



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

**Berkeley Town Council
Meeting held Monday 28th April 2014
In the Town Hall, Berkeley
At 7.30 p.m.**

Minutes

Present	Councillor	K Palmer T Tucker P Hall C Trenchard R Pinnell F Brown L Ashton	Chairman
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Clerk D Spiers

Public Discussion

Once Mr John Kay from Gloucestershire Highways had introduced himself an interesting discussion took place covering many highways issues including new contract with Amey, disabled parking bays, footpaths in new developments, work to B4066, Canonbury Street parking on the hill, speeding past the school and in the town centre, potholes on the roads and on footpaths, de-lamination of road surfaces, extra funding from Central Government, quality of materials and work undertaken by contractor, monitoring of utility companies when digging up and reinstating roads, equipment and vehicles used by Amey.

Gloucestershire County Councillor Brian Tipper updated the council on the health and wellbeing programme and the fostering service.

Stroud District Councillor Gordon Craig informed the council that SDC is undertaking a deep clean at Jenner Court, has noted that the building may be considered unfit for purpose because it has no lift facility and is checking that the contractor is up to date with scheduled repairs. Gordon updated the council on the situation with the buses and the town plan review.

Stroud District Councillor Liz Ashton reported that Wessex Water have finally admitted that they are responsible for the broken drain cover near Park View and have subsequently repaired it. Liz has had SDC remove the bin from near the hospital, and asked the NHS to trim back the shrubs around the old hospital building. The Berkeley Friendship Club is looking for a volunteer to keep it running and may need to apply for a grant in order to pay someone to do it. There is a site stakeholder meeting on April 30th that everyone can attend if they want to. Councillor Ashton has received a lot of complaints from residents in Berrycroft that teenage lads are playing football on the green outside their homes. Liz reported that there is an eco tour of houses in Stroud that have overcome difficulties with insulating their buildings and that as soon as the new council is in place we need to start work on the review of our emergency plan

1.	Apologies and absence Councillor Harcourt was absent
2.	Declarations of Interest There were no declarations of interest relating to the agenda for 28 th April 2014.

3.	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Monday 17th March 2014 were taken as read and signed by the Chairman</p> <p>The minutes of the meeting held on Monday 31st March 2014 were taken as read and signed by the Chairman</p>
4.	<p>Berkeley Town Council Accounts to 31st March 2014, Internal and External Audit</p> <p>The accounts to 31st March 2014 were duly approved - see attached</p> <p>The report from the Independent Internal Auditor for the Accounts to 31st March 2014 was duly noted - see attached</p> <p>To address the non compliance issue with the internal controls as outlined by the Independent Internal Auditor the Clerk was instructed to make the Internal Control Checks a permanent item on the Finance Committee Agenda</p> <p>It was agreed to approve Section 1 - Accounting Statements 2013/14 - see attached</p> <p>It was agreed to approve Section 2 - Annual Governance Statement 2013/14 - see attached</p>
5.	<p>Chairman and Councillors Reports</p> <p>Chairman Keith Palmer thanked members for their support during his time in office as Mayor of Berkeley</p> <p>Councillor Ashton reported that the footpath in Canonbury Street has again been blocked by traffic cones and the concrete surface has been disturbed. The matter has been reported to the planning enforcement officer at SDC.</p> <p>Councillor Pinnell stated that he was unhappy with the way some matters had been dealt with by the Chairman and the Clerk</p> <p>Councillor Hall reported that the Youth Forum has carried out a consultation with residents at Park View about park developments which has produced some very positive responses. They are also going to consult with the general public from the Town Hall on Saturday 3rd May</p>
6.	<p>Schedule of Payments</p> <p>It was agreed to approve, retrospectively, the schedule of payments that were signed by members on the 14th April 2014 - see attached</p>
7.	<p>Correspondence</p> <p>The Clerk was instructed to deal with the correspondence in the following way</p> <p>HM Prison Service - letter re supervised prisoner work party - noted</p> <p>Mr & Mrs Hodgett - letter re planning application S.14/0619/FUL - thank them for the letter and acknowledge that their comments have been noted</p> <p>Dr Jenner's House - invite to celebrations for 265th Anniversary - thank you but no-one is able to attend</p>

8.	<p>Victoria Cross Holders 2014-2018 - Commemorations</p> <p>Councillors Tucker, Brown and Pinnell updated council on information gathered and arrangements made to date</p>
9.	<p>Play Gloucestershire</p> <p>It was agreed that Berkeley Town Council will not provide summer outdoor activities in Berkeley this year</p>
10.	<p>Park View Development</p> <p>The working party was asked to carry on with the consultations and quotations until after the election.</p> <p>The council agreed to wait for the new council to decide on how the project will be carried forward</p>
11.	<p>Canon Park Recreational Facility - Field</p> <p>At the Annual Town Meeting last month residents of Berkeley proposed that the Town Council look into providing improved drainage to the field at Canon Park</p> <p>The Clerk was instructed to ask for quotes from surveyors as to how much the survey would cost</p>
12.	<p>Town Hall and Pavilion Users</p> <p>Councillor Trenchard proposed that the council considers making grants to the main users of our buildings.</p> <p>The Clerk was instructed to bring a grant making policy to the council for consideration</p>
13.	<p>Football Club</p> <p>At the Annual Town Meeting last month representatives from the football club asked if the council could meet regularly with the club.</p> <p>It was agreed to defer appointing representatives until after the election</p>
14.	<p>Berkeley Christmas Fayre</p> <p>It was agreed to make a contribution by covering the cost of the insurance and licence fee application a total of £ 115.00 plus to offer the use of the town hall free of charge</p>
15.	<p>Berkeley Summer Festival</p> <p>It was agreed to make a financial contribution to cover the costs of the insurance and licence fee application for the Berkeley Summer Festival.</p> <p>It was agreed to allow the Summer Festival to use the town hall free of charge.</p>
16.	<p>Sarah's Field</p> <p>The title deeds to the field are now in our possession.</p> <p>The Clerk was instructed to write a thank you letter to the person that gave us the land known as Sarah's Field</p> <p>Councillor Tucker and the Clerk reported on the content of the discussions held with Ellen from Gloucestershire Wildlife Trust</p>

	<p>The Clerk was instructed to go ahead and have a field gate and pedestrian gate installed at the site and was asked to try and find a local business who may wish to donate the gate.</p> <p>It was also noted that the council will work with the public and the Wildlife Trust to carry out a survey on the flora and fauna on the site on the 24th June 2014 from 6.30pm to 8.30pm</p>
17.	<p>Town Hall - stonemasons quote</p> <p>The Clerk was instructed to obtain more quotes from two stonemasons</p>
18.	<p>Town Trail Leaflets</p> <p>The Clerk was instructed to ask a local printer to give a price to print 2500 leaflets with exactly the same content but change the size to DL this would bring the quote in line with the original supplier of the leaflets</p>
19.	<p>Geodeasic Dome at Canon Park Recreational Facility</p> <p>The Clerk was instructed ask fabricating companies to visit the site to ascertain what needs doing and to provide a quote for the work</p>
20.	<p>Next Meeting.</p> <p>The next meeting, which will be the Annual Town Council meeting, will take place on Monday 2nd June 2014 at 7.30 p.m. in the Town Hall, Berkeley</p>