



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 13th November 2017

Dear Sir/Madam

*You are hereby summoned to attend a meeting of
Berkeley Town Council
On Monday 20th November 2017 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

Alan Pascoe from Redhand CCTV will be available to discuss the CCTV needs of the council

The council will receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To note apologies and absences
2.	Declarations of Interest To receive declarations of interests from Councillors relating to items on the agenda
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 16 th October 2017 - see attached
4.	Schedule of Payments To approve and agree to sign the payments on the schedule which will be made available at the meeting
5.	Berkeley High Street - Weight Restriction GCC Highways currently have a weight restriction on the High Street in Berkeley. Due to the exemptions, as part of the Traffic Regulation Order, this weight restriction is proving very difficult for the Police to enforce. Large vehicles accessing the area and adjacent land are causing damage to properties on the High Street. GCC Highways would like to amend the Traffic Regulation Order, in line with current legislation, by removing the exemption for HGV's accessing land off the entirety of the weight restriction, which would mean they could no longer use the High Street, this will be done to preserve the area and prevent damage. Such a scheme will likely cost in the region of £15,000.00. GCC Highways is seeking funding and asks if Berkeley Town Council could consider part funding. Any funds that the Town Council are able to contribute could be match funded from the Community Offer. To consider making a contribution towards amending the TRO on Berkeley High Street under the Local Government Act 1972 section 137. Any funds allocated to this project would need to be added to the budget and precept for next year.

6.	<p>Grant Awards Forms</p> <p>To consider adopting a Grant Awards Policy - see attached forms</p> <p>To agree that the new Grant Awards Policy will start from 1st April 2018</p> <p>To agree the Grants Awards Applications will be received by 31st December annually</p> <p>To agree the Grants Awards will be decided at the January meeting annually</p> <p>To agree a Grants Awards budget for 2018/19</p> <p>To agree that the Grants Awards Policy will replace the current Donations Policy</p>
7.	<p>Stroud District Citizens Advice Bureau - contribution</p> <p>To agree to make a contribution of £ 2,174.00 to Stroud District Citizens Advice Bureau for the financial year to 31st March 2019</p>
8.	<p>Berkeley Gardening Club</p> <p>The Council asked the Berkeley Gardening Club if they would be willing to take on the planting, maintenance and watering of the flower displays around the Town Hall and if they would be willing to undertake more bulb planting in the public open spaces around Berkeley.</p> <p>Unfortunately, due to the small numbers of members, some of whom already take care of planters elsewhere in the town, they do not feel they could take on such a commitment.</p> <p>To decide how the work on the planters will take place next year</p>
9.	<p>Pavilion Roof Repairs</p> <p>Following further inspection of the roof it has become apparent that a more long-term solution needs to be found for the gully.</p> <p>Three quotations have been sought for a replacement gully which will have a twenty-year guarantee. The quotes will be made available at the meeting.</p> <p>To choose a contractor to repair the gully on the Pavilion Roof</p>
10.	<p>TrailTale App</p> <p>We have been approached to see if we would like to have Berkeley Historic Town Trail included on the TrailTale App.</p> <p>If the council agrees to the proposal an agreement with TrailTale will have to be signed - see attached agreement</p> <p>To consider allowing the Berkeley Historic Town Trail to be added to the TrailTale App</p>
11.	<p>Licensing Act 2003 - application</p> <p>There has been an application for a licence to sell alcohol at 13 Canonbury Street, Berkeley. The application is for a coffee shop/wine bar with opening times of Mon, Wed & Sun 9am to 6pm: Tues & Thurs 9am to 11pm and Fri & Sat 9am to 1am.</p> <p>To consider responding to the consultation for the application 17/01353/LAPRNW - 13 Canonbury Street</p>

12.	<p>Berkeley Burial Committee</p> <p>To approve the budget for Berkeley Burial Committee for 2018/19 - see attached</p> <p>To agree to make a contribution of £ 3432.24 in the financial year 2018/19</p>
13.	<p>Canon Park Fence Repairs</p> <p>To agree to have the fence repaired at Canon Park Recreational Facility at a cost of £1440.00 + vat by Berkeley Fabrication & Welding Ltd</p> <p>To agree to transfer the sum of £1440.00 from contingency to Canon Park Field budget to cover the cost of repairing the fence.</p>
14.	<p>Training Budget</p> <p>To consider increasing the training budget to £1000.00 by transferring funds from contingency</p> <p>This will enable the Clerk to undertake training in the accounts package, the website and social media</p>
15.	<p>Pavilion and Football Stand Lease</p> <p>To consider the risks associated with providing a 25-year lease for the Pavilion - see attached report</p> <p>To consider providing a 25-year lease to Berkeley Football Club for the Pavilion and Football Stand at Canon Park Recreational Facility - see attached draft lease</p> <p>To consider charging £ 2,000.00 per annum for the Pavilion and Football Stand Lease with effect from 1st April 2018</p>
16.	<p>Committees and Meetings</p> <p>To disband Sarah's Field Committee now that the project has started</p> <p>To agree a date for the first meeting of the Town Plan Review Working Party</p> <p>To agree a date for the first meeting of the Emergency Plan Review Working Party</p>
17.	<p>Berkeley Town Council Budget & Precept for 2018/19</p> <p>Enclosed is the proposed budget and precept for 2018/19 created by the Planning and Finance Committee</p> <p>To take in to account financial decisions made in previous items on this agenda and add them to the budget</p> <p>To approve the budget for 2018/19</p> <p>To agree the amount of precept for 2018/19</p>
18.	<p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p>
19.	<p>Date of next meeting</p> <p>The next meeting will be held on Monday 11th December 2017 at 7.30 p.m. in the Town Hall, Berkeley.</p>

