



BERKELEY TOWN COUNCIL

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 9th April 2018

Dear Sir/Madam

*You are hereby summoned to a meeting of
Berkeley Town Council
On Monday 16th April 2018 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

PCSO Mike Trebble will give a report to council

The council will receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To note apologies and absences
2.	Declarations of Interest To receive declarations of interests from Councillors relating to items on the agenda
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 19 th March 2018 - see attached Minutes of the Annual Town Meeting To confirm and sign the minutes of the Annual Town Meeting held on Monday 19 th March 2018 - see attached
4.	Schedule of Payments To approve and agree to sign the payments on the schedule which will be made available at the meeting
5.	Finance Report In accordance with financial regulations full council has to receive a financial report at the end of each quarter To note the finance report to 31 st March 2018 - see attached
6.	GAPTC Annual General Meeting To consider submitting a resolution for debate at the Annual General Meeting of the GAPTC on Saturday 21 st July 2018

7.	<p>Cotswold Edge and Severn Vale Tourism Network</p> <p>See attached correspondence</p> <p>To consider accepting the invitation to become a formal partner in the Cotswold Edge and Severn Vale Tourism Network</p> <p>To consider establishing a Tourism and Economic Development sub-committee (meeting a few times each year, as necessary)</p> <p>To consider producing a local profile of our area to illustrate the attractions and activities of interest to tourists and the wider public, which the Network can draw upon.</p>
8.	<p>Public Transport</p> <p>There is a registered commercial service known as X6 which travels from Berkeley to KLB School.</p> <p>To consider asking for section 106 monies to be spent on providing low cost fares for Berkeley children attending KLB School.</p>
9.	<p>Park View Play Area - seats and picnic benches</p> <p>Last year saw great improvements to play equipment at Park View Play Area plus the fences and gates have all been tidied up. However, the seats and picnic benches were not installed as originally promised. There is £ 733.00 of unspent money in the Park View Play Area Project Budget and there has been underspends on some of the other budgets from the year to 31st March 2018.</p> <p>To consider purchasing three picnic tables and one log bench for Park View Play Area within a budget of approximately £1,500.00</p> <p>To consider using the underspent budgets to cover the cost of the picnic tables and benches at Park View Play Area</p>
10.	<p>Budget for works by Leyhill Working Party</p> <p>At the last meeting the Council expressed an interest in using the Leyhill Working Party for certain tasks around Berkeley. The cost would be £187.50 per day for up to 12 men doing a five hour session. The council has not allocated any funds in the budget for 2018/19 for work carried out by The Leyhill Working Party</p> <p>To consider what tasks the council will employ the Leyhill Working Party for.</p> <p>To agree a budget for works to be carried out by the Leyhill Working Party by transferring the funds from another budget</p>
11.	<p>Public Waste Bins</p> <p>Stroud District Council has provided us with information relating to the viability of public recycling bins and their opinion is that most of the bins are contaminated with general waste and do end up being put to landfill.</p> <p>They also provided us with a map giving the location of all the current waste bins in Berkeley and there are sixteen of them.</p> <p>The budget which has been allocated to this project will probably only cover 8-10 bins.</p> <p>To reconsider the recycling waste bins project taking in to account the information supplied by SDC - see attached</p>

12.	<p>Town Hall Cleaning Contract</p> <p>The Clerk was instructed, at the last meeting, to get some up to date quotes for the cleaning of the town hall.</p> <p>A request for quotations has gone out to five cleaning contract suppliers which included the current cleaning contractor.</p> <p>The only response we received by the deadline date given was our existing contractor</p> <p>To agree to continue using Clean Shield Professional Ltd to carry out the cleaning of the Town Hall at a cost of £ 197.97 per month + vat for a twelve month contract for 52 weeks subject to review after 9 months</p>
13.	<p>Canon Park Car Park</p> <p>A request for quotations has gone out to three tarmac laying companies for the extension and resurfacing of the car park at Canon Park Recreational Facility</p> <p>There is a budget of £ 5,000.00 in the Canon Park Field Project</p> <p>To consider transferring funds from another budget to cover the cost of the car park</p> <p>To consider having the car park extended and resurfaced at Canon Park Recreational Facility by Cotswold Surfacing Co at a cost of £ 10,745.00 + vat</p>
14.	<p>LGA 1972 section 137 funds</p> <p>To note that the section 137 rate for 2018/19 is £ 7.86</p>
15.	<p>Sarah's Field Project - complaint</p> <p>A complaint has been made to the Police Wildlife Officer that we should have a licence to carry out development works at Sarah's Field because there may be Great Crested Newts in the area. Stroud Valleys Project have also received an email which has an underlying threatening tone to it from the complainant.</p> <p>We had an ecology survey carried out, by Gloucestershire Wildlife Trust on the site and it did not find any newts. As a precautionary measure the council, in partnership with Stroud Valleys Project, will only dig the pond during the summer months so that there is no possibility that any Great Crested Newts that might have wandered on to the site will be disturbed. Normally during the summer months, the Great Crested Newts will be in the water and not on land. Natural England have been contacted by the Police and Stroud Valleys Project but at the time of printing the agenda we have received no response</p> <p>The project aims to improve the habitat for wildlife therefore, great care will be taken by the workers on site to protect any wildlife they come across from harm.</p> <p>Unless we hear to the contrary from Natural England it is felt that we do not need a licence to work on Sarah's Field.</p> <p>To note the information regarding Great Crested Newts and Sarah's Field</p>
16.	<p>Community Infrastructure Levy Payments</p> <p>To note that the council is due a CiL payment of £ 78.66 as of April 2018 with a second payment of approximately £700 in October 2018. This is from the development at 17 Canonbury Street. Once the second payment has been made in October 2018 the council will have 5 years to spend the monies on improvements to our infrastructure</p>

17.	<p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p>
18.	<p>Date of next meeting</p> <p>The Annual Meeting of Berkeley Town Council will be held on Monday 21st May 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>