



# BERKELEY TOWN COUNCIL

Town Hall  
Salter Street  
Berkeley, Glos.  
GL13 9DB,  
Tel/Fax: 01453 511964  
Email:  
[Clerk@berkeley-tc.gov.uk](mailto:Clerk@berkeley-tc.gov.uk)

PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

*Monday 28<sup>th</sup> October 2019*

*You are hereby summoned to attend a  
Town Improvements Project Committee Meeting on  
Monday 4<sup>th</sup> November 2019 in the  
Town Hall, Berkeley at  
7.00 p.m.*

*J Hopkins  
Town Clerk*

## Agenda

1.	Election of Chairman To elect the Chairman of the Town Improvements Project Committee
2.	Apologies and absence To note apologies and absences
3.	Declarations of Interest Councillors will have the opportunity to declare any interests relating to items on the agenda.
4.	Terms of Reference To create the Terms of reference. The recommended terms of reference will be put to Full Council for approval.
5.	Next Meeting To be arranged