



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

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**THE TOWN CLERK**

**Berkeley Town Council  
Annual Meeting held  
Monday 18<sup>th</sup> May 2015 in the  
Town Hall, Berkeley at  
7.30 p.m.**

**Minutes**

Present	Councillor	Mike Studden	Chairman
		Keith Palmer	
		Ralph Pinnell	
		Val Watts	
		Liz Ashton	
		George Fryer	
		Frazer Brown	
		Tony Tucker	
		John Stanton	

Minutes taken by Councillor Watts

**Public Discussion**

No members of the public wished to speak.

DC Liz Ashton reported: had been in touch with a Highways contact who will come out and look at the potholes which she considers dangerous. The contact has not as yet come to Berkeley and CC Brian Tipper said he would chase this up. The reason the affordable housing complex has not progressed is the deal with Roof Top Housing had fallen through. A new company, Fortis Living, had taken over so the development should start soon. She also reported that the canal bridges in the Severn Voice area to be automated and the bridge men will be made redundant. The bridges will be raised via a mobile phone app.

There were no questions on DC Gordon Craig's report.

As Councillors Reports was not on the agenda it was agreed to suspend Standing Orders and deal with it at this point.

**Councillors Reports**

VW reported that the members of the Police Panel had been told that although initially the Police were going to close Dursley Police Station in the re-organisation due at the end of July 2015 there had now been a change of mind and it would remain open and Mel and PCSO Mike Trebble would remain as the Berkeley police presence.

JS reported that at the last SSG meeting it was reported that there had been an error in the paperwork for one of the flasks going to Sellafeld which had caused some concern.

TT suggested that as we were now receiving a lot of attention from the cycling community it might be a good idea to run a race next summer. This item is to be put on the agenda for discussion next month.

LA reported that at the last SOSYP meeting it was discovered that numbers have picked up again at our youth club, mainly with the younger children (mostly from Berkeley). It was agreed to hold a meeting of the Youth Committee at 7.30pm on Monday 8 June at the Pavilion. If agreement is reached an Extraordinary Meeting of full Council could be called before the next scheduled meeting.

Standing Orders were now resumed.

1.	<p>Election of Mayor/Chairman</p> <p>Keith Palmer and Mike Studden were nominated and seconded. Votes cast via secret ballot: Keith Palmer 4, Mike Studden 5. Mike Studden elected Mayor/Chair.</p> <p>The declaration of acceptance of office for the Mayor/Chairman was duly accepted</p> <p>Councillor Studden will take the title of Mayor</p>
2.	<p>Election of Deputy Mayor/Chairman</p> <p>George Fryer was nominated unopposed and was therefore elected Deputy Mayor.</p> <p>The declaration of office for the Deputy Mayor/Chairman was duly accepted</p>
3.	<p>Apologies and absence</p> <p>There were no apologies or absences</p>
4.	<p>Declaration of Interest</p> <p>JS declared an interest in the first part of item 9.          LA declared an interest in the whole of item 9.          KP declared an interest in item 13          VW, JS and MS declared an interest in item 15.</p>
5.	<p>Minutes of the last meeting</p> <p>The minutes of the last meeting were agreed subject to item 13 where VW had not been elected to the Youth Club Committee.</p>
6.	<p>Schedule of Payments</p> <p>There was no schedule of payments provided</p>
7.	<p>Representatives and Committee members - see attached list</p> <p>There were several changes to Representatives and Committee members as follows:</p> <p>Berkeley Community Trust - John Stanton, Fraser Brown          SDC Parish Cluster Group etc. - vacancy          Staff Committee - add George Fryer          Site Stakeholder Group - Val Watts and John Stanton          Town Plan Review - add Mike Studden          Add Emergency Planning Group - Val Watts, Liz Ashton, John Stanton</p>
8.	<p>Matters Pending List</p> <p>The Matters pending list was duly noted - see attached</p>

<p>9.</p>	<p>Planning Applications</p> <p>Berkeley Proposed Housing Application. S.14/0619/FUL - Land to the rear of Canonbury Street - Revision to existing planning application</p> <p>It was agreed that Council would write to SDC and say we have grave concerns regarding the revised entrance off the by-pass and that in our view the proposed islands would make it worse. In view of the fact that the road is considered dangerous by the local population we feel the only safe entrance would be a proper roundabout about the same size as the other two on the by-pass. The Council also has concerns regarding the privacy of existing houses and further foliage would be required.</p> <p>Hamfallow Proposed Housing Application. S.15/0735/OUT - Land adjacent to B4066, Bays Hill, Newtown, Berkeley - Development of B1 and B2 employment, crèche, shop, Country Park to include football ground and open spaces together with up to 375 dwellings including affordable housing</p> <p>It was agreed that Council would write to SDC with a comment. The Council has considerable concerns regarding the ability of the local infrastructure to deal with this development. In particular we are very concerned about the road situation as there is only one B road into the whole area and this is of poor quality. Also the capacity of the local primary schools and the local medical centre. We also totally oppose any retail development on the site.</p>
<p>10.</p>	<p>Nat West Bank, Berkeley - Closure of branch</p> <p>Council are very concerned at the total lack of any type of consultation and the way in which it was announced. Initially the closure was noted in the Gazette on the Thursday and customers received letters the following Saturday. LA has organised a pressure group and is trying to set up a public meeting with the bank which the Council supports. It was agreed to send a letter of complaint to the CEO in London. It was agreed VW would draft a letter for the Clerk which would be sent to Councillors for approval before sending.</p>
<p>11.</p>	<p>Berkeley Town Council Accounts to 31<sup>st</sup> March 2015, Internal and External Audit</p> <p>The accounts were approved.</p> <p>The recommendations from the Auditor were discussed but no action to be taken.</p> <p>The Accounting Statement was approved subject to one alteration on item 9, current year where the figure should be 896008.</p> <p>The Governance Statement was approved.</p>
<p>12.</p>	<p>Financial Regulations</p> <p>The current Regulations were revoked.</p> <p>MS went through the proposed alterations and the new Financial Regulations were approved.</p> <p>Keith Palmer left the meeting at this point.</p>

13.	<p>Pavilion Renovations</p> <p>It was agreed this item should be dealt with between the Buildings Maintenance Committee and the Leisure and Recreation Committee. It was further agreed that the Leisure and Recreation Committee should join the proposed Building Maintenance Committee which is meeting the football club rep, Youth Club rep and any other interested parties to find out their requirements at 6.30pm on Monday 8 June at the Pavilion, followed by their meeting at 7pm at the Pavilion to agree a budget request.</p>
14.	<p>The Berkeley Flyer - Berkeley Town Council monthly report</p> <p>LA reported that she had contacted several people/organisations who provided articles to local papers and none of them paid to do so. After discussion it was agreed to write to the Flyer asking if we could do a quarterly report for which we would pay £200 p.a. It was also agreed that VW would prepare these reports and they would be checked by the Chair/Clerk before being sent to the Flyer. Contributions to the report from Councillors would also be sent to VW for inclusion.</p>
15.	<p>Berkeley Community Trust - Request for a Donation</p> <p>It was agreed to donate £200 for the year</p>
16.	<p>Active Together Grant Application</p> <p>The Active Together application form was agreed for submission..</p>
17.	<p>Berkeley 20 m.p.h zone</p> <p>It was agreed that the area to be covered would be from the current 30mph sign near the Castle entrance, the bottom of High Street by the bridge, the bridge on Lynch Road and the roundabout at Station Road. It was also agreed to write to Hamfallow to see if they wished to join with us and extend the 20mph limit past the trailer park.</p> <p>It was also agreed that we could carry out speed surveys in the area and perhaps create some teams to help</p>
18.	<p>Planning Applications Impacting on Berkeley</p> <p>It was agreed that this item would be on every agenda whether there were any developments or not as responses were often required very quickly.</p>
19.	<p>Date of next meeting</p> <p>Monday 15<sup>th</sup> June 2015 at 7.30 p.m. in the Town Hall, Berkeley</p>