



Staffing Committee Meeting held on  
Monday 16<sup>th</sup> August 2021 at 6pm  
in the Town Hall, Berkeley

### MINUTES

**Present:**

Cllr P Hall (Chair)  
Cllr J Sealey  
Cllr Q Somerset  
J Hopkins (Clerk)

1.	Apologies and absence Apologies were received from Cllr Ashton.
2.	To receive declarations of interests and consider requests for dispensations There were none.
3.	To approve the Minutes of the last meeting held on Tuesday 13 <sup>th</sup> July 2021 The minutes were approved and it was agreed that they can be signed.
4.	Staffing-Confidential The staff salary review was discussed and agreed.
5.	To discuss the applications and interview process for the Canon Park Caretaker Role The applications were discussed and it was resolved to ask two to attend interviews on Tuesday 24 <sup>th</sup> August. Cllrs Sealey and Somerset and the Clerk will carry out the interviews and make a decision on behalf of the Staffing committee.
6.	Date of next meeting The next meeting will be held on Monday 15 <sup>th</sup> November 2021 at 6pm in the Town Hall (prior to the Full Council meeting)