



BERKELEY TOWN COUNCIL

Town Hall
Salter Street
Berkeley, Glos.
GL13 9DB,
Tel/Fax: 01453 511964
Email:
clerk@berkeley-tc.gov.uk

PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 10th September 2018

Dear Sir/Madam

*You are hereby summoned to a meeting of
Berkeley Town Council
On Monday 17th September 2018 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

The council will receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To note apologies and absences
2.	Declarations of Interest To receive declarations of interests from Councillors relating to items on the agenda
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 20 th August 2018 - see attached
4.	Schedule of Payments To approve and agree to sign the payments on the schedule which may be made available at the meeting
5.	Standing Orders NALC has provided new draft standing orders which incorporate recent changes in legislation. The Clerk has adapted the standing orders to suit Berkeley Town Council - see attached To revoke the existing standing orders that were adopted on the 21 st May 2018 To adopt the proposed standing orders
6.	Budget Proposal 2019/20 The Planning and Finance Committee have supplied a proposed budget for 2019/20 - see attached To consider if there are any changes the Council would like to make to the proposed budget for 2019/20

7.	<p>Stroud District Council Community Governance Review</p> <p>The Stage 1 Consultation for the Stroud District Council Community Governance Review is now underway - see attached notice</p> <p>As a part of this process Stroud District Council would like Berkeley Town Council to raise initial thoughts and in particular, any issues we would wish a CGR to address in relation to our own Town Council.</p> <p>To consider responding to the Stroud District Council Community Governance Review</p>
8.	<p>Tourism & Economic Development Committee</p> <p>To consider setting up a Tourism & Economic Development Committee</p> <p>To appoint members to stand on the Tourism & Economic Development Committee</p> <p>To delegate authority to the Tourism & Development Committee the task of creating the Terms of Reference for said Committee.</p> <p>To instruct the Tourism & Development Committee to put the Terms of Reference before Full Council for approval and adoption before any of the committee meetings take place.</p>
9.	<p>Community Design Statement Steering Group</p> <p>A Community Design Steering Group can be made up of 4-6 people some of which do not need to be members of the Council</p> <p>To consider setting up a Community Design Statement Steering Group</p> <p>To agree which members of the Council will join the Community Design Statement Steering Group</p> <p>To delegate authority to the Community Design Statement Steering Group the task of creating the Terms of Reference for said Group.</p> <p>To instruct the Community Design Steering Group to put the Terms of Reference before Full Council for approval and adoption before any of the group meetings take place.</p>
10.	<p>Berkeley Cemetery - access</p> <p>A member of the public has asked if access can be allowed through the gate off of Howmead because some people have difficulty walking from the main entrance to the new burial ground. This applies to people attending funerals and subsequently looking after their loved one's graves.</p> <p>The person asking would like Berkeley Town Councillors to visit the cemetery and walk the path so that they can see for themselves how difficult it is.</p> <p>To consider whether the Council will put forward any suggestions to the Berkeley Burial Committee to try to help people with this issue</p>
11.	<p>Stroud Road Safety Liaison Group</p> <p>Councillor Harcourt was nominated to attend the Stroud Road Safety Liaison Group but has found that the meetings are held during the day which means he is unable to attend due to work commitments.</p> <p>To consider nominating a member to attend the Stroud Road Safety Liaison Group meetings</p>

12.	<p>Remembrance 2018</p> <p>Tommy Sculpture</p> <p>To consider purchasing a Tommy Sculpture for Berkeley at a cost of £ 776.30 inclusive of delivery and vat</p> <p>To create a budget for the purchase and installation of the Tommy Sculpture in the amount of £1000.00</p> <p>Remembrance Sunday Wreath</p> <p>The Royal British Legion always provide us with a wreath that the Council can lay at the Remembrance Sunday Service</p> <p>To consider donating £ 150.00 to the Royal British Legion Poppy Appeal</p>
13.	<p>Park View Play Area - toddler swings</p> <p>One of the toddler swings at Park View Play Area was badly damaged and needs replacing. As the council has been improving the equipment at Park View Play Area it may wish to take this opportunity to replace both toddler swing seats and the chains (which are showing signs of wear)</p> <p>To consider replacing two toddler swing seats with associated fixings and chains at a cost of £ 412.30 + vat</p> <p>There is £ 151.11 remaining in the Park View Play Area Project budget.</p> <p>To consider transferring £262.00 from Contingency to Park View Play Area Project</p>
14.	<p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p>
15.	<p>Date of next meeting</p> <p>The next meeting of Berkeley Town Council will be held on Monday 15th October 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>