



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

Berkeley Town Council  
 Sarah's Field Committee  
 Meeting held Monday 27<sup>th</sup> June 2016 in the  
 Town Hall, Berkeley at  
 6.30 p.m.

Minutes

Present	Councillor	L Ashton T Tucker F Brown R Pinnell	Chairman for items 1-4 arrived and took the Chair from item 5
Clerk D Spiers			

1.	Election of Chairman  It was agreed to elect Councillor Tucker as Chairman of the Sarah's Field Committee
2.	Apologies and absence  There were no apologies or absences
3.	Declarations of Interest  There were no declarations of interest relating to items on the agenda
4.	Severn Trent Water - Mains Water Pipe  It has been brought to our attention that there is a mains water pipe on the inside of the hedge that runs all along adjacent to Lynch Road. It is understood that this pipe is fairly shallow and part of it is to be moved, by Severn Trent Water, in to the road. The remaining pipe will still be underneath Sarah's Field and will continue to affect any construction work around the entrance.  The Clerk reported that we have not heard any more from Severn Trent in time for the meeting.  The Clerk was instructed to check with the solicitor that handled the land transfer as to why this pipe did not show up in any of the searches that were made
5.	Sarah's Field Project - Planning  It was agreed to submit a change of use application for Sarah's Field Project at a cost of £ 192.50  It was agreed that the cost of making the application will come from the Sarah's Field Project budget which currently has a balance of £ 5,000.00
6.	Stroud Valleys Project - chosen contractor to carry out Sarah's Field Project  IT was duly noted that Stroud Valleys Project is aware that the bid for funding to people's Post Code Lottery Fund was unsuccessful and is also aware that the Sarah's Field Project cannot commence until adequate funding is secured.
7.	Consultation  It was agreed that a consultation for Sarah's Field will be conducted on 3 <sup>rd</sup> July 2016 in the Town Hall to coincide with the Berkeley Festival and that the results of the consultation will form part of the application for funding to CIRS (Community Infrastructure Reward Scheme)

8.	<p>Sarah's Field Project Grant Applications, Budget and Maintenance Costs</p> <p>It was duly noted that an application to the People's Post Code Lottery Fund was unsuccessful</p> <p>Councillor Ashton reported that the bid for funding to CIRS for the Sarah's Field Project is written and is just waiting for the outcome of the consultation to be added before it can be submitted</p> <p>It was duly noted that the budget for the maintenance of Sarah's Field stands at £ 280.00.</p> <p>It was duly noted that the Sarah's Field expenditure is as follows - £ 20 per fortnight for cutting the grass verge alongside the hedge and £160.00 per annum for keeping the hedge trimmed.</p> <p>It was duly noted that the Berkeley Town Council budget for Sarah's Field Project stands at £ 5,000.00</p> <p>Both budgets were reviewed and found to be adequate for the needs of the committee for the current financial year.</p>
9.	<p>Next Meeting</p> <p>Date of next meeting is to be arranged when we have heard from the CIRS application</p>