



Planning and Finance Committee Meeting held on
Tuesday 9th November 2021
in the Town Hall, Berkeley at 7pm

Minutes

Present:

Cllr L Ashton (Chair)
Cllr P Hall
Cllr J Sealey
Cllr Q Somerset
J Hopkins (Clerk)

1. Apologies and absence
There were none.
2. To receive declarations of interests and consider requests for dispensations
There were none.
3. To approve the minutes of the last meeting held on Tuesday 12th October 2021
It was **resolved** to adopt the minutes of the meeting held on Tuesday 12th October and it was agreed that they can be signed.
4. To consider Planning Applications
The following applications were considered:
 - S.21/2418/LBC-8 Salter Street-Replacement of sash windows-**Support**
 - S.21/2553/TCA-80 Lantern Close-Fell crab apple tree-**no comment**
5. To receive Planning Application decisions
The following decisions, made by the Local Planning Authority, were duly noted:
 - S.21/2382/TCA-6 Lantern Close-Consent
 - S.21/2199/HHOLD-41 Forest View Road-Permitted
 - S.21/2226/HHOLD-42 High Street-Permitted
6. To authorise the schedule of payments due – see attached
It was **resolved** to approve the schedule of payments and it was agreed that the online payments can be made.
7. To receive the internal control check – see attached
The internal control check was noted.
8. To consider, discuss and amend the second draft of the Budget & Precept for 2022/23 – see attached
The budget was discussed and the following was added:
 - Summer play sessions £6700
 - Staffing £7000 (to be confirmed by the staffing committee)
 - Festive Lighting £4242There will be a further review at the December meeting (once the tax base is known) and then it will be recommended to Full Council for approval.

9. To review the Finance Report (actuals/budget for 2021/22) and current reserves and to make any adjustments to the budget the committee finds necessary – see attached
The reports were noted and it was agreed that no adjustments are needed.
10. To discuss getting quotes for the replacement of two doors at the Pavilion (one is broken and urgent)
It was **resolved** for the clerk to get quotes for the two doors at the pavilion.
11. Next Meeting – The next Planning & Finance Committee meeting is scheduled for Tuesday 14th December at 7pm in the Town Hall