



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

**Berkeley Town Council  
Meeting held Monday 17<sup>th</sup> November 2014 in the  
Town Hall, Berkeley at  
7.30 p.m.**

**Minutes**

Present	Councillor	K Palmer G Fryer L Ashton F Brown J Stanton R Pinnell T Tucker V Watts M Studden	Chairman (items 1 to 20) Chairman (items 21 & 22)
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Clerk D Spiers

**Public Discussion**

Members of the Berkeley Youth Forum spoke to the council about a bus shelter at Station Road for the school children, a summer fundraising event on the castle meadow and new play equipment for Berkeley

Gloucestershire County Councillor Brian Tipper updated the council on A38 & B4066 road-works, highways budget for footpaths etc, the Active Together Fund, the County Council budget for next year and the new bus timetables.

Stroud District Councillor Liz Ashton gave an up date to the council on the Planning Inspectors findings for the Stroud District Council Local Plan

1.	Apologies and absence  There were no apologies or absences
2.	Declarations of Interest  Councillor Stanton declared an interest in item 18 and left the room while it was discussed  Councillor Palmer declared an interest in item 21 and left the meeting before item 21 was discussed
3.	Minutes of the last meeting  The minutes of the meeting held on Monday 20 <sup>th</sup> October 2014 were taken as read and signed by the Chairman
4.	Minutes of the Planning and Finance Committee Meetings  The minutes of the Planning and Finance Committee meetings held on Tuesday 14 <sup>th</sup> October 2014 were duly noted

5.	<p>Schedule of Payments</p> <p>The schedule of payments that was presented to the meeting was duly approved - see attached</p>
6.	<p>Chairman and Councillors Reports</p> <p>Councillor Fryer reported that the parking ticket issue that occurred in Canonbury Street has now been resolved. It has been confirmed by Highways that there is a restriction free parking section in Canonbury Street and the ticket should never have been issued</p> <p>Councillor Studden gave an update on progress with the Town Plan Review and reported that the tradition of setting off the maroon rockets for the two minute silence on the 11<sup>th</sup> November at 11 am was continued this year</p> <p>Councillor Tucker reported that he and Cllr Ashton had met with Graham Ross from Gloucestershire Playing Fields Association to discuss the play facilities in Berkeley. Tony had also visited a new business in the town called La Lune. He also reported that a house in Salter Street had been pelted with rubbish during daylight hours on a Sunday afternoon</p> <p>Councillor Brown had attended a meeting at Hamfields Leisure where details of the new college were discussed. Frazer also reported that it is now even more important that Highways come to Berkeley to discuss the problems on Canonbury Hill following a recent accident there.</p> <p>Councillor Ashton reported on the outcome of a discussion with a local householder re building rubbish that has been deposited on a public footpath, concerns about posters on the wall outside a retail premises in the Market Place, the hospital building and grounds are becoming very untidy again and the organisation Homestart have asked Berkeley Town Council for a grant.</p> <p>Councillor Stanton updated the council on activities at Magnox Oldbury and the NDA. John also gave more information about defibrillators in phone boxes and the costs involved</p> <p>Councillor Palmer thanked Councillor Watts for all the hard work she did organising the VC paving stone ceremony for Captain Butler VC DSO on the 9<sup>th</sup> November everyone felt the day was a great success</p>
7.	<p>Discharge of Functions to the Proper Officer (Town Clerk) - Monthly Report</p> <p>The functions carried out by the Town Clerk from 1<sup>st</sup> October 2014 to 31<sup>st</sup> October 2014 were duly noted - see attached report</p>
8.	<p>Precept and Budget</p> <p>It was agreed that the precept of £81,000.00 from last year will remain the same for 2015/16</p> <p>The council instructed the finance committee to allocate priority funding to play areas, skateboard park and a multi use games area</p>
9.	<p>Berkeley Town Council Public Image</p> <p>To improve the image of Berkeley Town Council it was agreed to consider producing a monthly report, annual report, councillors photographs, website review, improve the annual meeting and produce some instant projects</p>

10.	<p>VC Winner ceremony and reception</p> <p>The council has incurred some expenses during the course of organising the event held on Remembrance Sunday. We had to purchase plastic plates, napkins and various other small sundry items the amount for which will be reported under the Clerks discharge of functions report at the December meeting.</p> <p>We were very fortunate that Messrs Colin and Lee Grimes very kindly carried out the work to insert the paving stone in to the pavement free of charge.</p> <p>It was agreed that the council will present a gift of a bottle of whiskey each to Colin and Lee Grimes as a thank you for their contribution to the paving stone ceremony</p> <p>The Berkeley W.I. ladies very kindly provided the tea, coffee and cake for the reception at the Great Hall in Berkeley Castle and have asked that in return the council makes a donation to the W.I. At the last count the ladies catered for approximately 200 guests on the day.</p> <p>It was agreed to make a donation of £ 400 to Berkeley W.I.</p> <p>The Reverend Richard Avery and the Church volunteers also helped with some of the organisation as well as providing the loan of crockery for the reception</p> <p>It was agreed to make a donation of £200 to the church funds</p>
11.	<p>Royal British Legion</p> <p>Every year The Royal British Legion provides the council with a wreath to lay at the War Memorial on Remembrance Sunday</p> <p>Every year the council has made a donation to the Royal British Legion to coincide with the poppy collection</p> <p>It was agreed to make a donation of £100 to The Royal British Legion</p>
12.	<p>HMS Exploit - Skittles Evening</p> <p>Councillor Watts reported that a skittles evening for the crew of HMS Exploit will be held on the 28<sup>th</sup> February 2015 at the Dockers Club in Sharpness.</p> <p>It was agreed that a budget of £300 will be provided for the skittles evening next year</p>
13.	<p>Leisure &amp; Recreation Working Party Membership</p> <p>It was agreed to appoint Cllr Palmer to the Leisure and Recreation Working Party</p>
14.	<p>Town Hall - Maintenance Plan</p> <p>It was agreed to instruct J Clist to carry out the decoration of the main hall, kitchen, boiler room, fire escape and toilets at the Town Hall at a cost of £ 2800.00</p> <p>It was agreed to use magnolia emulsion to paint the walls at the Town Hall</p> <p>The repairs to the stone parapet at the Town Hall have now been completed and this work is the last of the repairs recommended by the building survey report carried out at the Town Hall in 2011</p> <p>The Clerk was instructed to build in to the third phase of maintenance works to the Town Hall ongoing decoration, a kitchen upgrade, improvements to equipment, facilities, audio visual equipment, and a hearing loop</p>

15.	<p>SOSYP - Youth Service Agreement</p> <p>It was agreed to defer this decision until next month when Councillors Ashton and Tucker can provide more information</p>
16.	<p>Litter Bin</p> <p>The Clerk was instructed to obtain a price for installing a bin, which incorporates a recycling facility, on the fence near the football stand at Canon Park Recreational Facility and bring it to the next meeting</p>
17.	<p>BTC Charging Policy Review</p> <p>It was agreed to keep the current Charging Policy of Berkeley Town Council the same with the exception of adding the names of the premises for which the policy is applicable - see attached policy</p>
18.	<p>Berkeley Community Library</p> <p>It was agreed to defer this decision until next meeting in order that the Clerk can ask for the last years accounts from the Library</p>
19.	<p>Stroud &amp; District Citizens Advice Bureau</p> <p>It was agreed that Berkeley Town Council will continue to provide a grant of £ 1250 per annum to the Stroud &amp; District Citizens Advice Bureau towards the cost of providing an outreach service in Berkeley</p> <p>It was also noted that as we provide office facilities to them we are also making a further contribution of £ 2000 per annum as a benefit in kind</p>
20.	<p>Cycle Stands</p> <p>Following on from the survey carried out by Berkeley Town Council with cyclists that use the town it was agreed to install two cycle stands on the kerb-out at the end of High Street. The council had to discuss with Highways whether we could carry out this work and how much it would cost. The council will be pleased to learn that Highways have agreed that if the council purchases the stands, at a cost of approximately £110 each, Highways will pay for and carry out the installation of the stands.</p> <p>It was agreed to purchase two bicycle stands for installation by Highways.</p>
21.	<p>Pavilion Lease with Football Club</p> <p>The Clerk was instructed to set up a meeting with the football club to explain the councils position and to iron out any misunderstandings there are with the terms &amp; conditions of the lease on offer</p>
22.	<p>Next Meeting.</p> <p>The next meeting will take place on Monday 8<sup>th</sup> December 2014 at 7.30 p.m. in the Town Hall, Berkeley</p>