commemorate the Queens Platinum Jubilee
It was agreed to explore options for plaques. Cllr Golding will ask Stroud Valleys Project for details of the plaques at Sarahs Field which are carved in wood.
20. To discuss complimentary Town Hall room hire for the Jenner Project
It was resolved that The Jenner Project can have complimentary use of the Town Hall for their project (as long as there are no other bookings).
21. To note that the internal audit with GAPTC will cost £390 not £265 as previously minuted due to the higher income/expenditure this year, due to the Canon Park project
This was noted.
22. To agree to start discussions with Stroud District Council regarding the track to Park View scout hut
District Cllr Haydn Jones has already started discussions with Michelle Elliott (Housing Manager), and Stroud District Council has agreed that it is their property to maintain. It was agreed that the Clerk will follow up the emails with our support for the urgency of this.
23. To resolve that the Bank reconciliation dated to 31st January 2022 be authorised and signed
It was **resolved** that the bank reconciliation be authorised and signed.
24. To receive an update on the Berkeley Burial Committee
Cllr Carter reported that the Burial Committee discussed ownership of the burial ground, lodge and lychgate, but it is still unclear who owns it. It was agreed that the clerk will send out the details that we have on file.
25. Sharing Information
Councillors took this opportunity to share information.
26. Date of next meeting
The next Full Council meeting will be on Monday 21st March 2022 at 7pm in the Town Hall