



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

**Berkeley Town Council
Meeting held Monday 17th February 2014
In the Town Hall, Berkeley
At 7.30 pm**

Minutes

In the absence of the Chairman and the Deputy Chairman Councillor Hall was elected to take the Chair for this meeting

Present	Councillor	P Hall Chairman G Harcourt L Ashton T Tucker R Pinnell J Dobson F Brown
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Clerk D Spiers

Public Discussion

Stroud District Councillor Craig reported to council on lettings policy for new houses in Fishers Road, the results of a questionnaire he had delivered to Berkeley residents and that the Summer Fair this year will be on a Sunday. He also invited the Youth Forum to join the Gardening Club, the Town Plan Review and the Summer Fair Committee

Thomas and Emma from the Berkeley Youth Forum informed the council that they are hoping to build relationships with the community, help with the Town Plan, help with the development of Park View Play Area and produce a calendar of local businesses which in turn will hopefully raise funds to help repair the Football Stand at Canon Park and provide seating and bins near the play equipment.

Stroud District Councillor Liz Ashton reported to council that she is organising a meeting with the Gloucestershire Playing Fields Association who can provide grants towards improving play areas and point us towards other funders who may wish to help. Liz also reported on progress with the consultation with blue badge holders, new office and flat at Jenner Court, SDC Local Plan, pot holes and a broken drain near Park View Play Area.

SDC Councillor Ashton also reported that there are still lots of complaints about dog mess, a local group is looking for alternative sites for housing in Berkeley, she will be interviewed for the ITV Fixers film with the Youth Club, and Berkeley should benefit financially from having the ILW store nearby.

At this point in the meeting Councillor Harcourt left after reporting that Highways have jetted the drains in Market Place but that Marybrook Street drains are still blocked and that the render on the front of the Hospital building is crumbling

1.	Apologies and absence Councillors Palmer and Trenchard gave their apologies
2.	Declarations of Interest There were no declarations of interest from Councillors relating to any items on the agenda for 17 th February 2014.

3.	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Monday 20th January 2014 were taken as read and signed by the Chairman</p>
4.	<p>Committee Meetings Minutes</p> <p>The minutes of planning, finance and staff committee meetings held during January 2014 were duly noted</p>
5.	<p>Chairman and Councillors Reports</p> <p>Councillor Hall reported that more and more cyclists are coming through and stopping in Berkeley to use the facilities</p> <p>Councillor Dobson reported that they are meeting with suppliers for the park development project and have spoken to the Scouts about it who are keen to get involved</p> <p>Councillor Tucker reported that there is some vegetation attached to the fence at Park View Play Area that has fallen over. He offered to cut it back and dispose of it tidily.</p>
6.	<p>Schedule of Payments</p> <p>The schedule of payments that was presented to the meeting was duly approved - see attached</p>
7.	<p>Correspondence</p> <p>The Clerk was instructed to reply to Mrs Hopkins re the public footpath off Canonbury Street suggesting she contact the footpaths officer at Gloucestershire County Council who will be able to deal with her concerns</p>
8.	<p>Donations</p> <p>It was agreed to make a donation to the Berkeley Brownies in the sum of £ 200.00 towards the re-wiring project at the Brownie Hut</p>
9.	<p>Victoria Cross Holders 2014-2018</p> <p>It was agreed to set a budget sum for the commemorative paving slab and any subsequent ceremony and reception at a later date, once we have a better idea of how much it will cost</p> <p>It was agreed that Councillors Brown and Tucker will co-ordinate and manage the ceremonial laying of the commemorative paving slab for Captain John Fitzhardinge Butler on the 17th November 2014.</p> <p>It was agreed that Councillor Pinnell will contact the War Graves Commission to ascertain the names of other Berkeley people that were involved in World War One</p> <p>The Clerk was instructed to bring this matter to every agenda until the ceremony takes place</p>
10.	<p>Park View Play Area - Lease</p> <p>It was agreed to proceed with the lease under the terms proposed subject to the inclusion of the provision and cost of safety surfacing and any concrete/tarmac bases should SDC need to move us to a new site</p> <p>The conditions of the £2000.00 grant from Berkeley Playgroup were duly noted</p>

11.	<p>Recycling Centre Marybrook St Car Park</p> <p>The SDC report that states “the tonnage of recyclable material collected at this site is significant enough for the district council to continue with the use of the site as it does not wish to run the risk of it being land-filled” was duly noted</p> <p>The Clerk was instructed to ask if it would be possible to move the recycling centre to the SDC car park in School Lane</p>
12.	<p>Berkeley Cemetery</p> <p>It was agreed that the council will wait to hear the outcome of the Berkeley Burial Committee Meeting held on the 12th February 2014.</p> <p>The Clerk was instructed to write to Alkington Parish Council suggesting that they direct the questions and statements in their letter dated 21st January to the Berkeley Burial Committee who are currently in charge of the Cemetery in Station Road</p>
13.	<p>Play Gloucestershire</p> <p>Play Gloucestershire provide free, outdoor play activities for children.</p> <p>The Clerk was instructed to ask how much it would cost for Play Gloucestershire to provide outdoor activities for the children of Berkeley</p> <p>At this point Councillor Harcourt returned to the meeting</p>
14.	<p>Allotments security light</p> <p>The Clerk was instructed to write to the Allotment Holders reporting back on the outcome of the consultation carried out earlier in the year plus inform them that we have looked in to the supply of a solar powered security light and found it to be not feasible and to ask if they would like the council to provide a secure store for them to share</p>
15.	<p>Traffic Calming in Berkeley</p> <p>It was agreed that Berkeley Town Council will make a request to Gloucestershire County Council to have speed warning lights and signs on the approaches to Berkeley Primary School</p> <p>It was agreed that the next date for the traffic calming working party meeting will be Monday March 3rd at 7 pm in the Town Hall, Berkeley</p>
16.	<p>Fixed Wiring and Emergency Lighting Reports - Town Hall and Pavilion</p> <p>It was agreed, retrospectively, to pay the invoice to A Burnett in the amount of £ 939.00</p> <p>It was agreed that Councillor Harcourt will assess the reports recommendations and give the Clerk an idea of the work required.</p>
17.	<p>Sarah’s Field</p> <p>It was agreed, retrospectively, to pay £ 1090.80 to the Phoenix Legal Group,</p> <p>The Clerk was instructed to contact Gloucestershire Wildlife Project and ask them to look at the site with a view to providing suggestions as to what it could be used for and whether they undertake the management of such sites.</p> <p>The Clerk was also instructed to contact Thornbury TC to find out how and whether it would be feasible to set up a green waste project on the site</p>

18.	<p>Geodesic Dome at Canon Park Recreational Facility</p> <p>It was agreed that the Councillors will view the climbing frame before the next meeting in order to assess whether it could be repaired.</p> <p>The Clerk was instructed to bring the matter back to the next meeting</p>
19.	<p>Standing Orders - noted</p> <p>NALC has produced updated Standing Orders which the Clerk has adapted to suit the needs of Berkeley Town Council</p> <p>Councillors are asked to take this copy and compare it to existing Standing Orders to determine if there is anything they may wish to change ready for the March meeting.</p> <p>At the March meeting council will be asked to revoke our existing Standing Orders and to approve and adopt the new ones</p>
20.	<p>Staff Matters</p> <p>Exclusion of the Press and Public</p> <p>It was resolved that the Press and Public are excluded from item 20 on the grounds that the matter to be discussed should remain confidential</p>
21.	<p>Next Meeting.</p> <p>The next meeting will take place on Monday 17th March 2014 at 7.30 p.m. in the Town Hall, Berkeley</p>