



Planning and Finance Committee Meeting held on  
Tuesday 14<sup>th</sup> December 2021  
in the Town Hall, Berkeley at 7pm

## Minutes

Present:

Cllr L Ashton (Chair)

Cllr P Hall

Cllr J Sealey

Cllr Q Somerset

Cllr P Turner

J Hopkins (Clerk)

1. Apologies and absence  
There were none.
2. To receive declarations of interests and consider requests for dispensations  
There were none.
3. To approve the minutes of the last meeting held on Tuesday 9<sup>th</sup> November 2021  
It was **resolved** to adopt the minutes of the meeting held on Tuesday 9<sup>th</sup> November 2021 and it was agreed that they can be signed.
4. To consider Planning Applications  
The following planning applications were considered:
  - S.21/2676/TCA-Dol y Garth, Stock Lane-Trees in a conservation area-**Support**
  - S.21/2817/HHOLD-33-25 Canonbury Street-Demolition of porch, bay window and lean-to extensions and erection of a side/rear two-storey extension-**Support**
5. To receive Planning Application decisions  
The following decisions, made by the Local Planning Authority, were duly noted:
  - S.21/1975/FUL-Land at 15 Lower Berrycroft-Permitted
  - S.21/2418/LBC-8 Salter Street-Refusal
  - S.21/2553/TCA-80 Lantern Close-Permitted
6. To authorise the schedule of payments due – see attached  
It was **resolved** to approve the schedule of payments and it was agreed that the online payments can be made.
7. To discuss, amend and resolve that the third draft of the Budget & Precept for 2022/23 be recommended for approval to full council at the January meeting– see attached  
The budget was discussed and amended to version 4. It was agreed to make an earmarked reserve for Town Hall Maintenance. This will be further reviewed at the Planning & Finance meeting in January, and then recommended to Full Council.

8. To review the Finance Report (actuals/budget for 2021/22) and current reserves and to make any adjustments to the budget the committee finds necessary – see attached  
The reports were discussed and the following adjustments agreed:
  - Transfer £5411.51 from the general fund to the contingency reserve (in line with our policy to keep 50% of our precept in contingency reserves)
  - To transfer £101.39 from councillor training to subscriptions budget
  - It was agreed to add an item onto the main council meeting agenda regarding the allotment finances
9. To resolve that the clerk used her delegated powers to arrange for urgent playground repairs at Park View at a cost of £2022 (in agreeance with 5 councillors)  
It was **resolved** to accept the urgent repairs.
10. Next Meeting – The next Planning & Finance Committee meeting is scheduled for Tuesday 11<sup>th</sup> January at 7pm in the Town Hall