



*Full Council Meeting
held on Monday 18th October 2021
in the Town Hall, Berkeley at 7pm*

MINUTES

Present:

Cllr Q Somerset (Chair)
Cllr L Ashton
Cllr I Bamfield
Cllr T Golding
Cllr P Hall
J Hopkins (Clerk)

1.	Public Discussion Two members of the public shared concerns with us. New staff member Shirley Jones was introduced and welcomed to Council. Stroud District Councillor Gordon Craig and Gloucestershire County Councillor Brian Tipper shared information with us.
2.	Apologies and absence Apologies were received from Cllr Carter, Cllr Sealey and Cllr Tucker.
3.	To receive declarations of interests and consider requests for dispensations There were none.
4.	To approve the following minutes: <ul style="list-style-type: none">• Full Council meeting held on Monday 20th September 2021 – see attached• Town Improvements Committee meeting held on Monday 4th October 2021 - see attached It was resolved to adopt both set of minutes as above, and it was resolved that the minutes can be signed.
5.	To consider Planning Applications (where the respond by date falls outside the dates of the planning and finance committee meeting) The following application was considered: <ul style="list-style-type: none">• S.21/2382/TCA-6 Lantern Close-Trees in a conservation area-see application for details-Support
6.	To note the resignation of Cllr Palmer and that the vacancy notice has been displayed (if there is not a request for an election by ten electors by 15 th October, we can fill the vacancy by co-option) The clerk confirmed that there has not been a request for an election so we can co-opt at the next meeting,

7.	To elect a member of Planning & Finance Committee, to replace Cllr Palmer It was agreed to move this item to the November meeting.
8.	<p>To receive an update on the Canon Park Redevelopment Project</p> <ul style="list-style-type: none"> • A request for free floodlit use (or possible funding) of the MUGA in the winter months has been received, as many youngsters are now disappointed that they cannot use it because of the dark nights-It was agreed to open the pitch, with floodlights, every Monday from 6-7pm on a trial basis. The caretaker will manage it. • Fitness Sessions-compensation-see attached letter. It was agreed to accept the offer of a free maintenance check in April 2022. It was decided not to re-book any more training sessions. • MUGA-Operations and maintenance documents, with details of the products and installation have been received. A 5% retention is being held for 12 months-noted. • New caretaker is excellent and having a very positive impact already-noted • Environmental Health Officer meeting date-noted • Landscaping-to receive a quote from Stroud Valleys Project-It was resolved to go ahead with the quote from Stroud Valleys Project. It was noted that the CPRE funding has been successful and the balance will be funded from the 'Welcome Back Fund'. • The clerk has discussed noise problems with the Football Club who have agreed to put signs up inside the Pavilion to remind people not to take drinks outside and to behave in a respectful manner • Quotes are being sought for other signage as previously agreed
9.	<p>Town Improvement Committee</p> <ul style="list-style-type: none"> • To agree to the recommendation to disband the committee and to agree to form a 'Working Party' who will make recommendations back to full council for approval <p>It was resolved to disband the Committee and form a working party. Cllr Somerset will take this forward. Rachel Sleigh would like to be part of this group.</p>
10.	<p>To receive and discuss a report on a meeting with Paul Helbrow (GCC Highways), discussing speeding and other traffic issues and to agree on a course of action – see attached Cllr Bamfield discussed the points discussed at the meeting and the following was agreed:</p> <ul style="list-style-type: none"> • Clerk to get quotes for white entrance gates at the four bridges (entrances to the town-locations to be confirmed) • Clerk to order '20 is plenty' signs-Cllr Golding to identify locations • Clerk to get quotes for a SID (and to look into funding) • Clerk to get quotes for 'kill your speed' sign for the Bypass • Redhand are looking for a location for a trial speed camera-it was agreed to put forward the top of Canonbury Street on the brow of the hill • It was resolved to ask Highways to start the process for a TRO to change the speed limit on the bypass and to ask the Planning & Finance committee to consider this for the 22/23 budget
11.	<p>To discuss Stroud District Council Economic Development Strategy (deadline for comments 11th November) – see attached Cllr Hall will put together our responses and send around to all for comments, ready to be sent back to SDC by 11th November.</p>

12.	To resolve that the Bank Reconciliation dated to 30 th September 2021 be authorised and signed - see attached It was resolved that the Bank reconciliation be authorised and signed.
13.	To receive a report from Cllr Golding and Cllr Ashton after attendance at the 'Police Roadshow' and to discuss CCTV monitoring It was resolved that CCTV monitoring would be beneficial to the Town. Cllr Ashton has organised a visit to the Sabrina Centre where they will also discuss the neighbourhood watch scheme with councillors.
14.	To note that Cllr Bamfield has been appointed to the GAPTC Executive Committee Cllr Bamfield was congratulated and he asked for anything that we would like raised to be sent onto him.
15.	To receive a draft tender from the Youth Club working party – see attached After a meeting with Stroud District Council youth officers it has been decided to move this to the November meeting.
16.	To note that the 'Welcome Back Fund' has approved our request for festive lighting, town hall deep clean, canon park open day, covid related items, canon park landscaping and autumn planting. The funding is paid in arrears. It was noted that the first quarter funding has been applied for (the process for applying for the funding is over complicated and lengthy).
17.	To resolve to go ahead with the purchase order for the festive lighting as recommended by the festive lighting committee (Quote 2 The Festive Lighting Company) The festive lighting committee confirmed the following: <ul style="list-style-type: none"> • Funding is now in place • 15 lamp posts are being converted the second week in November • The clerk needs to place the order and confirm that the stock is still available • The houses/shops through the town (where the icicles are going) need to be contacted and asked permission for fixings on their properties-Committee will arrange and let the clerk know by 25th October at the latest • The power for these icicles cannot come from the GCC power sockets as they are not large enough (we need to consider this for next year) • The houses/shops through the town will be asked if we can use their power-Committee will arrange and let the clerk know by 25th October at the latest <p>The Council resolved all the above and it was agreed that the clerk can place the order with the Festive Lighting Company and Encore Electrical.</p>
18.	To discuss joining the 'Severnvale Flood Defence Group' and to appoint a representative – see attached governance statement It was agreed that Berkeley Town Council will request to become a member and that Cllr Ashton will be the representative.
19.	To appoint a councillor to review the Lone worker policy, and MUGA noise management policy Cllr Hall agreed to review the Lone worker policy and Cllr Somerset agreed to review the

	noise management policy
20.	To discuss the Stroud District Council Walking & Cycling Task and finish group-see attached Any potential walking and cycling projects were discussed. Cllr Ashton would like to see our local map collection updated, she will collate some information and complete the form with the clerk.
21.	To discuss the 'Matters Pending Action List' – as attached Noted.
22.	Sharing Information Councillors took this opportunity to share information
23.	Date of next meeting The next Full Council meeting will be on Monday 15 th November 2021 at 7pm at the Town Hall.