



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

Town Hall
Salter Street
Berkeley, Glos.
GL13 9DB,

Tel/Fax: 01453 511964

Email:
clerk@berkeley-tc.gov.uk

PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

**Berkeley Town Council
Meeting held
Monday 16th March 2015 in the
Town Hall, Berkeley at
7.30 p.m.**

Present	Councillor	Minutes	Chairman
		K Palmer	Chairman
		G Fryer	Chairman for items 28 & 29
		V watts	
		R Pinnell	
		L Ashton	
		F Brown	left the meeting after item 8
		T Tucker	
		M Studden	
		J Stanton	

Public Discussion

Pam Hillier reported her concerns about the condition of the roads in the Berkeley Heath Triangle which are the A38, B4066 and Alkington Lane. Mrs Hillier asked that when the infrastructure is being upgraded for the new college that some of the funds should be spent in this area. There is a meeting to discuss these issues on 9th April 2015 at Cattle Country for 7.30 pm

Mark Edwards provided feedback from the Football Club following the last working party meeting. He stated that the Pavilion Lease is now dead in the water and the football club is looking forward to seeing the investment from Berkeley Town Council in to the Canon Park Recreational Facility. Mark also stated that the Football Club will be willing to work in partnership with the council on the proposed projects

Nathan Roberts spoke to council about the extra ordinary meeting held on 9th February 2015 stating that he was in attendance and supported the planning application because as a young family they need more housing in Berkeley. He wanted to respond to the letters in the press that stated that everyone in the room was opposed to the houses. Nathan wanted to make it clear that he knew of at least six people in the room that were in favour of the houses.

Stroud District Councillor Gordon Craig had submitted a report to members via email (see attached report) Cllr Craig answered questions put forward based on the report he had submitted

Councillor Brown reported that he felt the tone of some emails he had seen were offensive to the recipient and at times were verging on bullying. He asked that more respect be shown when using email for correspondence

1.	Apologies and absence There were no apologies or absences
2.	Declarations of Interest Councillor Studden declared a personal interest in item 18 and left the room while the item was dealt with by council Councillor Palmer declared a personal interest in item 28 and left the meeting when the matter was discussed

3.	<p>Minutes of the last meetings</p> <p>By a majority vote the minutes of the extra ordinary meeting held on Monday 9th February 2015 were taken as read and signed by the Chairman</p> <p>The minutes of the meeting held on Monday 16th February 2015 were taken as read and signed by the Chairman</p>
4.	<p>Minutes of the Planning and Finance Committee Meetings</p> <p>The minutes of the Planning and Finance Committee meetings held on Tuesday 10th February 2015 were duly noted</p>
5.	<p>Schedule of Payments</p> <p>The schedule of payments that was presented to the meeting was duly approved</p>
6.	<p>Chairman and Councillors Reports</p> <p>Councillor Frazer Brown had attended the working party meeting about the Pavilion Lease and understood that the Football Club were willing to compromise before he had to leave the meeting early. Cllr Brown was ashamed at how the meeting was subsequently handled by some members of the council</p> <p>Councillor Val Watts reported on the discussions had at the Police Panel meeting about the proposals to upgrade the Town CCTV and the 20 mph speed limit throughout the Town. Val reported that the Panel recommends that the speed limit should be closer to the town centre only and especially past the School. Val also reported that the Police had said they may not be able to provide the resources to enforce the speed limit.</p> <p>Val also reported that the police had placed a speed monitoring device on the road outside the Focus School in Wanswell during the period 4th to 14th December 2014 during which time 13695 vehicles were counted. The highest speed limit recorded in the 30 mph zone was 79 m.p.h. and there was a total of 876 vehicles recorded travelling in excess of 50 m.p.h.</p> <p>During the first three months of the year Berkeley had eleven crimes reported which is an increase on the six reported during the same period last year. The panel has set the following three priorities for the Police; anti-social behaviour during the night time economy, speeding and drugs especially the problems associated with legal highs.</p> <p>Councillor John Stanton had attended the SSG meeting where funding for local projects was discussed. John also reported the Summer Festival will take place on Sunday 14th June this year.</p> <p>Councillor Liz Ashton reported on the matters discussed at the Safety Partnership meeting held at Ebley Mill. Liz had also attended the last meeting of SOSYP which was very depressing as Dursley and Wotton have pulled out of the group. Liz also reported that there will be a different company running the number 88 bus soon. Liz reported that the bus service to Weston is a privately run service and does not form part of the public bus service therefore pensioners are unable to use their bus passes on this journey.</p> <p>Liz also reported that Tom Beasley will attend the Annual Town meeting to discuss the new colleges coming to the old Magnox site plus the college will probably use Hamfields Leisure for their sporting needs.</p> <p>Councillor Tony Tucker reported that there has been an attempt to steal a dog from a residents' garden. Tony also reported on the good work done by Youth Leaders from Young Gloucestershire.</p> <p>Councillor George Fryer reported that he had attended the Thinking Day for the Guides Brownies and Rainbows which was very well attended</p>

7.	<p>Discharge of Functions to the Proper Officer (Town Clerk) - Monthly Report</p> <p>The functions carried out by the Town Clerk from 1st to 28th February 2015 were duly noted - see attached report</p>
8.	<p>Consultations</p> <p>It was agreed that members will respond to the consultations on an individual basis except for the Stroud District Local Plan</p> <p>It was agreed by a majority vote that Berkeley Town Council will support the Stroud District Council Local Plan</p> <p>Gloucestershire Pension Fund Administration Strategy</p> <p>Stroud District Local Plan</p> <p>Local Transport Plan</p> <p>Local Government Boundary Commission - Electoral Review of Stroud District</p> <p>At this point in the meeting Councillor Brown was feeling unwell and left</p>
9.	<p>Invitation</p> <p>It was agreed that Councillor George Fryer will attend the meeting with the Police and Crime Commissioner on the 21st April 2015</p>
10.	<p>Berkeley Town Council Financial Regulations</p> <p>It was agreed to defer the financial regulations to the finance committee</p>
11.	<p>B13 Notice of an application to register easements or other rights - Sarah's Field</p> <p>On the 19th February 2015 Berkeley Town Council received a B13 Notice of an application to register easements or other rights on the land now known as Sarah's Field. The deadline for responding to the notice was 4th March 2015. The application is for a document dated 1962 that granted the right for a sewage pipe to be laid with a right of entry onto the land for maintenance of the pipe thereafter. The sewage pipe serves the Berkeley Vale Caravan Park, Hook Street, Berkeley.</p> <p>The Clerk contacted the solicitor that handled our side of the transfer of the property for advice on how to proceed. The solicitor advised that "as the council does not propose building on the land, the only effect that the easement will have is that we will be obliged to allow access for maintenance of the sewage pipe". As a result of the advice given no objections were raised to the application.</p> <p>It was duly noted that the owners of the Berkeley Vale Caravan Park have the right to lay a sewage pipe and subsequently the right of entry to Sarah's Field to maintain said sewage pipe.</p>

12.	<p>Sarah's Field Committee</p> <p>It was agreed to set up a committee with delegated authority to prepare the site ready for public access, to organise the opening ceremony and set up the contracts for the long term management of the site.</p> <p>The Terms of Reference for Sarah's Field Committee were duly approved - see attached document</p> <p>It was agreed that Councillors Ashton, Tucker, Fryer and Pinnell will be members of Sarah's Field Committee</p> <p>The date of the first meeting of Sarah's Field Committee is to be arranged</p>
13.	<p>Leisure and Recreation Committee</p> <p>It was agreed to set up a committee with delegated authority to deal with all matters related to Park View Play Area, Oakhunger Lane Allotments and Canon Park Recreational Facility.</p> <p>The Terms of Reference for The Leisure and Recreation Committee were duly approved - see attached document</p> <p>It was agreed that Councillors Palmer, Studden, Pinnell and Brown will be members of The Leisure and Recreation Committee</p> <p>The date of the first meeting of The Leisure and Recreation Committee is to be arranged</p>
14.	<p>Canon Park Recreational Facility - Field Drainage</p> <p>The Clerk was instructed to employ a qualified expert surveyor to provide a report on the condition of the field drainage and to make a recommendation for works to prevent the field from flooding</p> <p>The Clerk was instructed to go ahead and apply for the Active Together Grant for funding towards the cost of improvements to the drainage of the field at Canon Park Recreational Facility</p> <p>It was agreed, by a majority vote, that this project will remain on the full council agenda</p>
15.	<p>Park View Play Area Lease</p> <p>The council agreed to the heads of terms provided by Stroud District Council.</p> <p>The Clerk was instructed to write to SDC to confirm that during the lease negotiations Berkeley Town Council will not be maintaining Park View Play Area.</p> <p>It was agreed that the Park View Play Area lease will remain on the full council agenda</p>
16.	<p>Buildings Maintenance Committee</p> <p>It was agreed to set up a committee with delegated authority to deal with all maintenance and refurbishment matters related to the Pavilion at Canon Park Recreational Facility and Berkeley Town Hall.</p> <p>The Terms of Reference for The Buildings Maintenance Committee were duly approved - see attached document</p> <p>It was agreed that Councillors Watts, Pinnell, Tucker and Brown will be members of the Buildings Maintenance Committee</p> <p>The date of the first meeting of The Buildings Maintenance Committee is to be arranged</p>

17.	<p>Streetscape and Street Furniture Committee</p> <p>It was agreed to set up a committee with delegated authority to improve the streetscape and street furniture in Berkeley. To include Christmas Decorations</p> <p>The Terms of Reference for The Streetscape and Street Furniture Committee were duly approved - see attached document</p> <p>It was agreed that Councillors Watts, Pinnell, Tucker and Studden will be members of The Streetscape and Street Furniture Committee</p> <p>The date of the first meeting of The Streetscape and Street Furniture Committee is to be arranged</p> <p>The committee was instructed to consider their budget requirements at the first meeting with a view to making a request to full council to fund projects</p>
18.	<p>The Berkeley Flyer - Berkeley Town Council monthly report</p> <p>It was agreed that Councillor Ashton will contact other publications to find out how much they charge for the parish council reports</p> <p>It was agreed that this matter will be discussed at the April agenda</p>
19.	<p>Bins</p> <p>It was agreed that the council will purchase a recycling bin to be installed on the fence line between the new bus shelter on Station Road and the football stand at Canon Park Recreational Facility at a cost of approximately £400.</p>
20.	<p>Berkeley Town Centre CCTV</p> <p>It was agreed to instruct Redhand to install the CCTV system in accordance with their quote for £11,410.00 plus vat subject to the successful outcome of the grant application</p> <p>It was agreed to instruct Redhand to set up the annual maintenance, software support and system monitoring at an annual cost of £1950.00 + vat</p> <p>It was agreed to instruct the Clerk to negotiate with the owners of properties that may be able to accommodate the cameras for which there is no lamp post available</p> <p>It was agreed to instruct the Clerk to set up the contract between Gloucestershire Highways Lighting department for the consumption of electricity by the cameras installed on lamp posts</p>
21.	<p>SOSYP</p> <p>Two of the participating councils have pulled out of the organisation SOSYP.</p> <p>It was agreed that Councillors Tucker, Ashton and Palmer will meet to form a proposal for the future of youth provision in Berkeley</p>
22.	<p>Community Infrastructure Award Scheme</p> <p>It was agreed to put Sarah's Field forward as a project for the funding as well as those projects detailed on the Section 106 wish list.</p>
23.	<p>Infrastructure Improvements</p> <p>It was agreed to put forward the project for the Improvement of Berkeley Town Centre to Neil Carmichael MP</p>

24.	<p>Highways Projects</p> <p>It was agreed to ask County Councillor Brian Tipper for the footpaths in Canonbury Street, Trevisa Crescent and Hillcrest to be repaired.</p>
25.	<p>Project Management</p> <p>The matters pending document was duly noted - see attached</p>
26.	<p>Civic Celebrations</p> <p>This year there are several anniversaries being celebrated-:</p> <p>70th Anniversary of Victory in Europe Day - 8th May 2015 800th Anniversary of the signing of the Magna Carta - 15th June 2015 200th Anniversary of the Battle of Waterloo - 18th June 2015</p> <p>It was agreed that the council will mark the occasions by decorating the Town Hall and running a best dressed shop window competition. Councillor Watts will co-ordinate the activities.</p>
27.	<p>Correspondence</p> <p>The following correspondence was duly noted</p> <p>Copy of complaint from Mrs Taylor to Ms Trickey at SDC - no response from Clerk</p> <p>Complaint from Mrs G Badsey - see response from Clerk</p>
28.	<p>Pavilion Lease</p> <p>It was duly noted that the working party had no authority to make an alternative suggestion to the football club. The working party was only instructed to discuss the terms and conditions of the lease.</p> <p>It was agreed to delete paragraph 3 from Item 28 on the agenda</p> <p>It was agreed to disband the Canon Park working party</p> <p>It was agreed to delegate authority to the Leisure and Recreation Committee to discuss the terms and conditions of the lease with the football club. The committee will then bring back to full council for consideration any suggestions for amendments to the lease.</p>
29.	<p>Next Meeting.</p> <p>The next meeting will take place on Monday 20th April 2015 at 7.30 p.m. in the Town Hall, Berkeley</p>