



BERKELEY TOWN COUNCIL

Town Hall
Salter Street
Berkeley, Glos.
GL13 9DB,
Tel/Fax: 01453 511964
Email:
clerk@berkeley-tc.gov.uk

PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 8th January 2018

Dear Sir/Madam

*You are hereby summoned to attend a meeting of
Berkeley Town Council
On Monday 15th January 2018 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

The council will receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To note apologies and absences
2.	Declarations of Interest To receive declarations of interests from Councillors relating to items on the agenda
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 11 th December 2017 - see attached
4.	Schedule of Payments To approve and agree to sign the payments on the schedule which will be made available at the meeting
5.	Finance Report In accordance with financial regulations full council has to receive a financial report at the end of each quarter To note the finance report to 31 st December 2017 - the report will be made available at the meeting
6.	Internal Auditor To appoint GAPTC Internal Audit Service to carry out the Internal Audit for Berkeley Town Council for the financial year 2018/18 To agree that the fee for the Internal Audit will be £255.00 + vat To agree that the Internal Auditor will be paid 45p per mile from their base to Berkeley Town Hall

7.	<p>Internal Control Checks</p> <p>The internal control checks have been carried out for the second quarter. The Planning and Finance Committee will review the report to determine if any changes to procedures are necessary.</p> <p>To appoint a member to carry out the Internal Control Checks for the period Oct to Dec 2017</p>
8.	<p>Berkeley Town Council Charging Policy - Review</p> <p>In response to the new policy for awarding grants the council's charging policy has to be revised.</p> <p>To agree to delete the second paragraph of the Charging Policy - see attached</p>
9.	<p>Breakdown of costs for the Pavilion at Canon Park Recreational Facility</p> <p>To note the running costs for the Pavilion from 1st April 2014 to 31st December 2017 - see attached</p>
10.	<p>GAPTC Subscription Fees</p> <p>To note that the GAPTC subscription fee will increase to 32.36 pence per elector for the year 2018/19.</p>
11.	<p>Youth Service Provider</p> <p>The Senior Youth Officer for Stroud District Council has submitted a report for the council to consider before the decision is made to install the new Youth Service Provider. The report includes comments from young people of Berkeley made through the Berkeley Vale Youth Forum and recommendations from SDC Senior Youth Officer - see attached report</p> <p>To agree which company will be the new Youth Service Provider for Berkeley - see attached report</p> <p>To instruct the Planning and Finance committee to make any adjustments to the budget that may be necessary</p>
12.	<p>Berkeley Cemetery</p> <p>To note the following: -</p> <p>We have been informed by the Berkeley Burial Committee that some residents have extended their gardens by encroaching on to cemetery land.</p> <p>Berkeley Burial Committee is working with Stroud District Council to have the tenants restore the land to Berkeley Cemetery by 31st January 2018.</p> <p>As the land owner we may be contacted by Stroud District Council as a part of this process.</p>
13.	<p>Stroud District Council - meeting with Parish and Town Councils</p> <p>This meeting will take place on Monday 30th January 2018 in the Council Chamber at Stroud District Council at 7p.m.</p> <p>To consider whether anyone from Berkeley Town Council will attend</p>

14.	<p>Berkeley Maces</p> <p>Stroud Museum have heard back from their insurers that they are happy to cover the maces on the condition that they have an alarm fitted to the case that they will be displaying them in. Stroud Museum is happy to organise the alarm and when it is ready will accept the maces on long term loan from the Council.</p> <p>To instruct the Clerk to make the necessary arrangements to move the maces to Stroud Museum, where the public, including Berkeley residents, will be able to see them at any time.</p>
15.	<p>High Street Kerbs</p> <p>To begin initial discussion and create a plan to improve the kerbs in High Street in order to prevent cars from mounting the pavements at speed.</p>
16.	<p>Annual Donations</p> <p>The donations budget currently stands at £ 650.00</p> <p>To consider making donations to the following organisations - see attached information for each group</p> <p>Berkeley Players The New Berkeley Harriers Dr Jenner's House Cotswold Vale Talking Newspaper Severn Area Rescue Association Cotswold Boatmobility Great Western Air Ambulance Dursley & District Good Neighbours Scheme</p>
17.	<p>New Bar in Canonbury Street</p> <p>Concerns have been raised about the noise generated when smokers are outside the new bar in Canonbury Street - to discuss whether Berkeley Town Council is able to take any action in this matter</p>
18.	<p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p>
19.	<p>Date of next meeting</p> <p>The next meeting will be held on Monday 19th February 2018 at 7.30 p.m. in the Town Hall, Berkeley.</p>