



# BERKELEY TOWN COUNCIL

Town Hall  
Salter Street  
Berkeley, Glos.  
GL13 9DB,  
Tel/Fax: 01453 511964  
Email:  
[Clerk@berkeley-tc.gov.uk](mailto:Clerk@berkeley-tc.gov.uk)

PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

*Tuesday 5<sup>th</sup> June 2018*

*You are hereby summoned to attend a  
Planning and Finance Committee Meeting on  
Tuesday 12<sup>th</sup> June 2018 in the  
Town Hall, Berkeley at  
7.30 p.m.*

*D Spiers  
Town Clerk*

## Agenda

1.	Apologies and absence To note apologies and absences
2.	Declarations of Interest Councillors will have the opportunity to declare any interests relating to items on the agenda.
3.	Minutes of the last meeting To approve and sign the minutes of the meeting held on Tuesday 8 <sup>th</sup> May 2018 - see attached
4.	Terms of Reference To note the Planning & Finance Committee Terms of Reference - see attached
5.	Planning Applications - New At the time of printing the agenda there were no new planning applications to consider
6.	Planning Applications - Decisions To note the following decisions made by the Local Planning Authorities: S.18/0760/HHOLD - 21 Lynch Road - consent
7.	Schedule of Payments To approve the schedule of payments due - the schedule will be made available at the meeting
8.	Budget Review 2018/19 To review the budget for 2018/19 - see attached
9.	Internal Control Checklist To review the Internal Control Checklist to determine if it is fit for purpose - see attached

10.	<p>Internal Auditor's Comments - 2017/18</p> <p>To review the Internal Auditor's comments to determine if all actions have been taken and whether any more work needs to be done - see attached</p>
11.	<p>Next Meeting</p> <p>The next Planning and Finance Committee meeting is scheduled for Tuesday 10<sup>th</sup> July 2018 at 7.30pm in the Town Hall, Berkeley</p>