



*Full Council Meeting
held on Monday 17th January 2022
in the Town Hall, Berkeley at 7pm*

MINUTES

Present:

Cllr Q Somerset (Chair)
Cllr L Ashton
Cllr I Bamfield
Cllr E Carter
Cllr T Golding
Cllr P Hall
Cllr T Tucker
Cllr P Turner
J Hopkins (Clerk)

1. Public Discussion
One member of the public, County Councillor Brian Tipper and District Councillor Gordon Craig shared information with us. PCSO Mike Trebble provided a police report that was read out.
2. Apologies and absence
Apologies were received from Cllr Sealey.
3. To receive declarations of interests and consider requests for dispensations
Cllr Carter & Cllr Tucker declared an interest in item 7 (children are members of societies requesting grants).
4. To approve the minutes of the meeting held on Monday 13th December 2021 and to agree that the minutes can be signed
It was **resolved** to adopt the minutes of the meeting held on Monday 13th December and it was **resolved** that the minutes can be signed.
5. To consider Planning Applications (where the respond by date falls outside the dates of the planning and finance committee meeting)
 - S.21/3064/FUL-Land at Hook Street, Construction of an energy storage compound, fencing, CCTV, access and associated infrastructure-Berkeley Town Council object to this planning application, it was resolved that District Councillor Gordon Craig will work with the Clerk to put together the objection.
6. To adopt and authorise the attached budget and precept figure for 2022/23
The Council **resolved** to adopt the proposed budget for the year ended 31st March 2023. The Council **resolved** a precept demand of **£136,222 (one hundred and thirty six thousand, two hundred and twenty two pounds)** for the year 1st April 2022 to 31st March 2023, which equates to a Band D charge of £162.55 per annum
7. To consider requests for grant applications and donations-see attached
It was **resolved** to award the following grants:

- Skylarks Community Choir £400
 - Berkeley Players Drama Society £500
 - Berkeley Educational Swimming Trust £500
 - Berkeley Community Trust - The Jenner Project £500
 - Severnside Nuclear Youth FC - £500
8. To receive a report from Cllr Bamfield on the Town Improvement Project
Cllr Bamfield reported that the working party will meet on the 18th and report back to the next meeting.
 9. To receive an update on the Youth Club Tender
The closing date is the 21st January, no tenders have been received so far, if none are received by the closing date then it was agreed to ask for advice regarding a way forward from Stroud District Council Youth Officers.
 10. To receive an update on planting at Canon Park
 - Stroud Valleys Project will look after the area between the trees, they suggest purchasing 50 x organic coir mulch mats (£40) and then they are pegged down with bamboo pegs. This suppresses the grass for a couple of years which gives the trees a much better chance
 - To approve Stroud Valleys Project to do two maintenance days per year to look after the bluebell woodland

It was **resolved** to purchase the mats, and agree to the maintenance days.
 11. To adopt the Asbestos Management Plan-see attached report
It was **resolved** to adopt the Asbestos Management Plan. The plan will be posted on the noticeboards in the Town Hall and stickers will be placed in the affected areas.
 12. To receive a letter from a solicitor regarding a strip of land at Lynch Ground (Sarah's Field)-see attached
It was **resolved** for the Clerk to write to the solicitor to **refuse** the proposal on the grounds that Sarah's field is for use as a public open space for members of the general public and to be kept as a water meadow to sustain wildlife.
 13. Review of High Street traffic
There was a discussion during which the following points were raised:
 - Ask the police to ensure persistent offenders are contacted
 - To ask the police college recruits to help
 - Contact the police commissioner Chris Nelson for advice
 14. To receive quotes for replacement of the entrance door and fire doors at the Canon Park pavilion-see attached
The quotes were considered and due to the high purchase costs of commercial aluminium doors, it was decided to look at repairing the doors. Cllr Turner and Cllr Somerset will visit site tomorrow to establish if this is possible.
 15. To receive an update regarding the purchase of 2 defibrillators (one at Park View Scout Hut and one at Canon Park Pavilion)
It was agreed that we would ask Park View residents and Berkeley Town Football Club to purchase the equipment, have it installed and organise the on going maintenance and the council will provide the match funding.
 16. To discuss projects for Town Enhancement
It was resolved to ask Adam the Gardener to do some tidying up in the Town as per the 'Welcome Back Funding'.
 17. To discuss ideas for the Queens Platinum Jubilee
Cllr Turner would like to suggest that we hold an event to commemorate the Queens Platinum Jubilee, suggestions include a party in the park at Canon Park. Cllr Turner will do an article for the Flyer to ask for interested people to help form a committee.

18. To resolve that the Bank Reconciliation dated to 31st December 2021 be authorised and signed – see attached

It was **resolved** that the bank reconciliation be authorised and signed.

19. To agree to appoint GAPTC internal audit service for 2021/22 at a cost of £265

It was resolved to appoint GAPTC internal audit service.

20. To receive an update on the Berkeley Burial Committee

The burial committee have agreed to discuss the ownership of the burial ground, lodge and lych gate at their next meeting. Cllr Carter and Cllr Somerset will attend the meeting on 16th February and report back to our February meeting. It was also agreed for the clerk to follow up on some old correspondence regarding the history of the burial committee.

21. To discuss the 'Matters Pending Action List'

The list was updated.

22. Sharing Information

Councillors took this opportunity to share information.

23. Date of next meeting

The next Full Council meeting will be on Monday 21st February 2022 at 7pm in the Town Hall