



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

**Berkeley Town Council  
Meeting held Monday 15<sup>th</sup> June 2015 in the  
Town Hall, Berkeley at  
7.30 pm**

**Minutes**

Present	Councillor	M Studden G Fryer T Tucker L Ashton R Pinnell K Palmer F Brown V Watts J Stanton	Chairman
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Clerk D Spiers

**Public Discussion**

Vix Thomas from Young Gloucestershire discussed the future of the Youth Club in Berkeley with the Council

Karen Phimister from Gloucestershire Rural Community Council informed the Council of the procedures to follow when carrying out a Housing Needs Survey

Peter Tyzack from Property Partners listened to the comments made by councillors relating to the planning application for the Hospital Site in Marybrook Street and promised to relay them to the developer

1.	Apologies and absence  There were no apologies or absences
2.	Declarations of Interest  Councillor Stanton declared an interest in item 16 and left the room while it was being discussed and voted on  Councillor Ashton declared an interest in item 9 and left the room while it was being discussed although she was asked to return in order to answer a general question on section 106 funding. Councillor Ashton did not take part in the vote or the discussion on the planning application
3.	Minutes of the last meeting  The minutes of the meeting held on Monday 20 <sup>th</sup> May 2015 were taken as read and signed by the Chairman

4.	<p>Minutes of Committee Meetings</p> <p>The minutes of the committee meetings listed below were duly noted</p> <p>Planning Committee 14.04.15 &amp; 12.05.15  Finance Committee 14.04.15 &amp; 12.05.15  Sarah's Field Committee 13.04.15 &amp; 11.05.15  Leisure &amp; Recreation Committee 13.04.15  Buildings Maintenance Committee 18.05.15</p>
5.	<p>Schedule of Payments</p> <p>The schedule of payments that was presented to the meeting was duly approved - see attached</p>
6.	<p>Chairman and Councillors Reports</p> <p>Chairman Studden attended Stroud DC Development Control Committee Meeting on 9<sup>th</sup> June and the Berkeley Books/St Mary's Church fundraising concert on 13<sup>th</sup> June. Mike also had meetings with the following people; Mr Roland Brown, Berkeley Estates Manager and Sarah Watts, Secretary of Wotton Community Sports Foundation.</p> <p>Councillor Stanton reported that he had attended the latest SSG meeting and Berkeley Festival</p> <p>Councillor Brown commented on the following subjects; bullying, Berkeley First Group, skate park and the pavilion lease with the football club.</p> <p>Councillor Palmer commented on the webcast of the SDC DCC meeting on the 9<sup>th</sup> June</p> <p>Councillor Pinnell reported that he had attended a meeting of Berkeley Burial Committee</p> <p>Councillor Ashton reported on the outcome of the public meeting on the 10<sup>th</sup> June with representatives from RBS bank.</p> <p>Councillor Tucker commented on the following subjects; Berkeley Festival, Youth Club, Pavilion, Sarah's Field Committee and Mike's Plan</p> <p>Councillor Fryer reported that he had accompanied Chairman Studden to the meetings with Roland Brown and Sarah Watts</p>
7.	<p>Discharge of Functions to the Proper Officer (Town Clerk) - Monthly Report</p> <p>The functions carried out by the Town Clerk from 1<sup>st</sup> April to 31<sup>st</sup> May 2015 were duly noted - see attached report</p>
8.	<p>Matters Pending</p> <p>The matters pending list was duly noted - see attached</p>

9.	<p>Planning Application</p> <p>It was agreed to support the planning application S.15/1255/LBC - Berkeley Hospital, Marybrook Street - conversion of former hospital building to provide 8 no apartments and demolition of buildings and redevelopment of the site to provide 13 no dwellings</p> <p>It was agreed to add the following planning application to the agenda for consideration</p> <p>It was agreed to support the planning application S.15/1254/FUL - Berkeley Hospital, Marybrook Street - conversion of former hospital building to provide 8 no apartments and demolition of buildings and redevelopment of the site to provide 13 no dwellings</p> <p>It was also agreed to make the following comments to the applications S.15/1255/LBC and S.15/1254/FUL:</p> <p>“Berkeley Town Council feels that the flats in the original house will make ideal retirement homes because they are next to the existing almshouses, they are close to the shops and the medical centre and to facilitate this possibility a lift should be installed in the building.</p> <p>There is a refuse area, which is too close to the cottage on the other side of the almshouses that should be moved to prevent the possibility of unpleasant smells permeating in to the home.</p> <p>The residents of the almshouses, some of whom are disabled, have been used to parking next to their homes on this road. Berkeley Town Council asks the developer to, as a gesture of goodwill, use the space created by the removal of the refuse area to create parking for the almshouses.</p> <p>The Council asks if the developer can re-instate the disabled parking bays outside the Marybrook Medical Centre as a gesture of goodwill to the community</p> <p>Berkeley Town Council feels that there should be signage on the road denoting any changes from the existing direction and layout.”</p> <p>The Clerk was instructed to find out if the application meets the criteria for affordable houses to be included and if it does to add a comment that “Berkeley Town Council would like to see part of the development allocated to affordable houses”</p>
10.	<p>Berkeley Youth Club</p> <p>Young Gloucestershire had provided us with a revised price for the provision of youth leaders at Berkeley Youth Club. The council felt that the price offered was very reasonable at £ 6,200 per annum.</p> <p>It was agreed, by a majority vote, that Young Gloucestershire is the preferred provider of leaders for the Youth Club in Berkeley at a cost of £ 6,200 per annum for the next three years</p> <p>It was agreed, by a majority vote, to disband the Youth Provision Working Party</p>
11.	<p>Stroud District Citizens Advice Bureau - funding request</p> <p>It was agreed to make a contribution to Stroud District Citizens Advice Bureau in the financial year 2015/16 in the amount of £ 1,500.00</p>
12.	<p>Berkeley Site Stakeholder Group - Membership</p> <p>It was agreed to appoint Councillor John Stanton as our elected representative with voting rights to the Berkeley Site Stakeholder Group</p>

13.	<p>Affordable Houses Poster</p> <p>The Affordable Houses Poster was duly approved - see attached</p>
14.	<p>Housing Needs Survey</p> <p>It was agreed to set up a working party to provide the specification for the questionnaire for the Affordable Housing Survey</p> <p>It was agreed that Councillors Stanton, Ashton and Watts will sit on the Affordable Housing Survey working party.</p> <p>The working party was instructed to bring their findings to the August meeting of the council</p>
15.	<p>Berkeley Town Council Maces</p> <p>It was agreed that the maces will be removed from safe custody at Nat West Bank Berkeley Branch</p> <p>It was agreed that the maces will be stored at the Town Hall</p> <p>The Clerk was instructed to check with our insurers about the best type of secure cabinet to use</p>
16.	<p>Section 106 wish list</p> <p>It was agreed by a majority vote to add the following items to our Section 106 project wish list</p> <p>Berkeley Community Library and Berkeley Town Centre Improvement Scheme</p>
17.	<p>Next Meeting.</p> <p>The next meeting of the council, will take place on Monday 20<sup>th</sup> July 2015 at 7.30 p.m. in the Town Hall, Berkeley</p>