



*Town Improvements Project Committee Meeting
held on Monday 23rd August 2021 in the
Town Hall, Berkeley at 7pm*

Minutes

Present:

Cllr Quentin Somerset
Cllr Liz Ashton
Cllr Tina Golding
Cherie Turner
Paul Turner
Richard Waldrom
J Hopkins (Clerk)

1.	Election of Chairman Cllr Somerset agreed to be Chairman for this meeting, and the Chairman will be elected at the next meeting.
2.	To consider and appoint new members to the Committee (non-councillors) It was resolved to appoint Richard Waldrom and Paul Turner onto the committee as non-councillor members with voting rights.
3.	Apologies and absence Apologies were received from Cllr Hall, Cllr Carter and Cllr Tucker. Cllr Palmer was absent.
4.	To receive declarations of interests and consider requests for dispensations There were none.
5.	To approve the minutes of the last meeting held on 10 th February 2020 It was noted that these minutes were approved at the Full Council meeting on 18 th May 2020 (this committee was moved into the Full Council meetings due to Covid-19 and this is the first meeting where the committee will meet separately again).
6.	To note and review the Terms of Reference – as attached It was resolved to amend the Terms of Reference as follows: <ul style="list-style-type: none">• Add in ‘The committee is advisory and will report and recommend its findings to Full Council’• Add in ‘Consideration for diversity within the Town’• Change the membership numbers to a minimum of 3, with no maximum• Add in that non-councillor members will be entitled to vote• Remove paragraph 2 of the Aims and Objectives

7.	<p>To discuss the next steps and re-start work on the project plan-as attached Cllr Somerset talked through the plan that the committee has started but felt that it would be a good time to start afresh with a 'Brain Storming Session'. This will help to identify the priorities, set up task and finish groups and set short term and long term goals.</p> <p>It was agreed to hold the event on Saturday 2nd October, in the morning, at the Town Hall. Cllr Somerset will invite Barbara Pond from GRCC as a guest speaker.</p>
8.	<p>To discuss how we, as a Town Council, can be involved in making changes, and to put together a list of specific questions that we would like to raise with the Highways team</p> <p>It was agreed to make this a part of the 'Brain Storming Session'.</p>
9.	<p>Accessibility in Berkeley Town Centre</p> <p>It was resolved to ask 'Accessible Gloucestershire' to provide a quote for an accessibility audit of the Town Centre.</p>
10.	<p>Date of next meeting</p> <p>The date of the next meeting will be on Monday 4th October at 7pm in the Town Hall.</p>