



*Canon Park Development Committee Meeting
held on Monday 8th November 2021 at 7pm
at the Town Hall, Berkeley*

Minutes

Present:

Cllr J Sealey
Cllr I Bamfield
Cllr E Carter
Cllr T Tucker
Mark Edwards
J Hopkins (Clerk)

1. Apologies and absence
There were none.
2. To receive declarations of interest and consider requests for dispensations
There were none.
3. To approve the minutes of the last meeting held on Monday 6th September 2021
It was **resolved** to adopt the minutes of the meeting held on Monday 6th September and it was agreed that they can be signed.
4. To receive an update on the finished project
There are a few minor issues to be completed (flooding on the track, meter for the electrics, hole in tarmac) and Blakedown are working on these. The 5% retention will be held for 12 months in case of any further problems. Blakedown are doing the monthly maintenance which is working well.
5. To discuss a meeting with the environmental health officer-report attached
There was a discussion during which the response was agreed.
6. Landscaping and bird/bat boxes
 - It was noted that the trees have been ordered and Stroud Valleys Project hope to complete the planting in December/January
 - It was decided to run a facebook poll to ask residents to record what species of birds are common to Canon Park, to decide which bird and bat boxes to install
7. To note that the clerk is waiting for quotes for the new signage
This was noted.
8. To discuss the role of the caretaker
The caretaker is settling in well and doing a brilliant job. The committee would like to record thanks to her for the positive impact the role is having on Canon Park.
9. To agree to disband the committee as the project is complete, and handover the running and maintenance of Canon Park recreational area to Full Council
It was **resolved** to finish this committee.