



Planning and Finance Committee Meeting
held on Tuesday 8th March 2022
in the Town Hall, Berkeley at 7pm

Minutes

Present:

Cllr L Ashton (Chair)

Cllr T Golding

Cllr P Turner

J Hopkins (Clerk)

1. Apologies and absence
Apologies received from Cllr Hall and Cllr Sealey.
2. To receive declarations of interests and consider requests for dispensations
There were none.
3. To approve the minutes of the last meeting held on Tuesday 8th February 2022
It was **resolved** to adopt the minutes of the last meeting held on Tuesday 8th February 2022 and it was agreed that they can be signed.
4. To consider Planning Applications. The following applications were considered:
 - S.22/0376/HHOLD-2 Fishers Road-Single storey side and front extension-**Support.**
5. To receive Planning Application decisions
The following decisions, made by the Local Planning Authority, were duly noted:
 - S.22/0061/LBC - 30-32 High Street – Permitted
 - S.21/3023/HHOLD – 60 High Street – Permitted
 - S.21/2817/HHOLD – 33-35 Canonbury Street - Permitted
6. To authorise the schedule of payments due
It was **resolved** to approve the schedule of payments and it was agreed that the online payments can be made. We have been informed that the National Joint Council (NJC) for local government services has finally agreed the new rate of pay for staff, applicable from 1 April 2021. We are back paying the increase of 1.75% (from 1st April 2021) as part of the March salaries so that it is paid within the current tax year as the decision has been so long in coming this year.
7. To discuss the purchase of a new office computer-see attached quote
It was **resolved** to purchase a new computer at a total cost of £632.
8. To agree a budget for the Queens Platinum Jubilee Celebrations
It was **resolved** to put in a provision of £2000, to come from the general fund and to make a new reserve. If external funding is successful then this amount will not be needed and can be returned to the general fund.
9. To review the Finance Report (actuals/budget for 2021/22) and current reserves and to make any adjustments to the budget the committee finds necessary
The finance report showing income and expenditure was viewed and noted from all sources, and it was agreed that no adjustments are needed. The amount for the

defibrillators will come from the general fund if external funding is unsuccessful. The reserves balance dated 2.3.22 was viewed and noted.

10. Next Meeting – The next Planning & Finance Committee meeting is scheduled for Tuesday 12th April at 7pm in the Town Hall