



Planning and Finance Committee Meeting held on
Tuesday 10th August 2021
in the Town Hall, Berkeley at 7pm

Minutes

Present:

Councillor K Palmer (Chair)

Councillor J Sealey

Councillor P Hall

J Hopkins (Clerk)

1.	Apologies and absence Apologies received from Cllr Ashton and Cllr Somerset.
2.	To receive declarations of interests and consider requests for dispensations There were none.
3.	To approve the minutes of the last meeting held on Tuesday 13 th July 2021 It was resolved to adopt the minutes of the meeting held on Tuesday 13 th July 2021.
4.	To consider Planning Applications There were no new applications.
5.	To receive Planning Application decisions The following decisions, made by the Local Planning Authority, were duly noted: <ul style="list-style-type: none">• S.21/0708/HHOLD-43 Canonbury Street-Permitted• S.21/1256/LBC-36 High Street- Permitted• S.21/1450/TPO-TPO 462 Fitzharding Way-Refused• S.21/1635/TCA-50 High Street-Approved
6.	To authorise the schedule of payments due, and to discuss paying an interim invoice to Blakedown for the MUGA works completed so far It was resolved to approve the schedule of payments and it was agreed that the online payments can be made. It was resolved to pay the interim invoice from Blakedown, for the MUGA, at a cost of £75,467.10 plus VAT. A CHAPS payment will be arranged by the Clerk.
7.	To note extra work regarding the Canon Park Redevelopment Project and to determine whether any changes need to be made to the budget to cover the increased costs: <ul style="list-style-type: none">• Emergency spend for cabling for CCTV (£950)-It was resolved to agree to the extra work and use the Canon Park redevelopment budget• Fencing along East boundary-3 quotes attached-It was resolved to choose quote 2 (Fix-a-fence)-see item 9• Grant for £2500 to Severnside Youth Football Club-see item 9

8.	To consider 3 quotes received for an Asbestos report for the Town Hall It was resolved to accept Quote 1 (Gloucester Asbestos Ltd).															
9.	<p>To review the Finance Report (actuals/budget for 2021/22) and current reserves and to make any adjustments to the budget the committee finds necessary It was resolved to make the following changes to the budget:</p> <table border="1" data-bbox="359 445 1383 629"> <thead> <tr> <th data-bbox="359 445 1007 483">Cost Code</th> <th data-bbox="1011 445 1211 483">To</th> <th data-bbox="1216 445 1383 483">From</th> </tr> </thead> <tbody> <tr> <td data-bbox="359 490 1007 521">Contingency reserve</td> <td data-bbox="1011 490 1211 521"></td> <td data-bbox="1216 490 1383 521">5000.00</td> </tr> <tr> <td data-bbox="359 528 1007 560">Canon Park redevelopment project (fencing)</td> <td data-bbox="1011 528 1211 560">5000.00</td> <td data-bbox="1216 528 1383 560"></td> </tr> <tr> <td data-bbox="359 566 1007 598">Youth Club</td> <td data-bbox="1011 566 1211 598"></td> <td data-bbox="1216 566 1383 598">2500.00</td> </tr> <tr> <td data-bbox="359 604 1007 629">Grants & Donations</td> <td data-bbox="1011 604 1211 629">2500.00</td> <td data-bbox="1216 604 1383 629"></td> </tr> </tbody> </table>	Cost Code	To	From	Contingency reserve		5000.00	Canon Park redevelopment project (fencing)	5000.00		Youth Club		2500.00	Grants & Donations	2500.00	
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10.	To note that the Clerk has agreed that Berkeley Town Football Club can pay the annual lease in instalments by monthly direct debit This was noted.															
11.	To note the payments made under the Clerk's delegated authority for the period 1 st April to 30 th June 2021 The payments were noted.															
12.	Next Meeting The next Planning and Finance Committee meeting is scheduled for Tuesday 7 th September 2021.															