



Planning and Finance Committee Meeting on
Monday 12th April 2021 at 7pm
Via Zoom

Local Authorities have been handed new powers
to hold meetings virtually by using video or telephone

Minutes

Present by video link:

Councillor Q Somerset
Councillor P Hall
Councillor P Stevenson
J Hopkins (Clerk)

1.	Apologies and absence (all members, clerk and members of the public will be in attendance for the purposes of 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' if they are in remote attendance) Councillor Palmer gave his apologies. Councillor Harcourt was absent.
2.	To receive declarations of interests and consider requests for dispensations There were none.
3.	To approve the minutes of the last meeting held on Monday 8 th March 2021 It was resolved to adopt the minutes of the meeting held on Monday 8 th March 2021 and it was agreed that they can be signed at a later date.
4.	To consider Planning Applications <ul style="list-style-type: none">• S.21/0607/HHOLD-7 Fieldview-Householder Application-Erection of rear first floor extension and dormer window (agreed extension for comments to 13th April)-No comments.• S.21/0613/TCA-Berkeley Arms Hotel-Trees in a conservation area-asked for comments by email, as request for extension to date for comments refused-Closed for comments.• S.21/0307/TCA-43 Salter Street- Trees in a conservation area-asked for comments by email, as request for extension to date for comments not replied to-No comments.• S.21/0720/TCA-42 High Street-Trees in a conservation area-The Council would prefer non dangerous trees to be pruned not removed. It was agreed to suggest that trees 1 and 2 are pruned.

5.	<p>To receive Planning Application decisions</p> <p>The following decisions, made by the Local Planning Authority, were duly noted:</p> <ul style="list-style-type: none"> • S.21/0446/TCA-43 Canonbury Street-Application Approved
6.	<p>To authorise the schedule of payments due</p> <p>It was resolved to approve the schedule of payments and it was agreed that the online payments can be made.</p>
7.	<p>To review the following finance reports, as attached:</p> <p>Finance Report (actuals/budget for 2020/21). After a discussion it was resolved to carry forward the following amounts:</p> <p style="padding-left: 40px;">Allotments £234</p> <p style="padding-left: 40px;">Councillors Expenses Training £331</p> <p style="padding-left: 40px;">Covid £200</p> <p style="padding-left: 40px;">Park View Play Area £1254</p> <p style="padding-left: 40px;">Sarah's Field £887.20</p> <p style="padding-left: 40px;">Town Hall Maintenance £1091</p> <p>Reserves at Year End. It was resolved to move the total of the general fund to the contingency reserve.</p> <p>Total of agreed yearly movements between budgets/reserves-for information-Noted.</p>
8.	<p>To appoint a Councillor to carry out the internal control check for Quarter 4 (1st Jan 2021 to 31st March 2021).</p> <p>It was agreed to put this on the Full Council agenda.</p>
9.	<p>To note the payments made under the Clerk's delegated authority for the period 1st January to 31st March – see attached</p> <p>The payments were noted.</p>
10.	<p>Next Meeting</p> <p>The next Planning and Finance Committee meeting is scheduled for Monday 10th May 2021 at 7pm via Zoom. This is the date that the new Councillors take office so will need to be discussed and re-arranged.</p> <p>It was agreed to move the June and September meetings to the first Monday of the month.</p>