



*Berkeley Town Council meeting held on
Monday 18th January 2021 at 7pm
Via Zoom
Local Authorities have been handed new powers
to hold meetings virtually by using video or telephone*

MINUTES

Present by Video/telephone link:

Councillor P Stevenson (Chairman)
Councillor E Carter
Councillor P Hall
Councillor D Howell
Councillor J Sealey
Councillor Q Somerset
Councillor T Tucker
J Hopkins (Clerk)

1.	Public Discussion One member of the public was in attendance, along with Stroud District Councillor Gordon Craig and Gloucestershire County Councillor Brian Tipper. They all shared information with us.
2.	Apologies and absence (all members, clerk and members of the public will be in attendance for the purposes of 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' if they are in remote attendance) Councillor Palmer gave his apologies, Councillor Harcourt was absent.
3.	To receive declarations of interests and consider requests for dispensations Councillor Hall declared an interest in Item 6 as his daughter is a member of Rainbows.
4.	To approve the minutes of the last meeting held on Monday 14 th December 2020 via Zoom It was resolved to adopt the minutes of the meeting held on Monday 14 th December and it was agreed that they can be signed at a later date.
5.	To adopt and authorise the attached budget and precept figure for 2021/22 The council resolved to adopt the proposed budget for the year ended 31 st March 2022. The council resolved a precept demand of £126,535 (one hundred and twenty six thousand, five hundred and thirty five pounds) for the year ended 31 st March 2022 which equates to a Band D charge of £159.20 per annum.
6.	To consider requests for grant applications and donations – see attached It was resolved to award the following grants: <ul style="list-style-type: none">• Severn Area Rescue Association £1200• Berkeley Guides £1200 (agreed that the late application was acceptable)
7.	To approve the following recommendations from the Canon Park Development Committee meeting on 11 th January:

	<p>It was resolved to approve the following: To discuss the pre-application planning report from Stroud District Council <i>The planning report has been delayed and will arrive tomorrow (12th Jan).</i> It was resolved to recommend to Full Council that the Clerk can email out the report once received, and, if the planning officers are supportive, and committee members are happy, then the clerk can start the planning application. This has now been received and the officers are supportive, so it was resolved that the Clerk can put in the planning application.</p> <p>It was resolved to approve the following: To discuss recommending to Full Council that the Clerk has delegated authority to spend up to the budget on this project It was resolved to recommend to Full Council that the Clerk has delegated authority to spend up to the budget for this project. The Terms of Payment are 30 days after completion which fits in with the S106 procedure.</p>
8.	<p>To agree to appoint GAPTC Internal Audit Service for 2020/21 at a cost of £265 It was resolved to appoint GAPTC Internal Audit service.</p>
9.	<p>To resolve that the Bank Reconciliation dated to 30th November 2020 be authorised and signed at a later date – see attached It was resolved that the Bank Reconciliation be authorised and signed at a later date.</p>
10.	<p>To receive an update from Cllr Somerset on the progress of the ‘Re-opening High Streets Safely scheme’ Letters have been sent to all businesses, and the temporary barriers are in place. The letter will be posted on the notice board at the Town Hall and on the website/facebook. Due to the Country being in lockdown we will not encourage unnecessary visits to the shops.</p>
11.	<p>To appoint a new representative to serve on the Board of the ‘Berkeley Grammar School Education Fund’ It was resolved to appoint Councillor Tucker as a representative.</p>
12.	<p>To consider purchasing and installing Grit/salt bins for Canonbury Rise This was discussed and the following points were raised: <ul style="list-style-type: none"> • Can Highways purchase and install?- No it is our responsibility, clerk will check again • Are there others areas that need consideration? Yes It was resolved that Cllr Somerset will walk around the Town and put together a report for the next council meeting. Cllr Carter will help.</p>
13.	<p>To note the Berkeley Burial Committee contribution for 2020/21 The contribution of £3638.81 was noted.</p>
14.	<p>To consider submitting a request for tree planting to the ‘Highways Ash Dieback Scheme’ -see attached It was resolved to apply for the scheme. Possible areas are: Park View and Canon Park.</p>
15.	<p>To discuss re-painting the play equipment in Park View It was resolved to look at all the equipment and for the clerk to get quotes for any that need re-painting.</p>
16.	<p>Sharing Information Councillors took this opportunity to share information</p>
17.	<p>Date of next meeting The next Full Council meeting will be on Monday 15th February at 7pm via Zoom.</p>