



*Full Council Meeting  
held on Monday 15<sup>th</sup> November 2021  
in the Town Hall, Berkeley at 7pm*

**MINUTES**

**Present:**

Cllr J Sealey (Chair)  
Cllr L Ashton  
Cllr I Bamfield  
Cllr T Golding  
Cllr P Hall\*  
Cllr T Tucker  
J Hopkins (Clerk)

1. Public Discussion
  - **Casual Vacancy – Co-option of new member**

Three candidates expressed an interest in the vacancy, one stepped down as a candidate, the other two discussed their reasons for wanting to be a Councillor. After the voting process, the Council welcomed Paul Turner as our new member. Paul signed the 'Declaration of Acceptance of Office' and joined the meeting.
  - Stroud District Councillor Gordon Craig and Gloucestershire County Councillor Brian Tipper, shared information with us.
2. Apologies and absence  
Apologies were received from Cllr Carter and Cllr Somerset.
3. To receive declarations of interests and consider requests for dispensations  
There were none.
4. To approve the minutes of the meeting held on Monday 18<sup>th</sup> October 2021  
It was **resolved** to adopt the minutes of the meeting held on Monday 18<sup>th</sup> October and it was **resolved** that the minutes can be signed.
5. To consider Planning Applications (where the respond by date falls outside the dates of the planning and finance committee meeting)  
The following application was considered:
  - S.21/2617/HHOLD-21 Lynch Road-Erection of front porch extension-  
**Support**
6. To elect a new member to serve on the Planning & Finance Committee  
It was resolved that Cllr Turner will be a member of the Planning & Finance Committee.
7. To elect a new member to serve on the Staffing Committee  
It was resolved that Cllr Tucker will be a member of the Staffing Committee.
8. To receive dates of meetings for 2022, and to agree to move April meeting to 25<sup>th</sup> due to Easter Monday

- It was **resolved** to move the meeting, due to be held on Easter Monday, to 25<sup>th</sup> April.
9. To receive an update on the Canon Park Redevelopment Project, and to note that as the infrastructure project is now complete, the Committee has finished, and the responsibility of the area and equipment maintenance will now be part of full council  
Cllr Sealey gave an update and it was noted that it will now be part of full council.
10. To appoint a trustee to serve on the board of the Berkeley Community Trust  
Cllr Turner agreed to be the council representative on the Berkeley Community Trust.
11. To discuss starting a walking working group and agree members  
Cllr Ashton talked through the plan to revise the 6 walking maps by forming a working party, members will be Cllr Tucker, Cllr Golding, Cllr Turner, Cllr Hall and Gordon Craig, George Fryer will also be asked and other members of the public with walking knowledge will be welcome.
12. To agree to the Clerk asking our preferred supplier to look at a leak in the roof of the Town Hall  
It was agreed that the leak in the roof and subsequent asbestos issues are treated as a matter of urgency. It was agreed to pay £485 to Gloucester Asbestos Ltd for an environmental clean, and to replace the Hoover that belongs to Clean Shield. The Clerk will look into an insurance claim.  
\*Cllr Hall left the meeting
13. To discuss the following requests from Berkeley Football Club regarding the pavilion:
- The side door is broken and needs to be replaced-the clerk is getting 3 quotes after agreement by the Planning & Finance Committee (the fire door also needs replacing)-**noted**
  - To ask permission to build a lean to/pergola on the front of the Pavilion-**not agreed**
  - To ask permission to put a beer barrel cage around the side of the building as the cellar is too cramped-**agreed**
  - To agree to repairs and replacement of the broken guttering on the pavilion and football stand (Football club will do repairs and we will reimburse)-**agreed**
14. To discuss the Queens Platinum Jubilee Celebrations  
The following was discussed
- Locations of two oak trees-Sarah's Field and Park View Green agreed
  - To see the attached letter regarding Beacons being lit-noted and agreed not to respond
15. To resolve that the Bank reconciliation dated to 31<sup>st</sup> October 2021 be authorised and signed – see attached  
It was **resolved** that the bank reconciliation be authorised and signed.
16. To agree to join forces with '20 is plenty' group and to complete the attached template  
It was agreed to complete the template, and support the group who are campaigning for a county wide 20mph residential speed limit, by engaging with County Councillors and our local MP.
17. To receive version three of the draft youth club tender from the Youth Club working party-see attached  
The draft tender was discussed and it was agreed to extend the date of submission of tenders to 21<sup>st</sup> January and shortlisting to 21<sup>st</sup>-28<sup>th</sup> January 2022. It was then **resolved** to submit the document onto the Government Finder website.

18. To resolve that the new festive lighting contract (and electrician to install them) is signed on a three year hire contract, and to note that the Town Hall is part of the 'Berkeley Advent Windows' and will start the window displays on 1<sup>st</sup> December  
It was **resolved** to agree to the three year contract for the lighting and electrician. Councillors agreed to help on the 1<sup>st</sup> December.
19. To discuss the contribution to the Berkeley Burial Committee for 2022/23  
It was agreed to postpone the decision. Cllr Tucker will do some research and report back to the December meeting.
20. To discuss a donation to the Royal British Legion  
It was **resolved** to donate £300 to the Royal British Legion.
21. To note and agree that the following policies have been reviewed:
  - Lone Worker-agreed
  - MUGA Noise management policy-agreed with no changes.
22. Sharing Information  
Councillors took this opportunity to share information.
23. Date of next meeting  
The next Full Council meeting will be on Monday 13<sup>th</sup> December 2021 at 7pm in the Town Hall.