



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

**Berkeley Town Council  
Meeting held Monday 18<sup>th</sup> April 2016 in the  
Town Hall, Berkeley at  
7.30 p.m.**

**Minutes**

Present	Councillor	M Studden G Fryer J Stanton L Ashton R Pinnell T Tucker K Palmer	Chairman except for item 11 Chairman for item 11
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Clerk D Spiers

**Public Discussion**

Lylaani Dixon from Parish Council Websites gave a presentation on the service they can offer and answered questions from members

Peter Tyzack sent his apologies and promised to attend the May meeting instead

Representatives from Berkeley Town Football Club and Severnside Football Club discussed item 6 on the agenda with members

Stroud District Councillors Ashton and Craig shared information with the council

1.	Apologies and absence  Councillor Brown gave his apologies
2.	Declarations of Interest  Councillors Palmer and Tucker declared a personal interest in item 6 they took part in the debate but did not vote  Councillor Stanton declared a pecuniary interest in item 7 and left the room when the item was dealt with  Councillors Stanton, Ashton and Studden declared a personal interest in item 11 and left the room when the item was dealt with
3.	Minutes of the last meeting  The minutes of the meeting held on Monday 21 <sup>st</sup> March 2016 were taken as read and signed by the Chairman
4.	Schedule of Payments  There was no schedule of payments presented to the meeting

5.	<p>Self watering planters for Market Place, Berkeley</p> <p>The Streetscape and Street Furniture Committee would like to purchase a specific kind of planter that is only available from two manufacturers. For this reason it is not possible to obtain three like for like quotations in accordance with our Financial Regulations.</p> <p>It was agreed, by a majority vote, that, in accordance with Financial Regulation 11.1c, the council waives Financial Regulations in order to enable a price to be negotiated without competition, because there are only two manufacturers for the product available.</p> <p>The vote was as follows Councillors Studden, Fryer, Stanton and Pinnell were in favour and Councillors Ashton, Tucker and Palmer were against</p> <p>The Clerk advised the council that it was not prudent to waive financial regulations for a project that has caused much concern in the town.</p> <p>The council chose to ignore the Clerks advice</p> <p>The Chairman of the Finance committee, Councillor Palmer, expressed grave concerns that if the council goes ahead with this project it will be using contingency funds that are in danger of falling below the level recommended by the External Auditor</p> <p>The council chose to ignore the advice from the Chairman of the Finance Committee</p>
6.	<p>Sevenside U15 Football Team</p> <p>Sevenside Football Club has made a request to use the football pitch at Canon Park Recreational Facility on a Sunday afternoon to play approximately 12 home games from September 2016.</p> <p>The council agreed, in principle, to hire the facility to Sevenside U15 football team, subject to further negotiations between Berkeley Town FC, Sevenside FC and Berkeley Town Council - majority in favour</p> <p>The matter of charges was referred to the finance committee for consideration</p>
7.	<p>Requests for Funding</p> <p>It was agreed to donate £ 1000.00 to Berkeley Books</p> <p>It was agreed to ask the finance committee to make sure provision is made in the budget next year for a donation to Berkeley Books</p> <p>Cotswold Vale Talking Newspaper - the council referred this request to the Finance Committee to see how much the council can afford to give</p> <p>It was duly noted that there are no funds allocated in the budget for either of these organisations therefore the council will make any donation from the contingency budget</p> <p>The council chose to ignore the advice from the Clerk and the Chairman of the Finance Committee that the contingency budget is currently falling below the recommended level by the External Auditor</p>
8.	<p>Planning Application</p> <p>It was agreed to make the following comments to the planning application; S.16/0641/HHOLD - 24 Leaze Close - Householder Application for two storey side extension, single storey rear extension, loft conversion and dropped kerb.</p>

	Berkeley Town Council is concerned that the site is being over developed and there is a danger it will damage the street scene.
9.	Correspondence  The letter received from Neil Carmichael MP was duly noted
10.	Town Centre Improvement Scheme - Consultation  A discussion took place about the response to the consultation
11.	Temporary Road Closure - Berkeley Festival  An application for a temporary road closure has been made for the Berkeley Festival on Sunday 3 <sup>rd</sup> July 2016 from 11am to 6pm. The roads to be closed are part of Market Place and part of Canonbury Street, for approx. 100m - see attached map  It was agreed to make no comments to the application for a temporary road closure for the Berkeley Festival on 3 <sup>rd</sup> July 2016
12.	Internal Review  It was agreed to defer this matter to the next meeting
13.	Funding for Laptops  Councillor Ashton discussed with council the possibility of providing laptops at the Town Hall for benefits claimants to use. It is hoped the cost of the project will be shared with neighbouring parishes and Liz will bring it back to council with feedback from them.
14.	Data Protection Registration Renewal Due  It was agreed to renew the Data Protection Registration at a cost of £ 35.00 per annum to be payable by Direct Debit.
15.	Chairman and Councillors Reports  The Chairman and Councillors shared information
16.	Next Meeting.  The date of the next meeting, which is the annual meeting of the council, is on Monday 16 <sup>th</sup> May 2016 at 7.30 p.m. in the Town Hall, Berkeley.