



Planning and Finance Committee Meeting on
Monday 8th March 2021 at 7pm
Via Zoom

Local Authorities have been handed new powers
to hold meetings virtually by using video or telephone

Minutes

Present by video link:

Councillor Q Somerset
Councillor P Hall
Councillor K Palmer
Councillor P Stevenson
J Hopkins (Clerk)

1.	Apologies and absence (all members, clerk and members of the public will be in attendance for the purposes of 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' if they are in remote attendance) Councillor Harcourt gave his apologies.
2.	To receive declarations of interests and consider requests for dispensations There were none.
3.	To approve the minutes of the last meeting held on Monday 8 th February 2021 It was resolved to adopt the minutes of the meeting held on Monday 8 th February and it was agreed that they can be signed at a later date.
4.	To consider Planning Applications <ul style="list-style-type: none">• S.21/0282/FUL – Canon Park Recreation Facility-Full Planning Application for a MUGA/AGP with sports lighting (this is our planning application but I have been advised that we can still comment) – It was resolved to comment that we fully support the development.• S.21/0446/TCA – 43 Canonbury Street – Trees in a conservation area – remove to ground height – It was resolved to ask for verification that these trees are dangerous. If so, and they are removed, we would like to see two trees planted in replacement within the conservation area.
5.	To receive Planning Application decisions The following decisions, made by the Local Planning Authority, were duly noted: <ul style="list-style-type: none">• S.21/0220/CPL-Granted Certificate of Lawfulness• S.21/0016/TCA-4 High Street-Consent

6.	To authorise the schedule of payments due It was resolved to approve the schedule of payments and it was agreed that the online payments can be made.																		
7.	<p>To review the Finance Report (actuals/budget for 2020/21) and current reserves The finance report was reviewed and it was resolved to transfer the following funds:</p> <table border="1" data-bbox="331 465 1243 707"> <thead> <tr> <th>Cost Code</th> <th>To</th> <th>From</th> </tr> </thead> <tbody> <tr> <td>Allotments</td> <td>1550.82</td> <td></td> </tr> <tr> <td>Covid19</td> <td>600.00</td> <td></td> </tr> <tr> <td>Town Centre Enhancement</td> <td>700.00</td> <td></td> </tr> <tr> <td>Town Hall Maintenance</td> <td>1000.00</td> <td></td> </tr> <tr> <td>Contingencies</td> <td></td> <td>3850.82</td> </tr> </tbody> </table> <p>It was resolved to continue sanitising of Park View Play Area due to Covid19 (Canon Park play area has now been removed).</p> <p>It was agreed to re-format the Finance Report and Cllr Somerset will discuss this with the Clerk.</p>	Cost Code	To	From	Allotments	1550.82		Covid19	600.00		Town Centre Enhancement	700.00		Town Hall Maintenance	1000.00		Contingencies		3850.82
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8.	<p>To consider putting in place a Maintenance Agreement for small building jobs around the town There was a discussion and it was agreed that Cllr Palmer will contact J C Aldridge to ask if they would consider being our preferred supplier for small building jobs around the town, and to ask for favourable rates. The Clerk asked for this to be emailed with details of the agreement.</p>																		
9.	<p>To note the internal control check for Quarter 3 (30-10-20 to 31.12.20) The internal check was noted.</p>																		
10.	<p>To receive replies from the CCTV supplier regarding Canon Park After a discussion it was resolved to ask Redhand to:</p> <ul style="list-style-type: none"> • Reposition the car park camera at a cost of £75 • Supply & install 2 cameras on the MUGA/AGP at a cost of £1404 (all plus VAT) 																		
11.	<p>Next Meeting The next Planning and Finance Committee meeting is scheduled for Monday 12th April 2021 at 7pm via Zoom.</p>																		