



PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

*You are hereby summoned to attend a
Planning and Finance Committee Meeting on
Tuesday 11th October 2016 in the
Town Hall, Berkeley at
7.30 p.m.*

Minutes

Present Councillor G Harcourt Chairman
K Palmer
P Stevenson

Clerk L Yeomans (Locum)

1.	Apologies and absence None received To note that due to sanctions imposed by Berkeley Town Council Councillor Pinnell is temporarily suspended as a member of the Planning and Finance Committee
2.	Declarations of Interest There were no declarations of interest relating to items on the agenda.
3.	Minutes of the last meeting The minutes of the meeting held on Tuesday 13th September 2016 were duly approved and signed by the Chairman of the meeting.
4.	Schedule of Payments The schedule of payments due was approved- see attached.
5.	Planning Applications and Decisions It was duly noted that there are no new planning applications, and the decisions were duly noted by all.
6.	Budget Review for 2016/17 The budget for 2016/17 was duly noted - see attached The committee did not make any adjustments to the budget. Locum Clerk explained that she has not changed any figures in Debbie's absence
7.	Town Hall Meeting Room- To consider having the floor sanded and polished and to improve the fireplace. All agreed to discuss at the Full Council meeting
8.	Proposed Budget 2017/18 To start work on the proposed budget and precept for 2017/18 - see attached It was agreed to take the budget home and bring any proposed changes back to next months meeting

9.

Next Meeting

The next Planning and Finance Committee meeting is scheduled for Tuesday 8th November 2016 at 7.30pm in the Town Hall, Berkeley