



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

**Berkeley Town Council
Meeting held Monday 15th February 2016 in the
Town Hall, Berkeley at
7.30 p.m.**

Minutes

Present	Councillor	M Studden J Stanton G Fryer L Ashton R Pinnell K Palmer F Brown V Watts T Tucker	Chairman
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Clerk D Spiers

Public Discussion

Eugene Camper told the council about the library plans and went in to the history of their work to secure a permanent home for the library/community hub

Stroud District Councillor Liz Ashton informed and updated members on the KLB bus, the Stroud College bus, new council houses in Fishers Road, new garden waste scheme and BT land/car park

Stroud District Councillor Gordon Craig added his insight on the KLB bus, Stroud College bus, top ten list for developers, B McNally plaque ceremony, delays with the new homes at Fishers Road, Glos Homeseekers, and Thornbury tip

1.	Apologies and absence There were no apologies or absences
2.	Declarations of Interest Councillor Stanton declared an interest in items 6, 8 & 9. he took part in the discussion but did not take part in any vote Councillor Watts declared an interest in item 7. she took part in the discussion but did not take part in any vote Councillor Pinnell declared an interest in item 7. he took part in the discussion but did not take part in any vote Councillor Ashton declared an interest in item 9. she took part in the discussion but did not take part in any vote

3.	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Monday 18th January 2016 were taken as read and signed by the chairman</p> <p>The minutes of the extra ordinary meeting held on Tuesday 26th January 2016 were taken as read and signed by the Chairman</p>
4.	<p>Minutes of Committee Meetings</p> <p>It was duly noted that members have received copies of the minutes of the following committee meetings held during the month of January 2016</p> <p>Buildings Maintenance Committee 4th January 2016 Planning Committee 12th January 2016 Finance Committee 12th January 2016 Sarah's Field Committee 19th January 2016 Streetscape and Street Furniture Committee 19th January 2016</p>
5.	<p>Matters Pending</p> <p>The matters pending as at 4th February 2016 were duly noted</p>
6.	<p>Planning Application</p> <p>It was agreed to support the following planning application</p> <p>S.15/2734/FUL - County Library, School Lane - Full Planning Permission for demolition of temporary library and construction of new single storey library with community rooms - Support</p> <p>The Clerk was instructed to write a letter of support to the Berkeley Books Trustees</p>
7.	<p>Berkeley Burial Committee - Terms of Reference</p> <p>In item 11 of the Terms of Reference it states quite clearly that the Berkeley Burial Committee should submit a budget and request for a contribution to each parish by the end of October of the preceding year</p> <p>It was agreed that no amendments will be made to item 11 of the Terms of Reference for the Berkeley Burial Committee</p> <p>The Berkeley Burial Committee representatives were instructed to make sure the contributing parishes have the budget and contribution figures by the end of October each year.</p>
8.	<p>Berkeley Grammar School Educational Fund - Governor</p> <p>The three year term of office for the Berkeley Town Council governor to the Berkeley Grammar School Educational Fund has now expired. Councillor Liz Ashton has served for the last three years.</p> <p>It was agreed to nominate Councillor Liz Ashton to serve, for the next three year term, as a governor to the Berkeley Grammar School Educational Fund</p>

9.	<p>Grant Applications - for the financial year to 31st March 2017</p> <p>It was agreed that the following projects can make grant applications to the relevant organisations</p> <p>Canon Park Field Drainage Project - GCC Active Together Grant - £ 15,000.00 already received Sarah's Field Project - Postcode Local Trust - £20,000.00 Sarah's Field Project - Gloucestershire Environmental Trust - £ 5,000.00 Canon Park Pavilion Internal Alterations - Lottery Awards for All - £5,000.00 Canon Park Pavilion Internal Alterations - GCC Community Chest Fund - £5,000.00 Sarah's Field Project - Community Infrastructure Reward Scheme - amount to be agreed</p> <p>It was duly noted the council will, from time to time, work in partnership with Berkeley Community Trust in order to attract the maximum funding for projects that will benefit the people of Berkeley</p>
10.	<p>Increase of parking spaces</p> <p>The Clerk was instructed to write to Stroud District Council to ask if the recycling containers can be removed from Marybrook Street Car Park</p> <p>It was agreed that Councillor Ashton will look into the land next to the telephone exchange as a possible site for extra parking for Berkeley</p>
11.	<p>20 m.p.h. zone, Berkeley</p> <p>It was agreed by a majority vote to continue to push for a 20 m.p.h. speed limit between the four bridges of the town</p> <p>The Clerk was instructed to enter in to negotiations with Gloucestershire Highways to implement the 20 m.p.h. zone</p>
12.	<p>Reporting Highways Issues</p> <p>It was agreed that Councillor Watts will mount an advertising campaign for the council to make the residents aware of the reporting protocol of highways issues to Gloucestershire Highways</p>
13.	<p>Donations Policy</p> <p>It was agreed that a new donations policy will include the following - donations to local groups will take precedent over other organisations, requests for donations will be considered quarterly and there will be an upper limit on donations made.</p>
14.	<p>Christmas Tree and Town Decorations</p> <p>The Streetscape and Street Furniture Committee was instructed to make arrangements for the Christmas Tree to be placed outside the old bank building/Pharmacy for 2016 and to light up the tree on the green in Salter Street</p>
15.	<p>Berkeley Town Council Social Media Policy</p> <p>It was agreed to adopt the attached Social Media Policy for Berkeley Town Council</p>

16.	<p>Queen's 90th Birthday</p> <p>It was agreed that Councillor Watts will organise a procession from Berkeley to the Deer Park or the Castle wherever the Berkeley Estate intends to light a beacon for the Queen's 90th birthday.</p> <p>Members will report to the next meeting any areas of the town that may need a clean up</p>
17.	<p>Ground Maintenance Contract 2016</p> <p>It was agreed to continue with TW Hawkins & Sons for the maintenance of Park View Play Area, Canon Park Recreational Facility, Sarah's Field and Oakhunger Lane allotments - see attached price list</p>
18.	<p>Youth Club - Spring/Summer Plan - pavilion shutdown</p> <p>It was agreed, by a majority vote, to pay the extra cost of £46.80 per session for Young Gloucestershire to bring their bus to Canon Park and use it as a base to provide activities on the field.</p> <p>It was agreed, by a majority vote, to add £ 468.00 to the budget for the Youth Club for the year 2016/17</p> <p>It was agreed, by a majority vote, to provide a £ 200.00 float towards the cost of excursions for the young people attending youth club on the understanding that any unspent funds will be returned to the council</p> <p>Councillor Studden asked for the details of the vote to be noted in the minutes for this item - for each section the vote was the same with Councillors Tucker, Watts, Brown, Palmer, Ashton and Fryer in favour, Councillors Studden and Pinnell against and Councillor Stanton abstained</p>
19.	<p>Maces</p> <p>The Clerk was instructed to enter in to discussions with Berkeley Estate about the possibility of storing and displaying the maces at Berkeley Castle. The council will also ask if there can be a day per year when local residents can visit the Castle free of charge to view the maces.</p> <p>The Clerk was instructed to seek advice from our insurers about making an indefinite loan of the maces to the Castle</p>
20.	<p>Parish and Town Council Elections - Thursday 5th May 2016</p> <p>It was duly noted that Stroud District Council has moved to all out elections every four years. This means that all district wards and all parish/town councils will have elections on Thursday 5th May 2016 combined with the Police and Crime Commissioner for Gloucestershire election.</p>
21.	<p>Staff Accident Book</p> <p>It was agreed to install a step and hand rail on the exit of the storeroom on the south side of the pavilion plus add a fixing that allows for the exterior door to be secured while the store room is in use.</p>
22.	<p>Tree works and inspections - Stroud District Council</p> <p>It was agreed that Berkeley Town Council is not interested in having access to the Tree Works and/or Tree Survey contracts operated by Stroud District Council</p>

23.	<p>Chairman and Councillors Reports</p> <p>Members shared the following information Chairman Studden - Green College; Berkeley Books; plaque unveiling Councillor Tucker - Green College; footpath off Jumpers Lane Councillor Brown - Park View Play Area Councillor Palmer - Plaque unveiling Councillor Pinnell - Footpath Councillor Ashton - Footpath; Magnox meeting; ILW store; bank van; rural exception site; shop/traders consultation on town improvement scheme; Councillor Fryer - library meeting; plaque unveiling Councillor Stanton - ILW store; Summer Festival</p>
24.	<p>Next Meeting.</p> <p>The date of the next meeting is on Monday 21st March 2016 at 7.30 p.m. in the Town Hall, Berkeley.</p> <p>It was agreed that the Annual Town Meeting will be before the April meeting.</p>