



Planning and Finance Committee Meeting held on
Tuesday 13th July 2021
in the Town Hall, Berkeley at 7pm

Minutes

Present:

Councillor K Palmer (Chairman)
Councillor J Sealey
Councillor Q Somerset
J Hopkins (Clerk)

1.	Apologies and absence Apologies received from Cllr Ashton and Cllr Hall.
2.	To receive declarations of interests and consider requests for dispensations There were none.
3.	To approve the minutes of the last meeting held on Monday 7 th June 2021 It was resolved to adopt the minutes of the meeting held on Monday 7 th June 2021.
4.	To consider Planning Applications The following planning applications were considered: <ul style="list-style-type: none">• Stroud District Council Pre-Submission Draft Local Plan. To consider and approve the response-The response was approved and it was agreed to ask Cllr Ashton to submit it.• S.21/1256/LBC-36 High Street-Replace clay pan tiles-Support• S.21/1450/TPO-TPO462 Fitzhardinge Way-Ash reduction-Berkeley Town Council oppose this application due to the large reduction in trees in the conservation area in recent months. We have supported these due to being diseased and dangerous but this is a rural town and we wish to preserve the trees and the wildlife.• S.21/1635/TCA-50 High Street-Fell Conifer tree-Berkeley Town Council object to this application. We would prefer trees in the conservation area to be pruned, to an acceptable size, rather than felled as they take many years to re-grow• S.21/1608/FUL-Land at 17 Canonbury Street-Demolition of garage and erection of 3 bed dwelling-Berkeley Town Council object to this application. We agree with the Conservation Officers statement on the design and impact on the adjacent listed Canonbury House. There will be a loss of 4 parking spaces. The combination of cars belonging to the existing three flats and commercial property beneath, combined with

	cars from the proposed three bedroom house, will produce a large net increase of vehicles without parking spaces. We already have a problem with parking on Canonbury Hill which is where the displaced and additional cars will have to park.									
5.	<p>To receive Planning Application decisions</p> <p>The following decisions, made by the Local Planning Authority, were duly noted:</p> <ul style="list-style-type: none"> • S.21/1049/HHOLD-42 High St-Permitted • S.21/1260/TCA-41 Salter Street-Permitted • S.21/1233/TCA-Dol Y Garth, Stock Lane-Permitted • S.21/1051/HHOLD-26 Park View-Permitted • S.21/0503/HHOLD-21 Lynch Road-Refused • S.21/0977/HHOLD-41 Forest View Road-Permitted • S.21/0993/HHOLD-39 Forest View Road-Permitted • S.21/0607/HHOLD-7 Fieldview-Refused 									
6.	<p>To authorise the schedule of payments due</p> <p>It was resolved to approve the schedule of payments and it was agreed that the online payments can be made.</p>									
7.	<p>To review the Finance Report (actuals/budget for 2021/22) and current reserves and to make any adjustments to the budget the committee finds necessary</p> <p>The finance report and reserves balance was reviewed and noted. It was resolved to transfer the following funds:</p> <table border="1" data-bbox="359 1182 1385 1294"> <thead> <tr> <th>Cost Code</th> <th>To</th> <th>From</th> </tr> </thead> <tbody> <tr> <td>Covid cleaning</td> <td>200.00</td> <td></td> </tr> <tr> <td>Contingencies</td> <td></td> <td>200.00</td> </tr> </tbody> </table>	Cost Code	To	From	Covid cleaning	200.00		Contingencies		200.00
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8.	<p>To discuss the following quotes for painting/decorating from our approved supplier:</p> <ul style="list-style-type: none"> • Town Hall – Window frames and front door - £3420 (+scaffolding £1530) • Benches - £850 • Bus Shelter - £300 • Play Frame at Park View - £550 <p>It was resolved to appoint our approved supplier (A Spurgeon) to do the above work at a total cost of £6650.</p>									
9.	<p>To discuss the Festive Lighting and the use of our reserves</p> <p>It was agreed to ask the Festive Lighting committee if they can match fund our reserves amount of £4945 (circa costs £11,000). As these funds are available now it was resolved to let the committee know that the upgrading of the fifteen lamp posts can begin.</p>									
10.	<p>To appoint a councillor to complete the Internal Control Check for quarter one (1st March-30th June 2021)</p> <p>It was resolved to ask Cllr Ashton to complete the check this quarter.</p>									

11.	<p>To discuss extra work required at Canon Park</p> <ul style="list-style-type: none">• Blakedown Quote-Sports Lighting company regarding Canon Park electricity supply-It was resolved to spend £1210 extra on the pitch side cabinet, timerswitch and amenity light as recommended by Blakedown. The budget will be transferred from Pavillion Maintenance to Canon Park Project Development Reserve.• Fencing along East boundary-will be discussed at full council meeting• Phone number for caretaker role as needed for the signage-it was agreed to buy a sim card to get the number only for now• Insurance-quote has been asked for-to be discussed at full council meeting• To note that the Canon Park Field rates will now be paid by us.
12.	<p>Next Meeting The next Planning and Finance Committee meeting is scheduled for Tuesday 10th August</p>