



BERKELEY TOWN COUNCIL

Town Hall
Salter Street
Berkeley, Glos.
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Email:
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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 12th August 2019

Dear Sir/Madam

*You are hereby summoned to a meeting of
Berkeley Town Council
On Monday 19th August 2019 in the
Town Hall, Berkeley at
7.00 p.m.*

*Debbie Spiers
Town Clerk*

AGENDA

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| 1. | Public Discussion - 30 minutes Public Discussion time will end promptly at 7.30 p.m. |
| 2. | Apologies and absence To note apologies and absences |
| 3. | Declarations of Interest To receive declarations of interests from Councillors relating to items on the agenda |
| 4. | Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 15 th July 2019 - see attached |
| 5. | Casual Vacancy - Co-option of new member To agree to co-opt Robbie Heaven as a member of Berkeley Town Council |
| 6. | Berkeley Books - Tourist Information Point Berkeley Books have completed a Grant Application form requesting a £ 2,000.00 grant towards setting up a Tourist Information Point in Berkeley. To agree to make a grant of £2,000.00 to Berkeley Books in order that they can set up a Tourist Information Point for Berkeley |
| 7. | Gloucestershire Highways - TRO High Street weight restriction Berkeley Town Council agreed to work in partnership with GCC Highways and GCC Councillor Brian Tipper to create a TRO to lower the weight restriction in High Street. BTC agreed to make a contribution of £ 5,000.00 To agree to make a payment of £ 5,000.00 to Gloucestershire County Council |

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| 8. | <p>Matters raised during July Public Discussion and Councillors Sharing Information</p> <p>At the July meeting several matters were raised by members of the public and members of the Council</p> <p>Canonbury Street - Speeding and Parking</p> <p>Town Centre - Parking enforcement</p> <p>Town Centre - Condition of pavements</p> <p>Tommy Sculpture - Relocation</p> <p>To consider whether any action can be taken in response to the matters raised and give instruction to progress matters further</p> |
| 9. | <p>Berkeley Burial Committee Report</p> <p>On the 23rd May 2019 the Berkeley Burial Committee was asked to provide the Internal Auditors Report for the year ending 31st March 2019, the end of year accounts to 31st March 2019 and a short to medium term plan/budget to deal with the estimated cost of dealing with damp at the lodge. At the time of printing the agenda this has not been received.</p> <p>To receive a report from the representatives serving on the Berkeley Burial Committee</p> |
| 10. | <p>External Auditors Report</p> <p>To note the External Auditors Report - see attached</p> <p>To note that no action is required on the outcome of the External Auditor's report</p> |
| 11. | <p>Planning Applications</p> <p>To consider responding to the following planning applications</p> <p>S.19/1646/FUL - The Store Building, Jumpers Lane - Full Planning Application for conversion of store building to residential ancillary to the Salt House</p> <p>S.19/1448/FUL - Berkeley Station - Full Planning Application for reconstruction of the station platform. Provision of a shelter and access</p> <p>S.19/0307/HHOLD - 6 Canon Park - Garage extension and living room extension</p> <p>To view the planning applications, go to the Stroud District Council website www.stroud.gov.uk</p> <p>A paper copy of the plans will also be available at the meeting</p> |
| 12. | <p>Berkeley Books Community Library Committee Members</p> <p>Berkeley Town Council is allowed to provide two members to join the committee of Berkeley Books Community Library</p> <p>To elect two members to join the committee of Berkeley Books Community Library</p> |

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| 13. | <p>Town Hall and Pavilion Insurance Valuation</p> <p>We have received three quotations to give us a re-instatement valuation for insurance purposes on the Town Hall and Pavilion.</p> <p>White Horse Commercial Surveyors - David Charter - £1,500 + vat for both buildings</p> <p>Barret Corp & Harrington Ltd - Jess Tonks - £ 655.00 plus vat for both buildings and specialises in listed buildings</p> <p>Bruton Knowles - Adrian McDowell - £2,250 plus vat for both buildings</p> <p>To agree which surveyor will be asked to provide a re-instatement valuation for insurance purposes on the Town Hall and the Pavilion</p> <p>To make allowance in the budget for the cost of carrying out the valuations</p> |
| 14. | <p>Restoration of 1839 Tithe map of Berkeley and surrounding area</p> <p>There is no allocation in the current budget for this work therefore, the council may wish to make it a project for 2020/21.</p> <p>Graham Bignell Studios, London - £5075.00 + vat - this does include a frame - quote based on photographs supplied</p> <p>Farcroft, Birmingham - £ 3,148.00 + vat - this does include a frame - quote based on photographs supplied</p> <p>Moira Buick, Bristol - £ 2,500.00 - to frame would be an extra £1,500.00 - £2,000.00 depending on the final size of the map - quote based on site visit and extensive inspection and photographs</p> <p>To agree that the restoration of the 1839 Tithe Map will be a project for 2020/21</p> <p>To choose a contractor to restore the 1839 Tithe Map</p> |
| 15. | <p>Schedule of Payments</p> <p>To approve and agree to sign the payments on the schedule which may be made available at the meeting</p> |
| 16. | <p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p> |
| 17. | <p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council, will be held on Monday 16th September 2019 at 7.00 p.m. in the Town Hall, Berkeley.</p> |